

## NOTICE OF POSITION CITY OF OKANOGAN

The City of Okanogan is currently recruiting for Building Official/Permit Administration Services. The role will perform inspections for residential/commercial buildings in the process of construction or alteration for compliance with code requirements, application of safe construction practices and other regulations or ordinances. Additional duties shall include enforcing mechanical, plumbing, and energy codes and may issue permits and collect fees. This position also monitors requirements of the Okanogan Municipal Code as it pertains to sign, zoning and building, including statutory requirements for permit issuance and inspections, and performing related work as required under the direction of the Mayor. This position will also provide building and permitting services to the Cities of Tonasket and Oroville. Probationary salary for this position will be \$4,450.00 per month. After successfully completing the probationary period, the monthly salary will be \$5,000 per month. The City provides medical and dental health coverage.

Application packets are available by phoning 509-422-3600; can be requested by mail at City of Okanogan, PO Box 752, Okanogan, WA 98841-0752; or by email at [deputy@okanogancity.com](mailto:deputy@okanogancity.com). Application packets are also available at the City's website, [www.okanogancity.com](http://www.okanogancity.com). Applications with appropriate attachments must be returned (via mail or email) to City Hall no later than 4:30pm on August 7<sup>th</sup>. The City of Okanogan is an equal opportunity employer and provider.