

**\*\*DRAFT\*\***

## **Minutes of the Regular City Council Meeting, Tuesday, December 12, 2017**

**Present:** Mayor Pro Tem Ritter and Councilmembers Brown and Sackman.

**Staff:** Jensen, Curtis and Attwood

The meeting was called to order at 7:00 pm and the flag salute was given by all.

### **Public Comment**

Mary Lou Kriner, Chamber of Commerce President, was present to update the Council on the improvements at the RV Park. The RV hook ups have been improved to accommodate larger and more modern RV's. A fence has been added for privacy and new picnic tables will be added soon.

**This meeting has been advertised as a public hearing to take testimony on proposed amendments to Title 17 Zoning, including minor changes to references regarding procedures to integrate and reference the new Title Administrative Procedures.** Mayor Pro Tem Ritter opened the public hearing and went through the public hearing procedures. Planner Kurt Danison gave a brief synopsis of the proposed ordinance. There were no public comments, no Council comments or staff comments. Mayor Pro Tem Ritter closed the public hearing.

**Motion to adopt Ordinance #786 the amendments to the Zoning Code, Subdivision Code and a new Administrative Procedures Code as contained in the draft ordinance and attachments prepared by staff October 18, 2017 and with appropriate date changes.** M/Brown, S/Sackman. Carried 3:0.

**Kurt Danison gave a report on several matters.** Kurt reported on the .09 Infrastructure priority list which is a county wide process, and that in January the Planning Commission will start working on the Shoreline Master Program. Kurt also reported the CIP for the airport has been submitted and the Okanogan Council of Governments (OCOG) is now an RTPO.

**Motion to adopt Ordinance #784, a budget amendment.** M/Brown, S/Sackman. Carried 3:0.

### **Mayor/Council/Committee Reports**

**Brown:** Reported he had attended the Winterfest activities and it was great. Santa was there and the hot apple cider was good.

**Sackman:** No Report

**Ritter:** Reported she had tried to attend the Tran Go meeting but apparently it had been cancelled.

### **Department Head Reports**

**Jensen:** No snow and no ice!

**Curtis:** Officer Aguilar has completed K-9 training and he will return to work on Wednesday. They will be on a 3 person schedule until they receive another patrol car. Curtis reported the City of Soap Lake has 3 Police cars for sale with approximately 60,000 miles on each of them and each is approximately \$10,000. He would like to proceed with possibly purchasing one of them. The City is in the process of potentially receiving a grant/loan with Rural Development for one or two new cars but that could take 90 days or more. Chief Curtis would like permission to proceed with the purchase of one of the Soap Lake vehicles. Curtis also reported he will be on vacation for a week and a day.

**Motion to authorize \$10,000 for the purchase of a vehicle from the City of Soap Lake.** M/Brown, S/Sackman. Carried 3:0.

**Attwood:** Reported she supports the purchase of the car for the Police Department and she will continue with the grant/loan with Rural Development for patrol cars.

**Motion to excuse Councilmembers Jeffko and Moreno from the Council meeting.**

M/Sackman, S/Brown. Carried 3:0.

**Miscellaneous and Correspondence**

The Clerk stated that Alisa Weddle, Little Learners Park Committee, would like to meet with Councilmembers Jeffko and Sackman to go over the Committee's plans to update Little Learners Park. The Clerk will set up this meeting.

The old sign at History Park was discussed. A new sign has been built and installed at the park and the question is what the City should do with the old sign. This will be put on the agenda for the next meeting.

**Motion to approve the consent agenda: the minutes of the previous meeting, the minutes of the Budget workshop 10-17-2017, the November Payroll (7888-7900 and direct deposit run 11/28/2017) \$64,862.95, and the December bills (7887, 7901 – 7953 and 3 EFT payments 12/12/2017) \$44,505.59.** M/Sackman, S/Brown. Carried 3:0.

Mayor Pro Tem called for an executive meeting, RCW 42.30.110 1g, for 10 minutes. The regular meeting was temporarily adjourned, the public left the Council room for 10 minutes, after 10 minutes, it was extended another 5 minutes, then another 5 minutes, then 3 minutes, for a total of 23 minutes.

The regular meeting was called back to order.

**Ordinance #785 the 2018 Budget was discussed.** The City Clerk reviewed the contents of the 2018 Budget, the Hotel/Motel distributions and the budget items. The Clerk asked the Council to reconsider the wage increase from 1.5% to 2%. The Clerk researched and determined that the current CPI is 2% and she would like the Council to authorize that for City employees, except for the department heads.

**Motion to allow a 2% wage increase for City employees other than the Department Heads.**

M/Ritter, S/Sackman. Carried 3:0.

**Motion to adopt Ordinance #785 as written and authored by City Clerk-Treasurer**

**Attwood.** M/Brown, S/Sackman. Carried 3:0.

**Motion to set the hourly wage for Public Works Department Position #4 for 2018 as follows: position #4 will remain at the 2017 rate of \$16.12 per hour until certification is received. The .75 per hour and the 2% increase is pending receiving the certification which must be done by March 30<sup>th</sup>.** M/Ritter, S/Brown. Carried 3:0.

There being no further business the meeting was declared adjourned at 8:26 pm.

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Alice Attwood, Clerk-Treasurer