

**Tonasket City Council
Tuesday, April 13, 2021
7:00 PM**

**VIRTUAL ZOOM MEETING ID # 830 1137 1223
PHONE # 1-253-215-8782**

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Approval of Agenda
- 5) Jordan Bebee---3 on 3 Tournament
- 6) Kurt Danison
- 7) Public Comment
- 8) Unfinished Business
 - a) TranGo Options---**Action Item**
 - b) Farmers Market—Guidelines **Action Item**
- 9) Department Head Report
- 10) Mayor/Council/Committee Reports
- 11) New business
 - a) Arbor Day Proclamation
 - b) Resolution 2021-08 Department Heads Benefits Tied to Collective Bargaining Agreements **Action Item**
 - c) Request from Tonasket High School to Use the Tonasket Youth Center for a classroom for the 2021-2022 school year **Action Item**
- 12) Miscellaneous and Correspondence
- 13) Consent Agenda: Minutes of the previous meeting, the March Payroll and the April Bills **Action Item**
- 14) Adjournment

**Minutes of the Regular City Council Meeting Tuesday, March 23, 2021
Via Zoom**

DRAFT

Present: Mayor Kriner and Councilmembers Alexander, McMillan, Ritter and Weddle.

Staff: Attwood and Miller

The meeting was called to order at 7:00 pm and the pledge of allegiance was given by all.

Roll call was taken and those in attendance were Councilmembers Alexander, McMillan, Ritter and Weddle.

Motion to approve the agenda but striking 9a) approving demolishing old PD building.
M/Ritter, S/Weddle. Carried 4:0.

Motion to approve the minutes of the previous meeting. M/McMillan, S/Weddle. Carried 4:0.

Public Comment – Alex Eppel introduced himself and said he is interested in watching the City’s Council meetings.

Unfinished Business

Motion to pay off the Lawn Mower/Tractor loan. M/McMillan, S/Weddle. Carried 4:0.

Mayor/Council/Committee Reports

Mayor

- Has been working with attorney Crandall on the City Hall roof.
- People on the small works roster have been contacted to put in quotes for the Youth Center project that are due on March 29th.
- The parks will be opened on March 29th.
- P1FCU will be hiding Easter eggs the weekend of April 3rd in History Park for children to collect and turn in for prizes.
- 27,500 vaccinations have been administered in Okanogan County.
- City Hall will be opening their doors on April 1st. Hours will be 8:00 am to 4:30 pm. Masks will be required, and social distancing observed.

At 7:14 pm Councilmember Levine joined via Zoom.

Levine

- Requested to extend the adhoc committee for 60 more days. Mayor Kriner agreed and this will be revisited in 60 days.

McMillan

- Safety committee met and will be meeting with TranGo on Wednesday, they are working on several sites.

Ritter

- Has received an email about concerns of speeding on the Havillah Rd. coming into town. Would like Council to discuss either putting up solar speed sign or making the distance to slow down longer.
- The Extended Care would like to have therapy pets and she feels it should be turned over to the street committee. They would need a variance to keep the pets.
- Wanted to discuss the Union agreement. Mayor Kriner reminded her it would be later on the agenda. She wanted to be sure the Department heads received the same benefits as the Union members.
- There will be a park meeting tomorrow with Justin Haug and Planner Kurt Danison.

Weddle

- The Finance Committee has been quiet.
- Pool Levy will be voted on at the end of April and wanted everyone to know how important passing it will be.

DRAFT

- Okanogan Highlands Alliance will be having an auction that will fund having 3 murals painted around Tonasket. You can also purchase a square on the wall for \$20.00. Contact Jen Weddle for further information.
- Spoke with Attorney Howe and has the okay to utilize the project board. It will be a working document and will be on the website.

Alexander

- Things have been quiet in the Airport and Cemetery. Councilmember McMillan asked where things are with the courtesy car and Clerk Attwood said it needs to be advertised.

New Business

Motion to approve the Letter of Agreement Between the Teamsters Local Union No. 760 and the City of Tonasket which sets a 1.75% increase for wages, the Utility Clerk position receiving an additional \$.50 an hour, and paying \$59.00 for Life Flight, effective 1/1/2021. M/Ritter, S/Weddle. Carried 4:1. Councilmember Levine voted no.

Motion to set April 30, 2021 as the City of Tonasket's Arbor Day. M/Ritter, S/McMillan. Carried 5:0.

The City will have an auction of certain surplus items on April 23rd.

Motion to approve Resolution 2021-07 setting the City's annual Clean Up date. M/Ritter, S/Levine. Carried 5:0.

Request from Extended Care for Therapeutic pets. After discussion it was agreed that Councilmember Ritter would contact them and request that they apply for a variance.

Miscellaneous and Correspondence

The Council all agreed to have the Council Retreat on April 10th at 10:00 am in the Tonasket City Hall Council Room. Councilmember Levine may possibly be out of town that day.

There being no further business the meeting was declared adjourned at 8:06 pm.

Alice J. Attwood, Clerk-Treasurer

Council Memo
Tuesday, April 13, 2021

VIRTUAL ZOOM MEETING ID # 830 1137 1223
PHONE # 1-253-215-8782

TO: Mayor and City Councilmembers

FROM: City Clerk-Treasurer

Jordan Bebee asked to be on the Agenda to inform you that he would like to hold a 3 on 3 basketball tournament in Tonasket.

TranGo---Councilmembers McMillan and Weddle have options to show you of places in town to put a bus stop. If the Council so desires a motion can be made to support one of the options. **Suggested Motion: I move to support option _____ for TranGo to place a bus stop and shelter.**

Farmers Market and the Safety Committee have been working on guidelines for the Farmers Market to follow this summer to ensure that everyone is safe and things run well at the Triangle Park. **Suggested Motion: I move to approve the guidelines for the Farmers Market as submitted. (or with changes)**

Arbor Day Proclamation---Annual event

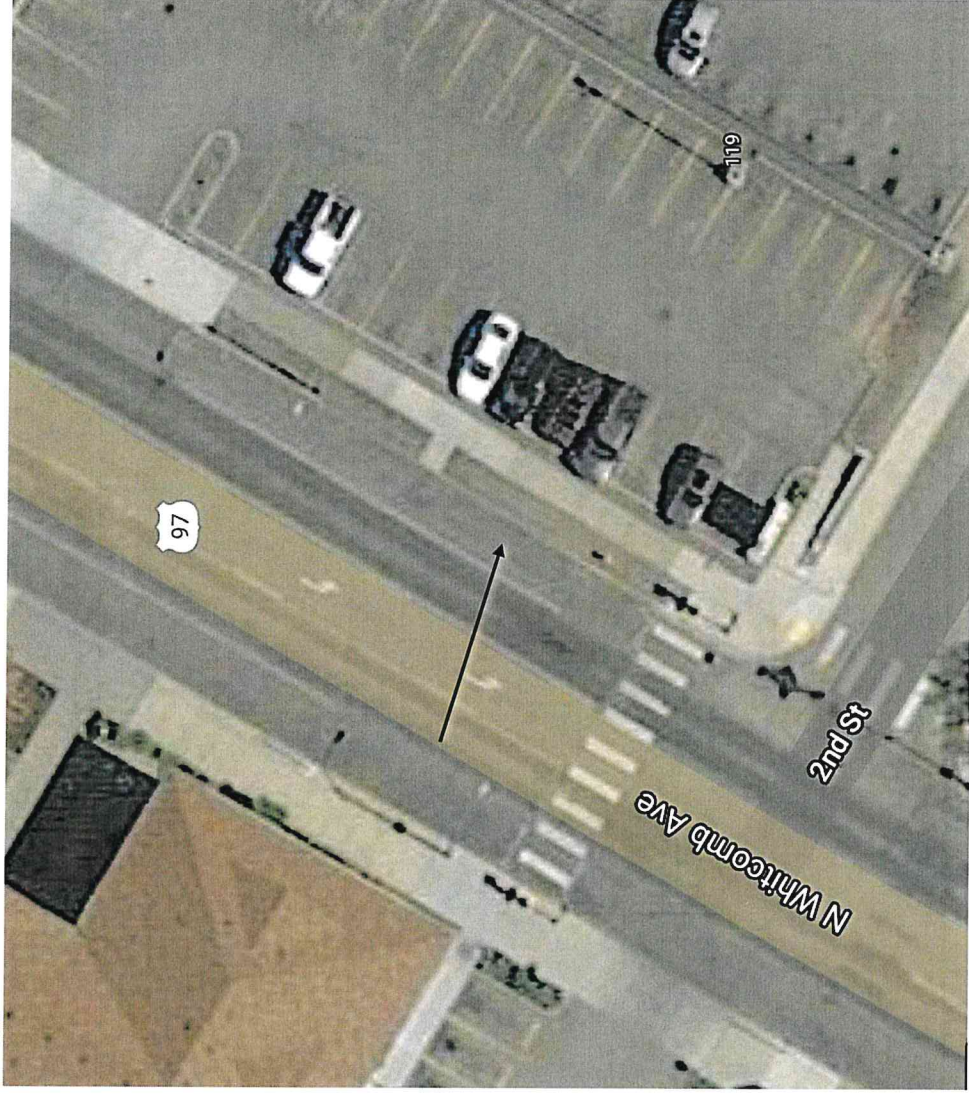
Resolution 2021-08 --- Department Heads Benefits Tied to Collective Bargaining Agreements. This would allow the City Department Heads the same benefits as union employees and also give the City Council discretion to modify and/or adjust Department Head salaries/wages and/or benefits by independent action. **Suggested Motion: I move to adopt Resolution 2021-08 as written.**

I have had a request from Tonasket High School to use the Youth Center for a classroom for the entire school year for 2021-2022, and exclusively for a classroom—meaning Youth Groups would not be able to use the building. The school stated Youth Groups would be able to use their facility, however that may not be the best for the groups. Since the request is not for a normal rental and beyond the realm of what the Youth Center is supposed to be used for, I contacted Councilmembers McMillan and Weddle and the Mayor and we had a meeting. I have researched the use of the Youth Center and it has been for many years, designated for youth groups. Back in 1988 the old youth center was sold to build apartments (Hillside apts) and the Council at the time continued the use of the new building as a Youth Center. The original property back in 1938 was for the use of a park—however over the years it became a Youth Center. It is my recommendation the Youth Center not be rented to the school exclusively for a classroom. The City has painted and cleaned and updated the building, and I feel it is an important facility for the youth of our community. I spoke to a former Council person who was very involved with the Youth Center when the transition was made from the old building to the current building and the former Council person would like the building to remain as a Youth Center and not be used by the school as a classroom. **Suggested Motion: I move to not allow/allow the school to rent the Youth Center for the 2021-2022 school year as a classroom for exclusive use.**

Option 1

Whitcomb Ave. and 2nd Street

This site is along Whitcomb Ave. which is governed by the Department of Transportation so, we would need to be granted permission to move forward. Favorable site based on access to facilities via safe crossing of 97 and ADA accessible sidewalks. Also, favorable because there is no adjoining business. Concrete work between curb and sidewalk will be done by Trango.



Option 2

Western Ave and 1st Street

This site is preferable because it seems to have fewer cars parked during the day, no needed renovations and has access to facilities via ADA accessible sidewalks. The hospital is willing to work with Trango for possible shelter placement if there is room.



Farmers Market 2021 Guidelines

Season May to October

Market will be every Thursday from 2 pm to 6 pm. The Market Manager will be arriving at the Park to begin setting up at 11 am and then will start welcoming vendors at Noon.

Below are agreed upon safety guidelines:

1. Limited cars during loading and unloading along HWY 97: Vendors will schedule a time to unload and load their products. Scheduling will be done by the Farmers Market Manager and will be limited to 3 vendors at a time.
2. Handwashing: A handwashing station needs to be present for use by the patrons.
3. Cones: Orange cones will be placed on edge of HWY 97 prior to market unloading to prevent public or vendor parking.
4. Safety Officer: The Market will provide a Safety Officer who will wear a safety vest and help guide vendors to the unloading and loading area and redirect traffic that is looking to park.



Arbor Day Proclamation

Whereas, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal,

NOW, THEREFORE, I Marylou Kriner Mayor of the City of
Tonasket, do hereby proclaim
April 30, 2021 as

Arbor Day

in the City of Tonasket, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.

Dated this 30th day of April in the year 2021

Mayor _____

RESOLUTION NO. 2021-08

Department Head Benefits Tied to Collective Bargaining Agreements.

Whereas, non-Department Head employees of the City of Tonasket are union members and bargain for employee benefits to be contained in a Collective Bargaining Agreement approved by the City; and

Whereas, it is the desire of the City to provide the same employee benefits to Department Heads who are nonunion members,

Now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TONASKET, WASHINGTON, as follows:

Section 1. Department Heads will receive the same employee benefits as negotiated and granted to union members pursuant to collective bargaining agreements; provided, however, that the City Council retains discretion to modify and/or adjust Department Head salaries/wages and/or benefits by independent action.

Section 2. Any provisions in a collectively bargained agreement that affects salary/wages and/or benefits and that applies retroactively to non-Department Head employees shall likewise apply retroactively to Department Heads' salaries and/or benefits.

Section 3. In the event of a conflict between this resolution and a prior resolution or policy, this resolution shall take precedence over any such prior resolution and/or policy.

PASSED BY THE CITY COUNCIL this _____ day of _____, 2021.

APPROVED:

Marylou Kriner, Mayor

ATTEST:

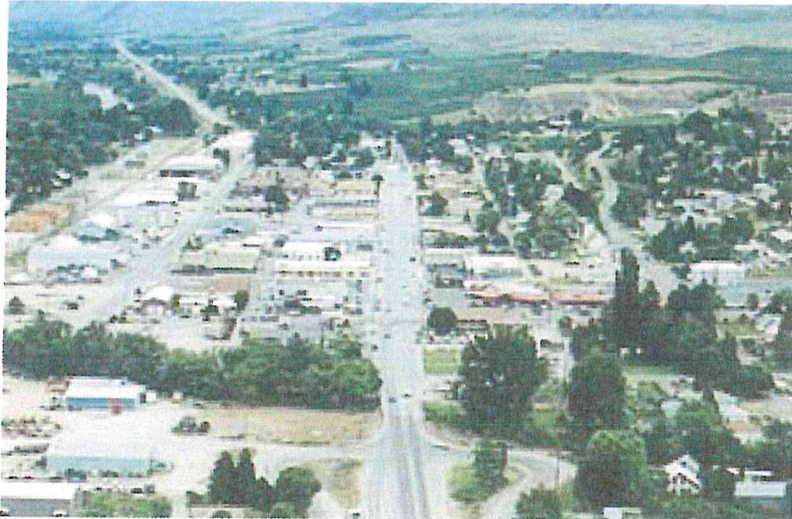
Alice Attwood, Clerk-Treasurer

APPROVED AS TO FORM:

Michael D. Howe, City Attorney

For your information

Tonasket, Washington
Energy Assessment Water Distribution System
March 26, 2021



Prepared by:

Lynn Stuart

Energy Efficiency Circuit Rider

Evergreen Rural Water of Washington

P.O. Box 2300, Shelton, WA 98584

Website www.erwow.org, Email info@erwow.org

Energy Efficiency Program Overview:

Evergreen Rural Water of Washington has implemented a program to assist small water and wastewater utility systems to evaluate and lower their energy consumption and costs to become more sustainable. This energy efficiency assessment considers current and past energy use, identifies the primary energy consuming components, and identifies methods to lower energy use and costs. In the process may find ways for the utility to become more efficient.

The program works with local power companies to ensure that the water / wastewater utility is receiving the best rate, eligible for incentives, and possible reduced rates. This is a free service for the utility and the participant is not obligated to implement the recommendations, nor is any part of the program required by regulation. Evergreen Rural Water encourages all participants to implement the recommendations.

Summary of Potential Energy/Money Savings

This summary provides potential energy and monetary savings, the estimated cost of upgrades, potential annual energy and monetary savings, payback and estimated return on investment, and rebates. This report presents the possibility of \$19,687.00 and 108273 kw in savings for the water system for the city of Tonasket.

Project Overview:

Tonasket is a small community located along the eastern bank of the Okanogan River in northern Okanogan County, Washington with a proud history, a high quality of life, and strong community. Tonasket's history is full of examples of public efforts to partner with local governments and private business to improve the community. The City has a population of 1121 people, median income of \$38,405 and elevation of approximately 900 feet above sea level. This report will focus on the water system that is used by the residents each year.

Energy Efficiency Observations/Opportunities:

The Tonasket groundwater system consists of five wells and storage capacity of 1.4 million gallons, and three booster pumps. The water system operates at a cost of \$22,449.00 per year.

PUD 1 of Okanogan County provides the electrical power to the water system. The utility is spending \$61.51 per day to operate the system. Attached is a comparison sheet of possible savings for lighting.

Energy Efficiency Recommendations:

Recommendation 1: Install Variable Frequency Drives on all well pumps. Installing VFDs on the pumps has the potential to reduce the power bill by \$1677.00 annually and 68,079kwh annually extending the life of the equipment. The cost would be about \$20,000.00 for the VFDs and could eliminate the demand for well pumps 7 & 8.

Recommendation 2: Install variable frequency drives on the Joseph Ave booster pumps. Installing a VFD on the pumps has the potential to reduce the power bill by 50% (\$1309.00 annually and 38,710kwh annually) and extending the life of the equipment. The cost would be about \$6600.00 for the drives, payback would be about three years.

Recommendation 3: Based on three-year average of 17.3% water loss. Continuing to replace bad meters and reducing leaks by replacing old mains and laterals reducing the utility water loss by 8% and reducing customer consumption and leakage by 2.5% could save \$2357.00 annually and 11,369kw annually in pumping costs.

Recommendation 4: Continuing to install LED tube lighting will reduce lighting the power bill inside the buildings. Comparison sheet attached.

Sources of Funding:

Sources for loans, grants and rebates include:

USDA RUS/RD loan/grant funding <https://www.usagrantsapplications.org>

National Rural Water Loan Fund <https://nrwa.org/category/revolving-loan-fund/>

Washington State DOH revolving loan fund

<https://www.doh.wa.gov/CommunityandEnvironment/DrinkingWater>

Washington Department of Commerce (Energy Efficiency and Solar Grants Program)

<https://www.commerce.wa.gov/open-grants-loans>

Washington State DOE <https://apps.ecology.wa.gov/eaglmap/>

There are rebates and assistance available from PUD 1 of Okanogan County Energy Services at 509-422-8428 or email kimj@okpud.org for information on energy efficient upgrades, and lighting up grades, Bonneville Power Administration Rebate Program, and the Department of Energy.

Possible Savings		days billed	monthly charge	kwh used	per kwh charge	kwh charge total	power adjustment kwh	power adjustment charge	power adjustment charge total	demand kwh used	demand kwh charge	demand charge total	City Tax	amount billed
TOTALS	NO VFD/ water loss costs	365		238082	\$ -	\$11,542.43	238082	\$ -	\$ 1,383.75	820	\$ -	\$4,673.15	\$ 1,343.55	\$22,448.72
Joseph Ave booster pumps				19355		\$ 1,106.16	19355		\$ 115.14				\$ 87.91	\$ 1,309.21
Wells 7 & 8				59551		\$ 2,813.77	59551		\$ 353.38	820		\$2,149.65	\$ 326.51	\$ 5,643.31
RR Ave irrigation pmp				9939		\$ 567.99	9939		\$ 59.57				\$ 53.57	\$ 681.13
Well 1				2887		\$ 164.97	2887		\$ 16.88				\$ 25.55	\$ 207.40
Well 2				6212		\$ 113.91	6212		\$ 35.97				\$ 38.10	\$ 187.98
Well 3/4 bldg insulation				742		\$ 16.57	742		\$ 1.74				\$ 5.97	\$ 24.28
Well 5				8767		\$ 501.05	8767		\$ 51.21				\$ 47.78	\$ 600.04
sub total				107453			107453			820			\$ 585.39	\$ 8,053.31
Total Savings		KWH		108273										\$ 8,053.31

Lighting Comparisons November 2020										Kilowatts		
bulb size	Quantity	Watts	KW	Rate	Hours	Cost per Day	Cost per hour	Cost per Month	Difference	KW	KWH	savings
flourescent T-8	6	32	\$ 0.06	4	\$ 0.05	\$ 0.00	\$ 1.40			0.032	x 60 = 1.92	
LED bulb size T-8	6	15	\$ 0.06	4	\$ 0.02	\$ 0.00	\$ 0.66	\$ 0.74		0.015	0.9	1.02
250w MH wall packs	4	250	\$ 0.06	4	\$ 0.24	\$ 0.02	\$ 7.30			0.25	15	
50 Watt LED	4	50	\$ 0.06	4	\$ 0.05	\$ 0.00	\$ 1.46	\$ 5.84		0.05	3	12
100w MH wall pack	3	100	\$ 0.06	4	\$ 0.07	\$ 0.01	\$ 2.19			0.1	6	
37 Watt LED	3	37	\$ 0.06	4	\$ 0.03	\$ 0.00	\$ 0.81	\$ 1.38		0.037	2.22	3.78
							\$ 7.96					
Yearly Savings										\$ 95.57		16.8 kwh

Possible Local SCADA Sources:

SCADA LOGIC <http://scadallogic.com/>

AT ALASKA <https://atsalaska.com/>

Irrigation Technology & Control INC www.irrigationtech.net

Advanced Electrical Technologies www.pneco.com

Human Machine Interfaces (HMI) <https://www.maplesystems.com/hmi>

Correct Equipment

Tonasket, Washington
Energy Assessment Wastewater Treatment Plant
March 26, 2021



Prepared by:

Lynn Stuart

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The program works with local power companies to ensure that the water / wastewater utility is receiving the best rate, eligible for incentives, and possible reduced rates. This is a free service for the utility and the participant is not obligated to implement the recommendations, nor is any part of the program required by regulation. Evergreen Rural Water encourages all participants to implement the recommendations.

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Energy Efficiency Observations/Opportunities:

The Tonasket wastewater system consists of one lift station and the wastewater treatment plant that processes 25.8 million gallons of water per year. The wastewater system operates at a cost of \$19,397.00 per year.

PUD 1 of Okanogan County provides the electrical power to the water system. The utility is spending \$53.14 per day to operate the system. Attached is a comparison sheet of possible savings for lighting.

Energy Efficiency Recommendations:

Recommendation 1: Install Variable Frequency Drives on all blowers. Installing VFDs on the blowers has the potential to reduce the power bill by \$9943.00 annually and 233,425 kwh annually extending the life of the equipment. The cost would be about \$8,000.00 for the VFDs and could eliminate the demand for the blowers and payback time would be about one year.

Recommendation 2: Install a Dissolved Oxygen Sensor on the lagoon, connecting it to SCADA. Letting the SCADA regulate the run time and DO concentration would save the plant another 5-10% in electricity \$775.00 annually and 13773 kwh annually and extending the life of the equipment. The cost would be about \$2000.00 for the drives, payback would be about two years.

Recommendation 3: Replacing the belts on the blowers with synchronous drive belts and a motor pulley an inch larger than the blower pulley can save another 5-10% in electricity \$775.00 annually and 13773 kwh annually and extending the life of the equipment. The cost would be about \$400.00 for the drives, payback would be about two years.

Recommendation 3: Based on the usage and size of the wastewater treatment facility, the system could save greatly by converting to solar power for the treatment plant and equipment, (\$14,000.00 annually and 21,025 kw annually). A 100KW system would be appropriate.

Possible Local SCADA Sources:

SCADA LOGIC <http://scadalogic.com/>

AT ALASKA <https://atsalaska.com/>

Irrigation Technology & Control INC www.irrigationtech.net

Advanced Electrical Technologies www.pneco.com

Human Machine Interfaces (HMI) <https://www.maplesystems.com/hmi>

Correct Equipment



tonasket@nvinet.com

Subject: Alice Attwood's Zoom Meeting
Location: <https://us02web.zoom.us/j/83011371223>
Start: Tue 4/13/2021 7:00 PM
End: Tue 4/13/2021 10:00 PM
Recurrence: (none)
Meeting Status: Meeting organizer
zmMeetingNum: 83011371223

Alice Attwood is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/83011371223>

Meeting ID: 830 1137 1223

One tap mobile

+12532158782,,83011371223# US (Tacoma)

+16699006833,,83011371223# US (San Jose)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 830 1137 1223

Find your local number: <https://us02web.zoom.us/j/83011371223>