

Tonasket City Council
Agenda
Tuesday, March 22, 2022
7:00 pm

VIRTUAL ZOOM ID #823-5869-3997
PHONE #1-253-215-8782

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Approval of the Agenda **Action Item**
- 5) Approval of the minutes of the previous meeting **Action Item**
- 6) Public Comment
- 7) Unfinished Business
 - a) Renting space in TVBRC to Chamber of Commerce **Action Item**
- 8) Mayor/Council/Committee Reports
- 9) New Business
 - a) Set Date for Arbor Day, April 29th **Action Item**
 - b) Arbor Day Proclamation
 - c) Resolution 2022-06 Annual Clean-Up **Action Item**
 - d) Seasonal Maintenance Position **Action Item**
- 10) Miscellaneous and Correspondence
- 11) Executive Session
- 12) Adjournment

Council Memo
Tuesday, March 22, 2022
7:00 pm

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PHONE #1-253-215-8782

TO: Mayor and City Councilmembers

FROM: City Clerk/Treasurer

Renting space in the TVBRC to the Chamber of Commerce. **Suggested Motion: I move to approve renting the TVBRC to the Chamber of Commerce for the terms of the rental agreement.**

Set a date for Arbor Day. **Suggested Motion: I move to set the date for Arbor Day, April 29, 2022.**

Resolution 2022-06 Annual Clean-Up. **Suggested Motion: I move to approve Resolution 2022-06 Annual Clean-Up for the week of April 11- 15, 2022.**

Seasonal Maintenance Position. **Suggested Motion: I move to approve of the Public Works Seasonal position.**

Minutes of the Regular Meeting of the Tonasket City Council, March 8, 2022

DRAFT

Present: Mayor Maldonado, Councilmembers Alexander, Hill, Levine, McMillan and Weddle. Councilmember Weddle acted as Mayor Pro Tem due to the fact that Mayor Maldonado was on zoom and unavailable part of the meeting.

Staff: Johnson, Danison, Attwood and Hawley.

The meeting was called to order at 7:00 pm and the pledge of allegiance was given by all.

Roll Call was taken and all were in attendance.

Motion to approve the agenda and amend the agenda by removing the Executive Session.
M/McMillan, S/Levine. Carried 5:0.

Public Comment - None

Unfinished Business

Discussion on renting space in the TVBRC to the Chamber of Commerce. Councilmember McMillan updated the Council on the research he has done on the matter. He has determined the rental fee for the Chamber to utilize a portion of the office at the TVBRC would be \$10.00 per day and recommends this for approval. There was discussion a contract should be written for this use of the building. This will continue at a future meeting.

Discussion on a new Perfect Passage Committee. A meeting was held with Mayor Maldonado, Councilmembers Levine and Weddle, Kurt Danison, Kurt Holland, Jeff Moran, Abby Gromlich, Darren Johnson, and Alice Attwood regarding the Perfect Passage. It was mainly to bring the Mayor up to speed on the project. It was stated a Committee with community members and Levine, Weddle, Varela rep, WSDOT rep, Darren Johnson should be put together.

The Ad hoc committee on ARPA funds will continue as last year with Councilmembers Levine and Weddle and City Clerk-Treasurer Attwood. The Mayor gave this a thumbs up!

Discussion on Councilmember Weddle's Tracking form. Mayor Pro Tem Weddle handed out an example form. The form will be sent to each of the Councilmembers. Department Heads will have access also. The idea is to keep projects on track and not let anything fall by the wayside.

Mayor Committee name Changes

Park/ Pool/Recreation

Public Buildings Infrastructure/ Youth Center

Department Head Reports

Hawley

- Reports submitted electronically.
- Will be receiving a grant for community engagement this spring.
- Working diligently on the double homicide that happened up near Chesaw.

Johnson

- Changing water meters.
- Completed park benches.

- Working on water valves.
- Plan on getting the street sweeper out next week.
- Open Parks when they dry out.
- Short discussion on locking gates this summer. Sheriff Hawley said they could probably help with that.

Attwood

- Would like to meet with Finance regarding surveillance equipment and street work.
- Will get the info on the gas prices requested at last meeting.

Mayor/Council/Committee Reports

Alexander

- Retreat was great!
- Will be meeting with Hill regarding the cemetery.

Hill

- Reported Scott Miller would like to know when the surveyor is going to be at the cemetery. Clerk will call the surveyor.

Levine

- Perfect Passage going forward.
- Retreat.
- Went to sewer plant with—road is still very soft.
- Hasn't attended a Park and Recreation District meeting yet.
- Six Year Street Plan.
- Winesap.

McMillan

- Met for quarterly meeting.

Weddle

- Enjoyed the retreat.
- Spoke with Tom Fancher about Havillah Rd and jake brakes.
- Vanderstoep no longer interested in water north of town.

New Business

Motion to approve Resolution 2022-05 which surpluses city property. M/Levine, S/McMillan. Carried 5:0.

New Business

Motion to approve Resolution 2022-05 surplusing items. M/Levine, S/McMillan. Carried 5:0.

Motion to approve the consent Agenda: the minutes of the previous meeting, the February Payroll \$41,596.33 (11343-11360 & Direct deposit 2-23-22) and March Bills \$55,963.03 (11361-11405 & EFT 1 & 2). M/Levine, S/McMillan. Carried 5:0.

Miscellaneous and Correspondence – None

Councilmember Levine wanted to express her condolences to the Covey family.

Executive Session - none

There being no further business the meeting was declared adjourned at 8:17 pm.

Alice J. Attwood, Clerk-Treasurer

DRAFT

RENTAL AGREEMENT

THIS AGREEMENT is made and entered into this ____ day of _____, 2022, by and between the **City of Tonasket**, a municipal corporation of the state of Washington, hereinafter designated the "**Landlord**", and the **Tonasket Chamber of Commerce**, hereinafter designated the "**Tenant**",

WITNESSETH:

The Landlord rents the office space located at _____ in the City of Tonasket, State of Washington, upon the following terms and conditions:

1. **Term.** The office space referred to above is rented to Tenant on a _____ basis beginning _____, for a total of _____. Termination of said rental agreement shall be made by either party giving a minimum of sixty (60) days notice of intent to terminate.

2. **Rent.** The Tenant shall pay to Landlord rent in the amount of _____ plus leasehold tax, on or before the _____ day of each month, in advance.

3. **Utilities.** Tenant shall pay for all services and utilities supplied to the premises.

4. **Sublet.** Tenant agrees not to sublet said premises, nor assign this agreement or any part thereof.

5. **Maintenance of Premises.** Tenant will keep and maintain the leased premises, appurtenances, and improvements in good condition and repair.

7. **Alterations.** Tenant agrees not to make alterations to said premises without the prior written consent of Landlord.

8. **Use of Premises.** Tenant shall not use said premises for any purpose other than that of office space and shall not use said premises or any part thereof for any illegal purpose. Tenant agrees to conform to municipal, county and state codes, statutes, ordinances and regulations concerning the use and occupation of said premises. Landlord shall maintain the premises in substantial conformance with all applicable provisions of municipal, county and state codes, statutes, ordinances and regulations governing maintenance or operation of such premises.

9. **Access.** Landlord reserves the right of access to the premises for the purposes of inspection, repairs, alterations, or improvements. Access shall be at reasonable times except in case of emergency or abandonment.

10. Surrender of Premises. In the event of default in payment of any installment of rent, termination as provided herein, or at the expiration of said term of this agreement, Tenant will quit and surrender the said premises to Landlord.

11. Liability Insurance. Tenant shall, at Tenant's own expense, procure a policy of liability insurance on the premises naming Landlord as an additional insured thereon with minimum limits of liability in the amount of \$_____. Landlord shall not be liable for any injury to or death of any person, or for any loss of or damage to any property occurring in or about the leased premises. Tenant will hold and save Landlord harmless from all loss, damage, liability, or expense (including expense of litigation) resulting from any actual or alleged injury to or death of any person, or from any actual alleged loss or damage to any property caused by or resulting from any act or omission of Tenant or any officer, agent, employee, guest, invitee or visitor of Tenant in or about the leased premises, except for that portion of the property reserved for use by the Landlord.

12. Condition of Premises. It is hereby stipulated that Tenant has examined the premises, and the premises at the time of this agreement is in good order, repair and a safe, clean and tenantable condition.

13. Venue, Costs and Attorney's Fees. If by reason of any default or breach on the part of either party in the performance of any of the provisions of this agreement a legal action is instituted, the losing party agrees to pay all reasonable costs and attorney's fees in connection therewith. It is agreed that the venue of any legal action brought under the terms of this agreement shall be in Okanogan County, Washington.

IN WITNESS WHEREOF, the parties hereto have executed this agreement the day and year first above written.

LANDLORD:
City of Tonasket, a municipal corp.

TENANT:
Tonasket Chamber of Commerce

By _____
Rene Maldanoto, Mayor

By _____
(signature)

Printed Name and address:



Arbor Day Proclamation

Whereas, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal,

NOW, THEREFORE, I René Maldonado Mayor of the City of
Tonasket, do hereby proclaim
April 29, 2022 as

Arbor Day

in the City of Tonasket, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.

Dated this 29th day of April in the year 2022

Mayor _____

RESOLUTION NO. 2022-06

WHEREAS, the City of Tonasket is desirous of participating in a clean-up campaign utilizing City equipment and employees, and

WHEREAS, the City of Tonasket finds that it will not be necessary to employ additional people or equipment for this project, and

WHEREAS, the City Council finds that this project is in the best interest of the City,

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. The City crew shall be authorized and directed to conduct a comprehensive City clean-up program commencing April 11 through April 15, 2022.

Section 2. During said campaign the City of Tonasket shall pick up burnable yard waste excluding tree stumps and oversized prunings for residences and businesses as time permits. Pruning's must be under 4 foot long and piled for easy removal. Leaves and grass clippings should be bagged in paper bags.

Section 3. No additional employees or rental of additional equipment shall be authorized for said clean-up campaign and said clean-up campaign shall be conducted using regularly employed City personnel and City equipment.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF TONASKET, WASHINGTON, THIS 22nd day of March, 2022.

APPROVED:

René Maldonado, Mayor

ATTEST:

Alice J. Attwood, Clerk-Treasurer