

Tonasket City Council Agenda
Tuesday, February 23, 2021
7:00 pm

VIRTUAL ZOOM MEETING ID #899 6722 0090
PHONE 1 253 215 8782

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Approval of Agenda
- 5) Lauri Jones, Okanogan County Public Health
- 6) Public Comment
- 7) Unfinished Business
 - a) Approval of DOE Agreement for the loan/grant for the Stormwater Project
- 8) Mayor/Council/Committee Reports
- 9) New Business
 - a) Council Project Board
 - b) Tourism Summit
 - c) Resolution 2021-06 Surplus Vehicle
- 10) Miscellaneous and Correspondence
- 11) Adjournment

**Minutes of the Tonasket City Council Meeting, Tuesday, February 9, 2021
Via ZOOM**

DRAFT

Present: Mayor Kriner and Councilmembers Alexander, Levine, McMillan, Ritter and Weddle.

Staff: Johnson, Danison, Hawley and Attwood.

The meeting was called to order at 7:00 pm and the pledge of allegiance was given by all.

Roll call was taken and all Councilmembers were in attendance.

Motion to approve the agenda. M/Weddle, S/McMillan. Carried 5:0.

Public Comment – None

Kurt Danison Report:

- At this time the Park Plan has not been finalized. Would like to have an in person meeting to present.
- Working on the Shoreline Master Plan—putting together the many pieces. Will be meeting with the Planning Commission via Zoom on the 16th.
- Also working on the Comp Plan and Zoning Code—accessory buildings etc.
- Will be going to an Economic Development meeting—there will be a Super Nova program again this year with a \$10,000 award.

Unfinished Business

Motion to approve the Peddlers Permit Application submitted by Amanda Archuleta. M/Levine, S/Weddle. Carried 5:0.

Department Head Reports

Hawley

- No reports have come out since the cyber attack at the County.
- Wanted to assure the Council that there was not a home invasion—as a recent story stated and there were no arrests made.

Attwood

- Reported the audit will be starting soon.
- Work being done in the building—painting etc.

Johnson

- Stated people may want to keep a little water running---it will be getting cold and there is no snow on the ground for insulation.
- Has been doing some touch ups at City Hall.

Mayor/Council/Committee Reports

Mayor

- Attended OCOG, Lauri Jones, Dept of Health, reported the area may be going into Phase 2.
- Reported the interior of the Youth Center has been completed. The Scope of Work for the outside of the building is being prepared.
- It is time to advertise for the Seasonal job position again.
- Reported all of the evidence items have been removed from the old police department building and the next step is demolishing the building.

Levine

- Reported the County's Comp Plan is out for review.
- The WIRA 49 has gone thru the process and sent to DOE
- OCOG—good updates. Should invite Lauri Jones to the next Council meeting.
- Back road study sent to towns.
- City Action Days starts this week.
- Storm Water meeting tomorrow night.

McMillan

- Have met with Councilmember Weddle and talked about Committees.

DRAFT

- George Frank asked if he could have a street light near his house. It was stated Mr. Frank does not live in the city limits.

Ritter

- Reported she spoke with the person concerned about the noise from jake brakes on Jonathan. She recognized it is a big industry in the area. Not a lot of options. Maybe a solar radar speed sign. Maybe a speed sign further up on the hill.
- Will be meeting with Levine regarding the ad hoc committee on police department and also peddlers permit.

Weddle

- Committee's not much going on.
- Working on TranGo solution.
- Also working on a Farmers Market Agreement.
- Reported she has put together a tracking document that has the status of current Council projects.
- Park Committee

Alexander

- Asked for the contact information for the members of the Pool Committee which includes people from the Park and Rec District and the City.

Motion to approve the consent agenda: the minutes of the previous meeting with the correction in the minutes stating Levine is not going to City Action Days, the minutes of the January 25th, 2021 Workshop, The minutes of the Special Meeting February 10, 2021, the minutes of the Special Meeting February 11, 2021 and, the January Payroll (10432-10446 & Direct Deposit Run 12/29/2020) \$43,963.06, and the February Bills (10485, 10502 – 10546 & 5 RFT payments 2-9-2021) \$262,097.28 . M/McMillan, S/Weddle. Carried 5:0.

There being no further business the meeting was declared adjourned at 8:01 pm.

Alice J. Attwood, Clerk-Treasurer

**Minutes of the Special Meeting of the Tonasket City Council, Wednesday, February 10, 2021
Via ZOOM**

DRAFT

Present: Mayor Kriner and Councilmembers, Alexander, Levine, McMillan, Ritter and Weddle.

Staff: Johnson and Attwood

The meeting was called to order at 6:00 pm.

The purpose of the special meeting is to discuss the proposed Storm Water Project to be funded by the Department of Ecology.

Kurt Holland, Varela and Associates, explained the goal of the proposed project is to fix the flooding problems in the downtown with a treatment element. It was also noted, attention to the underground infrastructure such as water lines and sewer lines will be addressed.

Mark Johnson, Varela and Associates, stated the treatment system is mechanical, and it looks like a manhole and will separate water and oil.

Councilmember Levine inquired about filtration and was told that the treatment is not filtration.

Councilmember McMillan asked about the replacement of pavement and sidewalks and Kurt stated there is \$140,000 in the budget for asphalt replacement.

Councilmember Ritter asked if Darren Johnsons name should be on the contract as Project Manager instead of Alice Attwood. This will be checked out.

Councilmember Weddle asked about the caliber of the system and why can't the ADA ramps be repaired.

Councilmember Alexander inquired about plans for the future.

Aaron Kester voice his concerned if the project would have an effect on a possible Heavy Haul corridor. Kurt Holland will look into this.

There being no further business the meeting was adjourned at 6:48 pm.

Alice J Attwood, Clerk-Treasurer

Minutes of a Tonasket City Council Workshop on Monday, January 25th, 2021 via ZOOM

Present: Mayor Kriner and Councilmembers Alexander, Levine, McMillan, Ritter and Weddle.

Staff: Johnson and Attwood

The workshop began at 5:00 pm.

This workshop is on Public Officials Rules and Responsibilities and is being facilitated by Scott DeTro and sponsored by the City's insurance RMSA.

Scott DeTro introduced himself to the Mayor and Councilmembers.

Mr. DeTro had a prepared power point for the workshop and proceeded to go through the power point and answered questions along the way.

The meeting was adjourned at approximately 6:30 pm.

Alice J. Attwood, Clerk-Treasurer

DRAFT

Minutes of the Special Meeting of the Tonasket City Council on Thursday February 11, 2021
Via Zoom

DRAFT

Present: Mayor Kriner and Councilmembers Alexander, Levine, McMillan, Ritter and Weddle.

Staff: Johnson and Attwood

Also in attendance was Okanogan County Commissioner, Andy Hover,

The meeting was called to order a few minutes past 5:00 pm, the roll call was taken and all Councilmembers were in attendance.

This meeting is a special meeting to consider and possibly take action on a proposed addendum to the Law Enforcement Services Agreement with Okanogan County and related issues.

Mayor Kriner explained the issue of concern is the City's insurance provider, RMSA, does not want to insure the police vehicles that are currently being used by the Deputies that are covering Tonasket as per our contract. It would be in the best interest of the City to pay off the loans on the vehicles and transfer the ownership of the vehicles over to Okanogan County Sheriff's Department, then they would be responsible for the vehicles.

Commissioner Hover explained the current contract the City has with Okanogan County does not include vehicles and if it did, the amount of the contract would be considerably more than it is now.

There was much discussion on the matter.

Motion to approve Ordinance #823, a budget amendment, to take responsibility to reduce liability to the City. M/Alexander, S/McMillan. Carried 4:0, Levine abstained.

Motion to authorize the Mayor to sign applicable documents to pay off the vehicle loans. M/Levine, S/McMillan. Carried 5:0.

Motion to authorize the Mayor to amend the contract with Okanogan County Sheriff's Department to transfer ownership of the two police vehicles over to Okanogan County Sheriff's Department. M/McMillan, S/Weddle. Carried 4:0, Levine abstained.

There being no further business the meeting was declared adjourned at approximately 6:00 pm.

Alice J. Attwood, Clerk-Treasurer

Council Memo
Tuesday, February 23, 2021
VIRTUAL ZOOM MEETING ID #899 6722 0090
PHONE 1 253 215 8782

TO: Mayor and City Councilmembers

FROM: City Clerk-Treasurer

Lauri Jones, Okanogan County Public Health, will be on our zoom meeting to talk about the COVID 19 status of our area and to answer your questions.

The Agreement with the Department of Ecology for the grant and loan for the Stormwater Treatment Improvements project is ready for adoption. In reference to Councilmember Ritters question as to whether Darren Johnson should be listed as Project Manager or myself, DOE was contacted and stated they prefer the person that is listed as the Project Manager is the person that they most regularly call and in this case, it is me. Therefore, the name remains the same on the contract. I have not included a copy of this document since a copy was distributed prior to the workshop. If you need a new one please let me know. **Suggested Motion: I move to approve Agreement WQC-2021-Tonask-00094 with the Department of Ecology for the Stormwater Treatment Improvements in the amount of \$1,352,000.00; Grant amount \$1,149,200.00, Loan amount \$202,800.00 and authorize the Mayor to sign applicable documents.**

Councilmember Weddle has asked the attached Council Project Board be on the agenda for all to review.

Councilmember Weddle will be reporting on the Tourism Summit she attended.

Resolution 2021-06 would surplus the 2005 Ford Crown Vic that was being used as the Airport Courtesy Car and is currently parked at the City Shop. **Suggested Motion: I move to approve Resolution 2021-06 surplus the 2005 Ford Crown Vic as attached on Exhibit A.**

Tonasket City Council Project Board January 2021 to Present

Topics	Description	Status	Timeline	
			Last Updated	Completion Date
Mayor: Marylou Kriner				
Code Enforcer	Council has decided to add a Code Enforcement position.	Included in the 2021 budget. Mayor has goal of April for completion and hire.	02-06-21	02-25-20
Building Inspector	We are now contracted with the County.	Complete	01-20-21	01-20-21
Plaques in History Park	Historic plaques were dug up in History Park and will be remounted on a Piece of Locust wood.	Wood is drying.	01-01-20	07-11-05
Ad Hoc Committees				
Perfect Passage Jill and Teagan	Renovation of downtown corridor	Funding Search		
Proposed Union Negotiations Jill and Alisa	Labor Union proposed changes to their contract.	In Ad Hoc Committee. Next meeting is not set yet.	01-06-21	10-09-20
Police Dept. Analysis Jill and Teagan	This committee will report back to Council on what it will take to reestablish a Police Department here in Tonasket.	Committee will report findings on 3/23		01-24-21
Finance and Personnel Committee: *Alisa and Jeff				
Quarterly Reports	Analysis of City Finances	End of 2020 Report is being finished. Will be presented to the Council when complete.	02-09-21	07-01-20
Streets Committee: *Teagan and Jill				
Peddlers Permit	Peddlers permit was presented to the council and the council decided to sent this to committee to relook at our peddlers process and bring a recommendation back to council.	Committee needs to bring back recommendation.	02-09-21	08-25-20
Jake Breaks Complaint	Lots of noise pollution from Jake breaks on Havillah RD. Committee is to look into ordinances and report back.	Committee needs to bring back recommendation. Jill called resident. Settled on phone.	02-09-21	01-26-21
Department of Ecology Storm Water Project	Analyzing the grant/loan offered by the D of E for our Storm water system.	Public Meeting on Feb 10. Meeting went well. few community participants. Council will take action on Feb. 23.	02-10-21	10-08-19
Radar Signs	Radar signs will be installed traveling west on Hwy 20 near the school, and on the North and South entrances of the City to slow traffic coming into town.	Completed on 9/20/20 however, the sign on the North end of town was stolen last December. This sign has been ordered and will be replaced soon.	01-24-21	03-10-20

RESOLUTION NO. 2021-06

**A resolution declaring certain property
to be surplus to the City.**

WHEREAS, the City of Tonasket, a municipal corporation of the State of Washington, is the owner of certain property as described in Exhibit "A" attached hereto and incorporated herein as set forth; and

WHEREAS, the City of Tonasket is desirous of disposing of said property described in Exhibit "A": attached pursuant to statutory authority of the State of Washington; and

WHEREAS, the said property is in excess and surplus to the present or foreseeable needs of the City of Tonasket, or is in such condition as to have no value,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TONASKET, WASHINGTON, that the property described in Exhibit "A", attached hereto and incorporated herein, as fully set forth is not necessary to the needs of the City of Tonasket and is surplus and excess to the foreseeable needs of said City, or is in such condition as to have not value, may be disposed of pursuant to statutory authority. The City may dispose of the surplus property in a method determined to be in the best interest of the City.

PASSED BY THE CITY COUNCIL this _____ day of _____,
2021.

APPROVED:

Marylou Kriner, Mayor

ATTEST:

Alice J. Attwood, Clerk-Treasurer

EXHIBIT A

1) 2005 Ford Crown Vic VIN 2FAHP71W05X144768