

Tonasket City Council Agenda
Tuesday, November 23, 2021
7:00 PM

VIRTUAL ZOOM MEETING ID #835 8743 0631

PHONE #1-253-215-8782

This meeting will be in person and on ZOOM

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Approval of Agenda **Action Item**
- 5) Approval of the Minutes of the previous meeting November 9, 2021 and the November 15, 2021 Special meeting. **Action Item**
- 6) Public Comment
- 7) This meeting has been advertised as a public hearing for the 2021 City of Tonasket Stormwater Plan.
- 8) Unfinished Business
 - a) Cemetery—authorize the Mayor to proceed with selling 1 acre of property around the crematorium at the new cemetery property. **Action Item**
- 9) Mayor/Council/Committee Reports
- 10) New Business
 - a) Application for a Peddlers Permit/Kaci Lorz **Action Item**
 - b) Resolution 2021-13 Surplus Property **Action Item**
- 11) Miscellaneous and Correspondence
- 12) Adjournment

Council Memo
Tuesday, November 23, 2021
7:00 PM

VIRTUAL ZOOM MEETING ID #835 8743 0631

PHONE #1-253-215-8782

This meeting will be in person and on ZOOM

TO: Mayor and City Councilmembers

FROM: City Clerk-Treasurer

This meeting has been advertised as a public hearing for the 2021 City of Tonasket Stormwater Plan. Nate Hutchens and Mark Johnson, Varela Engineering, will be facilitating this hearing.

The Cemetery is on the agenda again. It is not illegal to sell the property. The property will need to be surplus and that is what Resolution 2021-13 will accomplish.

Suggested Motion: I move to authorize the Mayor to proceed with selling of one acre of property around the crematorium at the new cemetery property.

Application for a Peddlers Permit submitted by Kaci Lorz. The background check has not been done yet but will be before Council. **Suggested Motion: I move to approve the application for a Peddlers permit submitted by Kaci Lorz.**

Resolution 2021-13 surpluses 1 acre of property around the Bergh Crematorium.

Suggested Motion: I move to approve Resolution 2021-13 which would surplus 1 acre of property around the Bergh Funeral Service Crematorium.

DRAFT

Minutes of the Regular Tonasket City Council Meeting, Tuesday, November 9, 2021

Present: Mayor Kriner and Councilmembers Alexander, Levine, McMillan, Ritter and Weddle.

Staff: Johnson, Danison, Hawley and Attwood

The meeting was called to order at 7:00 pm and the pledge of allegiance was given by all.

The Roll call was taken and all were in attendance.

Motion to approve the agenda; M/McMillan, S/Ritter. **Motion to add Greg Gardinier to the agenda under Unfinished Business.** M/McMillan, S/Levine. Vote on amending motion carried 5:0. Vote on original motion Carried 5:0.

Public Comment

- Mayor Kriner reported she has received a complaint from Dave Kester about skateboarders in the Lee Franks parking lot. The City has no jurisdiction on a private parking lot however the Council suggests refreshing the stencil on the sidewalks stating no skateboards or bikes allowed on the sidewalks.

Brent Timm, TranGo, was in attendance to inquire if Council will approve moving forward with their proposal for a park and ride on City property. Brent stated all funds for the project will be provided by TranGo.

Motion to approve the proposed project with TranGo and authorize them to proceed with their plans to construct a Park and Ride bus stop area on South Western Ave and to bring the final plans to the City for approval. M/Ritter, S/McMillan. Carried 5:0.

Kurt Danison Report:

- Has an estimate for the South access study and design.
- Been in discussion with Justin Haug regarding the ballfield project.
- Planning commission is working on the Transportation element in the Comprehensive Plan.
- Economic Development has a new office.

This meeting has been advertised as the Final Budget Hearing for the 2022 Budget. The Mayor opened the Public Hearing. The City Clerk went through the items requested from Department Heads and stated which ones were in the budget line items for 2022. There were questions from the Council regarding the need for a new pick up. The trees at the Cemetery were also discussed and the need to replace them and maybe it would be a good idea to replace them with the Arbor Day trees. After further discussion the Public Hearing was closed.

Unfinished Business

Motion to authorize Varela Engineering to research funding for the replacement of the sewer line on Winesap Ave. M/McMillan, S/Ritter. Carried 5:0.

Greg Gardinier was present to update the Mayor and Council on the installation of the cameras on City property. The installation is almost complete. Electrical will be needed for better coverage in the City Shop area.

Department Head Reports

Attwood

- Reported Joël Pilkinton will be moving into the position of Deputy Clerk-Treasurer when Deniece Miller retires and she has hired Gay Seydlitz as the Utility/Court Clerk.

Johnson

- Reported he has been working at the Wastewater Treatment plant.
- Has been raking leaves in parks
- Cleaning Storm drains

Hawley

- Deputy Taft continues with his training.
- Sheriff Department still looking to fill positions.
- Thank you from Councilmember Levine regarding a recent issue.

DRAFT

Mayor/Council/Committee Reports

Mayor

- Reported she has given an award to Cameron Emery for helping clean up Tonasket.
- Also gave an award to Chad Short for all of his help at the WWTP.
- Reported Darren Johnson will be stepping down as Superintendent and will be in the Assistant Superintendent position. The City will advertise for the vacant Superintendent position.

Levine

- Reported the Perfect Passage meeting went well.
- Asked the City Clerk the process on liens.
- Attended the Cemetery meeting and discussed the potential project.
- Stated the Perfect Passage meeting should have been on ZOOM—some people not happy about that. Meetings should be consistently on ZOOM.
- Has been vandalism at the Park.
- WSDOT will be short handed this year.

McMillan

- Still in union negotiations.
- Nothing to report in Public Safety.

Ritter

- Maybe it is time to look at the fines/penalties for vandalism due to what is happening in the park.

Weddle

- No report.

Alexander

- No report.

Motion to extend the Council meeting to 9:15 pm. M/Levine, S/McMillan. Carried 5:0.

New Business

Discussion on the selling of 1 acre of property at the new cemetery to Bergh Funeral Service. Councilmember Levine stated it was illegal to do so. The City Clerk stated it is not illegal and has checked with the City Attorney

Motion to table the selling of the cemetery property until the next meeting November 23, 2021. M/McMillan, S/Weddle. Carried 5:0.

Motion to approve and authorize payment for the North Central Washington Task Force Agreement for 2022 and authorize Mayor to sign the agreement. M/Levine, S/McMillan. Carried 5:0.

Miscellaneous and Correspondence

Motion to approve the consent agenda: Minutes of the previous meeting, the October Payroll \$36,864.93 (11092 – 11107 and Direct Deposit run 10/27/21) and the November bills \$100,738.00 (11108 – 11159 and 3 EFT's 11/8/2021) . M/Levine, S/McMillan. Carried 5:0.

There being no further business the meeting was adjourned.

Alice J. Attwood, Clerk-Treasurer

DRAFT

Minutes of the Special Meeting of the Tonasket City Council, Monday, November 15, 2021

Present: Mayor Kriner and Councilmembers Alexander (zoom), McMillan and Weddle.

Staff: Attwood

This meeting has been advertised as a Special Meeting for the purpose of discussing and taking action on setting the wage for the position of City Superintendent/Public Works Director.

Mayor Kriner called the meeting to order at 4:30 pm.

Mayor Kriner stated the wage is currently \$27.71 per hour and is asking the Council to set a range for the position from \$30 - \$34 per hour.

Motion to approve the range of \$30.00 - \$34.00 per hour effective immediately, for the City Superintendent/Public Works Director Position. M/McMillan, S/Weddle. Carried 3:0.

There being no further business the meeting was declared adjourned at 4:42 pm.

Alice J. Attwood, Clerk-Treasurer

Public Notice

Public Hearing for the 2021 City of Tonasket Stormwater Plan

The City of Tonasket has prepared the 2021 Stormwater Plan (SWP) using funding from the State of Washington Department of Ecology (ECY) Clean Water State Revolving Funds supplemented by the City's Stormwater Utility funds. In accordance with ECY funding guidelines the City is holding a Public Hearing during the regular City Council meeting in the City Hall Council Chambers, 209 S. Whitcomb Ave, Tonasket, WA 98855, Tuesday, November 23, 2021 which commences at 7:00 pm, to give the community an opportunity to learn more about the SWP, preferred alternatives, and any potential impacts, including impacts to existing utility rates. Opportunity will be provided to the public to ask questions and provide comment on the SWP. A copy of the SWP may be found at City Hall or on this link:

<https://drive.google.com/drive/folders/1uRVy1Fi-JOfGKHmaEmEuLJ-egAwmkg2K?usp=sharing> for those who wish to review the SWP prior to the meeting. Those with special language, hearing or access needs should contact city hall, 509-486-2132, 24 hours prior to the meeting. This meeting may be held virtually. Zoom information will be available on the City's website, tonasketwa.gov.

Alice Attwood

City Clerk-Treasurer

Permission to park @ OKCherry

APPLICATION FOR LICENSE
PEDDLERS, CANVASSERS AND TRANSIENT MERCHANTS
Tonasket City Municipal Code 5.12
(ORDINANCE # 346)

A. Name and date of birth of applicant/s and workers (continue on back if needed)

First Kaci First _____
Last Lorz Last _____
Middle Carol Middle _____
Date of Birth 08-05-1987 Date of Birth _____

B. Complete permanent home and local address of the applicant and, in case of transient merchants, the local address from which sales will be made:

Home: 4716 Hwy 7 phone 429-5647
Tonasket WA 98855 Fax N/A

Business " " phone " "
Fax _____

Washington State Business License # WDLBR813013B 5
Driver's License # 604 779 964

C. A brief description of the nature of the business and the goods to be sold:

America food & baked goods & ice cream!

D. If employed, the name and address of the employer, together with credentials establishing the exact relationship: N/A

E. The length of time for which the right to do business is desired: 1 year

F. The source of supply of the goods or property proposed to be sold, or orders taken for the sale thereof, where such goods or products are located at the time said application is filed, and the proposed method of delivery: Local grocery & Meat Shop

All prepared in my home which has been inspected & approved by O.C. Health Dept & LHI

G. The names of at least two property owners of Okanogan County, Washington, who will certify as to the applicant's good character and business respectability; or in lieu of the names of references, such other available evidence as to the good character and business responsibility of the applicant as will enable an investigator to properly evaluate such character and business responsibility: Anette Farver

Chuck Gallup

H. A statement as to whether or not the applicant has been convicted of any crime, misdemeanor, or violation of any municipal ordinance, other than traffic violations, the nature of the offense and the punishment or penalty assessed therefore:


N/A

I. The last cities, not to exceed three, where applicant carried on business immediately preceding the date of application and the addresses from which such business was conducted in those municipalities: N/A

J. At the time of filing the application, an application fee shall be paid to the City Clerk to cover the cost of investigation of the facts stated therein.

K. In consideration of the City of Tonasket granting this permit, the undersigned does hereby agree to indemnify and hold harmless the City of Tonasket and its employees, officers, and agents against all suits and claims arising in any way connected with the activities hereby permitted, and the undersigned further agrees to defend any and all such actions at the sole cost and expense of the undersigned.

I SWEAR THE ABOVE INFORMATION I HAVE GIVEN IS ACCURATE AND TRUE.

Sworn: 
Date: 11-15-210

Received by City Clerk, date: 11-17-2021

Referred to City Council, date: 11-23-2021

Council Action: _____

Vendor Release of Liability & Indemnity Agreement

Participation in this event is at your own risk. By signing this document, you, your agents, servants, or employees agree to comply with any applicable fire codes, laws, ordinances, and regulations pertinent to health, fire prevention, and public safety.

Agreement to Indemnify

You shall indemnify the City from and against any and all claims, demands, causes of action, suits or judgments including but not limited to, any claims of insurance carriers, for deaths or injuries to persons or for loss of or damage to property arising out of or in connection with you, your agents, servants, or employees. In the event of any claims made or suits filed against the City, at its option, require you to resist or defend such action or proceeding at your own cost and expense by counsel reasonably satisfactory to the City.

Sworn: _____



Date: _____



RESOLUTION NO. 2021-13

**A resolution declaring certain property
to be surplus to the City.**

WHEREAS, the City of Tonasket, a municipal corporation of the State of Washington, is the owner of certain property as described in Exhibit "A" attached hereto and incorporated herein as set forth; and

WHEREAS, the City of Tonasket is desirous of disposing of said property described in Exhibit "A": attached pursuant to statutory authority of the State of Washington; and

WHEREAS, the said property is in excess and surplus to the present or foreseeable needs of the City of Tonasket, or is in such condition as to have no value,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TONASKET, WASHINGTON, that the property described in Exhibit "A", attached hereto and incorporated herein, as fully set forth is not necessary to the needs of the City of Tonasket and is surplus and excess to the foreseeable needs of said City, or is in such condition as to have not value, may be disposed of pursuant to statutory authority. The City may dispose of the surplus property in a method determined to be in the best interest of the City.

PASSED BY THE CITY COUNCIL this _____ day of _____,
2021.

APPROVED:

Marylou Kriner, Mayor

ATTEST:

Alice J. Attwood, Clerk-Treasurer

EXHIBIT A

1 acre (43,560 sq. ft) of property surrounding the Bergh Funeral Service Crematorium located at the City Property on Hwy 7.

tonasket@nvinet.com

Subject: Alice Attwood's Zoom Meeting
Location: <https://us02web.zoom.us/j/83587430631>
Start: Tue 11/23/2021 7:00 PM
End: Tue 11/23/2021 10:00 PM
Recurrence: (none)
Meeting Status: Meeting organizer
zmMeetingNum: 83587430631

Alice Attwood is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/83587430631>

Meeting ID: 835 8743 0631

One tap mobile

+12532158782,,83587430631# US (Tacoma)

+16699006833,,83587430631# US (San Jose)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

Meeting ID: 835 8743 0631

Find your local number: <https://us02web.zoom.us/j/83587430631>