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## **Minutes of the Regular City Council Meeting Tuesday, January 23, 2018**

**Present:** Mayor Brown and Councilmembers Jeffko, Moreno, Ritter and Sackman.

**Staff:** Attwood and Johnson

The meeting was called to order at 7:00 pm and the flag salute was given by all.

**Motion to approve the minutes of the previous meeting.** M/Sackman, S/Ritter. Carried 4:0.

Public Comment: None

**Kim Jacobs, North Valley Hospital, was in attendance to present to the City Council the Memorandum of Understanding for Achieving Healthcare Emergency Preparedness in Okanogan County Healthcare District #4.** Kim stated the District would like to renew the agreement since there is a new Mayor. The purpose of the memorandum is for the City to allow the use of the City Council Chambers to the Hospital District, in case of an emergency.

**Motion to approve the Memorandum of Understanding for Achieving Healthcare Emergency Preparedness in Okanogan County Healthcare District #4 and authorize the Mayor to sign the document.** M/Jeffko, S/Ritter. Carried 4:0.

Trey Dail was not present at this time.

**Jeff Moran, Varela Engineers, was in attendance to discuss the formation of a storm water utility.** Jeff explained the City has been awarded a grant/loan combination from the Department of Ecology for a storm water master plan. Jeff also stated the 3 main items to be determined are:

- 1) The boundary of the utility
- 2) Create customer classifications
- 3) Formulate an ordinance with the boundaries and rates then have a public comment period.

After discussion it was determined that City Clerk Attwood will be the head person and work with Kurt Danison, Varela and Associates and Darren Johnson. The funding is still held up at this time due to the legislature. It would be nice to have the ordinance in place when the funds become available. It was decided the draft ordinance could be presented at the February 27<sup>th</sup> Council meeting.

### **Unfinished Business**

**Motion to approve the Mayors Appointments for 2018.** M/Jeffko, S/Ritter. Carried 4:0.

The Mayor's Appointments were listed in the minutes from the January 9<sup>th</sup>, 2018 meeting.

### **Mayor/Council/Committee Reports**

**Mayor:** Mayor Brown reported he has received a letter from Darren Curtis, Chief of Police, stating he is resigning. The Mayor stated he is sad to see him go and he accepts the resignation with a heavy heart.

The process for hiring a new Police Chief will be started. During the absence of a Police Chief, Officer West will supervise and manage the Police Department.

Audience member and former City Councilmember Jean Ramsey suggested the City Council look into contracting with the County Sheriff's Office for police services.

**Jeffko:** Reported she had met with City Building Official Christian Johnson regarding code violations and he is on top of it. Jeffko also reported the Tree Board met.

**Ritter & Moreno:** Reported they had met with Darren Johnson to discuss the pay rate and title of the current 4<sup>th</sup> position person in Public Works. It is the recommendation of the Finance Committee to move the current 4<sup>th</sup> position person to the 3<sup>rd</sup> position and to increase his pay to

\$16.44 per hour until he receives his certification then he will receive the 2018 budgeted pay amount for the 3<sup>rd</sup> position.

**Motion to accept the recommendation of the Finance Committee to move the current 4<sup>th</sup> position person in Public Works to the 3<sup>rd</sup> position and to increase his pay to \$16.44 per hour until he receives his certification then he will receive the 2018 budgeted pay amount for the 3<sup>rd</sup> position.** M/Jeffko, S/Jensen. Carried 4:0.

**Ritter:** Stated she would like to thank Chief Curtis for his many years of service and that he did so with honor and integrity.

**Jeffko:** Reported the member list for the Tree Board is as follows: Lalanie Kilpatrick, Linda Augier, Bobbie Jo Grace and Claire Jeffko. Jeffko also stated that Darren Curtis has done a great job as Police Chief.

**Jensen:** No report

**Motion to approve the Vision Municipal Solutions Maintenance Agreement for 2018.**

M/Jeffko, S/Ritter. Carried 4:0.

**Motion to approve the Vision Municipal Solutions Assurance Billing for 2018.** M/Jeffko, S/Ritter. Carried 4:0.

**Motion to excuse Councilmember Levine from this Council meeting.** M/Jeffko, S/Moreno. Carried 4:0.

**Trey Dail, T-O Engineers, was present and introduced the Scope of Work for the Tonasket Municipal Airport Runway Project.** Trey stated the preliminary plans have been done but now they are ready to do the design. The construction is scheduled for 2019 and the estimated cost is \$650,000 to \$700,000. The design portion of the project will cost \$40,385.00 and the City will be responsible for 5% of the project with the other 95% paid for with a grant from Aviation Funds.

**Motion to approve the scope of work and the T-O Engineering Services for the design portion of the Tonasket Municipal Airport Runway project in the amount of \$40,385.00.**

M/Jeffko, S/Moreno. Carried 4:0.

#### **Miscellaneous and Correspondence**

Correspondence was received from Okanogan County Department of Public Works regarding tipping fees and a memo from the Okanogan County Tourism Council regarding membership.

There being no further business the meeting was adjourned at 8:40 pm.

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**Alice J. Attwood, Clerk-Treasurer**