

Tonasket City Council Agenda

Tuesday, May 24, 2022

6:00 pm

VIRTUAL ZOOM MEETING ID #829 3753 2749

ZOOM PHONE NUMBER 1-253-215-8782

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Public Comment (to comment on Agenda Items)
- 5) Approval of the Agenda **Action Item**
- 6) Approval of the minutes of the previous meeting **Action Item**
- 7) Public Comment (Other Items)
- 8) Savannah Calus---Tonasket High School Senior----Survey Results
- 9) Unfinished Business
 - a) City Art Display Policy and Agreement **Action Item**
- 10) Mayor/Council/Committee Reports
- 11) New Business
 - a) Shoreline Master Plan/Accept the Participation Plan and Survey for Implementation of the SMP update **Action Item**
 - b) Resolution 2022-09 Airport Lease w/Gary Roberts **Action Item**
 - c) Approve Funds for BBQ **Action Item**
 - d) Set Public Hearing for Six Year Transportation Improvement Plan **Action Item**
 - e) Free Swim Day June 11th **Action Item**
- 12) Miscellaneous and Correspondence
- 13) Adjournment

Council Memo
Tuesday, May 24, 2022

6:00 pm

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TO: Mayor and City Councilmembers

FROM: Clerk-Treasurer

Savanah Calus, a Senior at Tonasket High School, has asked to be on the agenda to share the results of a survey she has taken.

The Art Policy is on the agenda again for discussion and possible adoption. Attorney Howe has reviewed the document and stated he found the policy to be very well done. As far as the definition of art, he can only provide the dictionary definition. I do have a question about the 30 days in the last bullet of the first page---30 days from what?

Suggested Motion: I move to approve the City Art Display Policy and Agreement.

The Planning Commission has been working on and completed review of the Shoreline Master Program Public Participation Plan and Community survey to complete the periodic update of the SMP. The Planning Commission recommends the City Council accept both the participation plan and the survey for implementation of the SMP update effort. **Suggested Motion: I move to accept both the participation plan and the survey for implementation of the Shoreline Management Plan update effort.**

Resolution 2022-09 is a land lease with Gary Roberts for hangar space at the Airport. **Suggested Motion: I move to approve Resolution 2022-09 a resolution authorizing an Airport Land Lease Agreement with Gary Roberts.**

The Community Appreciation BBQ is coming soon!! In order to spend City Funds on this activity it must be approved by City Council. I have researched this subject and Attorney Howe has stated it is appropriate to use City funds for such a purpose. If the city decides to make this an annual event then a policy will have to be created, however a motion is good for now. I suggest up to \$3000. **Suggested Motion: I move to authorize up to \$3,000 for expenditures for the Community Appreciation Day BBQ and for the funds to come from the Current Expense Fund.**

It is that time of year again to hold a public hearing for the Six Year Transportation Improvement Plan. **Suggested Motion: I move to set the Public Hearing for the Six Year Transportation Improvement Plan during the June 14, 2022 regular city Council meeting.**

Annually, the city sets a date for a free swim day at the City Pool. This year it is planned to have the free swim day the same day as the BBQ. **Suggested Motion: I move to approve a free swim day at the Tonasket Community Pool on June 11th, 2022.**

Minutes of the Regular Meeting of the Tonasket City Council, May 10, 2022

DRAFT

Present: Mayor Maldonado, Councilmembers Alexander, Hill, Levine, and Weddle. Councilmember Alexander was on zoom.

Staff: Johnson, Danison, Pilkinton, Attwood and Hawley.

The meeting was called to order at 6:01 pm and the pledge of allegiance was given by all.

Roll Call was taken.

Motion to excuse McMillan. M/ Levine, S/ Weddle. Carried 4:0.

Public Comment - None

Motion to approve the agenda. M/Levine, S/Weddle. Carried 4:0.

Poppy Proclamation: Mayor Maldonado introduced Debbie Haven and Christine Fisher with the American Legion Auxiliary. He read the Annual Poppy Days Proclamation. Haven and Fisher presented the Mayor with the first poppy.

The Mayor presented a certificate to Darren Johnson from his staff for being a great boss.

Clerk-Treasurer Alice Attwood read a letter presented by Matt Wells, representing the Farmers Market. The letter was requesting the city pay for a portable toilet at Triangle Park. There was discussion about the availability of budget funds.

Motion to allow a portable toilet be placed at Triangle Park and the City will pay the fee for installation and use. M/Levine, S/Weddle. Carried 4:0.

Unfinished Business

The Mayor presented his proposal for the City to have a Facebook page. He had his son start a page using the Mayor email and phone so that the page is easily transferred from one Mayor to the next and is the City's, not an individual's page. He would like the Council to be able to post on the page but be approved before the post is viewed by the public.

Motion to authorize Mayor Maldonado to create a Facebook page & appoint his staff to oversee the page. M/Levine, S/Weddle. Carried 4:0.

City Art Display Policy: The insurance company approved. Alice still hasn't received anything back from Attorney Howe. There was discussion on what the definition of art was when pertaining to the City Policy. Alice suggested to put the Policy on hold for now and just handle the agreement on this one-time basis for "Ruth" the Elephant.

Motion to approve a one-time, 30 day as per agreement for Quill Hyde's sculpture at Founders Day park at this meeting. M/Levine, S/Weddle. Carried 4:0.

Peddlers Permit & City Property Use: There was much discussion about the parameters of the peddlers permit and city use agreements. Kaci Lorz was on Zoom and talked to the Council about the Soccer Club wanting to charge her to vend at their events and that she had already paid the city her fee to be a vendor and didn't feel it was right for them to be able to tell here she couldn't vend at the park if she didn't pay.

Motion to approve Tonasket Soccer & Baseball to have the authority to grant or deny permission for vendors to sell at their event. M/ Levine, S/ None. Motion died due to lack of a second.

Alexander and Levine will do more research and revisions to the agreements to make them more specific, then bring them back to Council.

Department Head Reports

Johnson

- Annual brush pickup.
- Ryan & Austin completed the flagger course.
- Replaced broken sprinklers & timers.
- Built and moved bleachers.
- Removed more graffiti from skate park.
- Planted trees for Arbor Day.
- New employee Mica Israel.

DRAFT

- Ryan Erickson & Austin Knowlton sanded and stained the deck at the TVBRC.
- Ryan Erickson is taking his CDL class.

Danison

- Working with Planning Commission on finalizing the draft on Flood Damage Control for Council.
- Working on Shoreline Master Plan.
- Working on the Public Facilities Program from 1993.
- Dahlquist & Cemetery short plats approved.

Hawley

- Reports submitted electronically.
- Bowers brought to trial, 2 ½ weeks, guilty, sentencing first part of June.
- Reports of people skateboarding down Hwy 20.

Attwood

- Gave the Building Official Report to the Mayor and Council.
- Quoted the insurance about the coverage for the complaints of people climbing the trees at the parks.
- County is chip sealing the access road and will do our portion for \$7684.31.

Motion to approve up to \$8000.00 to Okanogan County Public Works for chip seal on the access roads at the south end of town. M/ Weddle, S/ Alexander. Carried 3:0. Levine recused herself.

- June 11th BBQ Day, Ironing out details.
- Continue to keep time limit of meetings till 9:00?

Mayor/Council/Committee Reports

Levine

- Perfect Passage meeting went great.
- Loves idea of Facebook.
- Will meet with Alexander about Peddlers Permit & Property Use Applications.
- Alice please advertise the Law Enforcement Meeting, so Council can attend.

Hill

- When will Stotts road be graded?
- McMillan & Hill recommended that Okanogan County Tourism and TVBRC boards meet to discuss placement of kiosk and bring it to council for approval.
- Attended Chamber Meeting, they are looking for volunteers. The parade starts at 10:30.
- 3 on 3 tournament at the school on May 21st.

Weddle

- When can the Perfect Passage Meeting video be put on the website?
- Law Enforcement Meeting is May 31 at 6:00.
- Excited about the BBQ!

Alexander

- When is the BBQ?

Mayor

- The City Employees are working hard for Tonasket Residences.

New Business

Motion to approve the revised Professional Services Agreement for Building Inspector/ Code Enforcement Services with addition to #3. M/Weddle, S/Alexander. Carried 4:0.

Mayor's Appointments: The Mayor Appointed Kari Alexander and Aaron Kester to the Tonasket Visitor and Business Resource Center Board. He also appointed Rob Thompson to the Tree Board and Tony Castelda to a five-year term as Municipal Judge.

Motion to approve the appointments as stated above. M/Weddle, S/Levine. Carried 3:0. Alexander recused himself.

DRAFT

Assistant Superintendent Job Description: Discussion of adding education requirements.
Motion to approve the job description with corrections. M/ Levine, S/ Weddle. Carried 4:0.

Miscellaneous and Correspondence – None

Motion to approve the consent Agenda: the minutes of the previous meeting, the April Payroll \$43,634.79 (11475-11491 & Direct deposit 4-29-22) and May Bills \$58,016.95 (11473, 11492-11530 & EFT 1 & 2). M/Levine, S/Weddle. Carried 3:0. Hill no answer.

There being no further business the meeting was declared adjourned at 8:33 pm.

Alice J. Attwood, Clerk-Treasurer

City of Tonasket

Art Display Policy

PURPOSE

The City of Tonasket (City) is interested in supporting cultural and artistic opportunities that benefit residents and visitors. Displays of public art are intended to create interest in the arts, appeal to diverse audiences, and reflect historic events, trends, and local culture.

POLICY

The City allows individuals/organizations to display art work on City-owned property, provided that the artist/organizations proposing the artwork obtains a permit (agreement) and complies with all guidelines set forth by the City.

Displays are restricted to the areas designated as available by the City. The City retains the right to deny applications that do not comply with the provisions of this policy.

LOCATIONS

City-owned property pertains to City Parks and other suitable right of way area.

GUIDELINES

- The artwork should enhance its setting and help create a sense of place.
- Artwork must be suitable for display to a diverse audience including children.
- Displays that contain profanity, obscenity or explicit sexual imagery, nudity, graphic depictions of violence or would create a hostile environment are not permitted.
- Artwork cannot display religious or political messages.
- Providing space for artwork does not in any way obligate the City to assume any liability or risk for the displayed materials nor does it constitute an endorsement of the beliefs or viewpoints of the art/exhibit.
- The city shall have the final determination on where artwork can be located.
- All materials used in the display the City shall have the final determination on where the artwork can be located.

INSTALLATION

- Applicant must secure City Property Art Display Agreement. An initial conversation with City staff about the proposed project is recommended prior to filling out the agreement.
- The City must review and approve any proposed artwork.
- If artwork is tagged with graffiti or damaged within the display time period that was approved the City will contact the applicant to repair. The applicant has 7 days from notification to abate graffiti and 30 days from notification to repair any other damage.
- A small logo of the organization installing the artwork may be included, provided the logo and its proposed placement is shown on the design submitted with the application materials.
- The City reserves the right to remove or cover over within 30 days (?) any artwork if the City determines it is a possible safety hazard, is too large, interferes with the flow of

pedestrian or vehicular traffic, creates a maintenance problem, interferes with public service or other activities in adjacent areas or is otherwise inappropriate for the space.

To Obtain a City Art Display Agreement

Requests for a City Art Display Agreement or inquiries regarding artwork on city property should be directed to Tonasket City Hall, 509-486-2132 or clerktreasurer@tonasketwa.gov.

CITY PROPERTY ART DISPLAY AGREEMENT

This Agreement is made between the City of Tonasket ("City") and _____ ("Applicant") who is interested in displaying their artwork on city property and agrees to comply with the policies and procedures outlined in the City' "City Property Art Display Policy".

NOW THEREFORE, the parties agree as follows:

1. Installation and Removal. The Applicant will be responsible for safe installation of the art, although City will have the final decision on whether or not the art work adequately meets the City's requirements. The City reserves the right to refuse to allow installation or to require immediate removal of the Artwork if the City believes it creates a potential hazard to the property, tenants or visitors. The Artwork must be suitable for display to a diverse audience including children. The City will not allow displays that contain profanity, nudity, graphic depictions of violence or any artwork that would create a hostile work environment for employees. No religious or political artwork may be displayed on City property.
2. Maintenance. In the event that maintenance or repair of the artwork is necessary during the display time period, the Applicant shall repair or remove the Artwork as soon as reasonably possible after being notified by the City.
3. Term. The Artwork shall be permitted on City property from _____ until _____. An extension of exhibit time may be negotiated by mutual agreement. Applicant agrees to remove the Artwork within forty-eight (48) hours of the agreed upon end date. If the Applicant fails to remove the art in the agreed upon timeframe, the City reserves the right to remove the art and to charge the Applicant for time and materials used in the removal.
4. Indemnification.
 - a. The Applicant understands that the Artwork will be displayed on public property and that the City does not assume responsibility or liability for Artwork exhibited on City property. The Applicant hereby releases the City and waives any claims against the City, its elected and appointed officials, employees or agents related to the City's failure to safeguard, protect or maintain the Artwork.
 - b. Applicant agrees to hold harmless, indemnify and defend the City, its officers, agents and employees from any and all claims, losses or liability for injury to persons and/or damage to property arising out of any willful misconduct, negligent act, error or omission of the Applicant, its agents, sub-consultants or employees in connection with the services required by this Agreement, unless such injury or damages results from the sole negligence of the City, its officers, agents or employees.
5. Transfer of Assignment. Permission to display the Artwork is personal to the Applicant or Organization and cannot be assigned or transferred without prior written agreement of the City.
6. General Provisions. This Agreement represents the entire agreement between the Parties. Agreement may be amended by mutual agreement in writing.
7. Termination. This Agreement may be terminated for convenience and without cause by either party upon thirty (30) days written notice.

8. Description of Artwork

APPLICANT: _____

ORGANIZATION (if applicable): _____

Address: _____

City/State/Zip: _____

E-Mail: _____ Phone: _____

Dated this _____ day of _____, 2022.

APPLICANT

By: _____

Applicant or Organization Representative

CITY OF TONASKET a municipal corporation

By: _____

Approved as to Form:

By: Preapproved Form

Michael D. Howe, City Attorney

LETTER OF TRANSMITTAL

May 18, 2022

Honorable Mayor & Council
City of Tonasket
P.O. Box 487
Tonasket, WA 98855

Subject: Shoreline Master Program Periodic Update – Public Participation Plan and Community Survey.

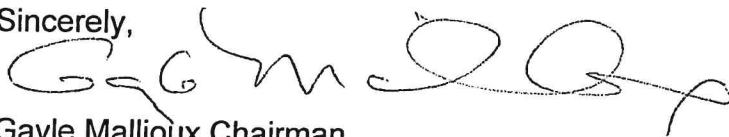
Honorable Mayor and Council;

The Tonasket Planning Commission has completed review of the Public Participation Plan and community survey developed as part of the City's effort to complete the periodic update of the Shoreline Master Program. These items are part of the required work products in the contract with the Department of Ecology grant for the update effort.

The Planning Commission reviewed both items during its regular meeting on May 17, 2022 and acted to recommend that the City Council accept both the participation plan and survey for implementation of the SMP update effort.

Thank you for your time and consideration.

Sincerely,



Gayle Mallioux Chairman
Tonasket Planning Commission

ATTACHMENTS:

PPP and Survey

The City of Tonasket
Shoreline Master Program Comprehensive Review
Public Participation Plan 2022-2023

Project Description

Tonasket is conducting a comprehensive review and a periodic update of its Shoreline Master Program (SMP) and is seeking to engage with the public and stakeholders for input and comments. The SMP helps our community plan for the future, balancing shoreline development with environmental protection, and provide for access to public shores and waters. The City wants to know what YOU value about shorelines and any issues YOU would like the SMP to address.

What is the SMP?

The SMP is a tool to plan and regulate the use of Washington shorelines. The SMPs are local land use policies and regulations that guide the use of Washington shorelines, public and private. The SMP's aim is to protect the shoreline for future generations, provide for public access to public waters and shores, and plan for shoreline use. The City's SMP includes our community's goals, policies, regulations, and programs focused on development, conservation, use, and restoration of our shorelines.

Why Do We Care About Shoreline Management?

The Shoreline Management Act (SMA) is intended to prevent inherent harm in developing Washington's shorelines. The SMA requires all counties and most cities and towns with shorelines to develop and implement a SMP.

What is a Comprehensive Review?

The comprehensive review is meant to look at what has changed in the community and in the rules and bring our SMP, from September 2012, up to date. It is required under RCW 90.58.080(2) to make sure the City complies with the requirements of the SMA. The comprehensive review includes this public participation plan, a shoreline inventory, a cumulative impacts analysis, and a restoration plan.

Why Is Public Participation Important?

Since public use and enjoyment is the primary purpose of the SMA, the public needs an opportunity to participate. A Public Participation Plan (Plan) is required to describe how the City will encourage early and continuous public participation throughout the process of reviewing the SMP. This Plan describes the steps that Tonasket will take to provide opportunities for public engagement and public comment.¹ This plan is a working document and will be adjusted as needed to provide for the greatest and broadest public participation.

Public Participation Goals

- Provide the public, all generations, including school age children, with timely information, an understanding of the process, and multiple opportunities to review and comment on proposed amendments to the SMP. Provide translated materials.
- Actively solicit information from citizens, property owners, and stakeholders about their concerns, questions and priorities for the process.
- Encourage the public to informally review and comment on proposed changes to the SMP throughout the process and provide those comments to decision makers.

¹ This plan is in addition to any other minimum requirements for public participation required by Tonasket Municipal Code.

- Provide online workshops, meetings and hearings for both informal and formal public input at project milestones prior to decision-making by local officials.
- Consult and consider recommendations from neighboring jurisdictions, federal and state agencies, the County PUD and Native American tribes.

The following is a general timeline that includes anticipated public participation opportunities. An up-to-date timeline will be posted and maintained on the City’s website: <https://www.tonasketwa.gov>

**SMP Periodic Review
Timelines and Process**

Tasks

**PROJECT OVERVIEW AND INITIATE
PUBLIC PARTICIPATION
May 2022 – June 2022**

- SMP Update Power point
- Review public participation plan
- Announce launch of website and survey
- Engage with public and stakeholders

June 20, 2022 PC meeting

**PERIODIC REVIEW CHECKLIST
July – October 2022**

- Review periodic update checklist
- Engage with public and stakeholders

August 16, 2022 PC Meeting

**DRAFT UPDATED MASTER PROGRAM
September – December 2022**

- Complete draft SMP
- Review draft code amendments
- Online open house refresh with draft code amendments
- Initiate public review and comment period

November 15, 2022 PC Meeting

**PUBLIC REVIEW PROCESS
December 2022 - February 2023**

- Public hearing
- Revisit and revise based on comments
- Planning Commission Public Hearing
- Engage with public and stakeholders
- Recommendation to City Council

January 17, 2023 PC Meeting

**COUNCIL APPROVAL
March – June 2023**

- Final draft SMP
- City Council Public hearing

March 14, 2023

**STATE APPROVAL & ADOPTION
May – June 2023**

- Submit draft amendments and checklist to Ecology for review
- Revise documents as needed
- Approval and adoption
- Submit final draft and checklist to Ecology for final determination

April, 2023

Opportunities for Community Input - Outreach

Tonasket is committed to providing multiple opportunities for community input throughout the process. The City will use a variety of outreach approaches to inform the community and encourage their participation, including the following:

Website	The City's website will include an SMP webpage where interested parties can access status updates, draft documents, official notices, links to online workshops, meetings and hearings, minutes and other project information. The webpage, expected to go live on June 30, 2022, will be the primary repository of all information related to the SMP process. The page will include who to contact for more information and an email link for questions and comments.
Survey	A community survey will be conducted during the months of July and August of 2022 to solicit specific feedback from interested parties and results will be posted on the webpage.
Open House	Tonasket will initiate the SMP process with a workshop on June 20, 2022. Public comments received during the Open House will be posted on the webpage.
Mailing Lists	An email list of interested parties will be created, advertised and maintained by the City. The list will be used to notify interested parties regarding SMP progress and participation opportunities. Interested parties will be added to the list by contacting the Clerk's Office.
Comments	Interested parties will be encouraged to provide comments to Tonasket by letter, email and/or participation in online meetings. All comments will be forwarded to the Planning Commission and Tonasket City Council. The webpage will be the central repository for information under consideration. Documents will be available for review on the City's webpage and at City Hall with advance notice and copies will be provided at the established copying cost.
Planning Commission	The Planning Commission will be the primary forum for detailed review and recommendations to the Tonasket City Council. Interested parties are encouraged to attend online workshops, meetings and hearings and provide comments during Planning Commission review and deliberations and/or City Council workshops and public hearings. Official notices will be published as established in City policy.
City Council	The City Council will receive monthly updates on the update process, proposed revisions and timelines.
News Media	The local news media will be kept up-to-date on the process and receive copies of all official notices.
Field Trips	Interested parties, such as seniors, community centers, Tribes, recreationalists, and schools will be invited on sponsor led field trips. Provide comment forms for instant feedback.
Festivals, Fairs, Farmers Markets	As requested set up information tables or booths to distribute information and speak with community. Provide comment forms for instant feedback.

Social Media

Engage with community via blog, Facebook, Instagram, Twitter, as available and appropriate.

Workshops/Presentations

Make presentations to stakeholder groups, community organizations, and neighborhood associations. Provide comment forms for instant feedback.

Stakeholders

Tonasket will engage, at a minimum, with the following stakeholders:

<p>Shoreline Property Owners</p> <ul style="list-style-type: none"> Home and residential property owners Homeowner associations Business and industry owners Railroads Public property owners Public and private utilities 	<p>Individual Shoreline Users</p> <ul style="list-style-type: none"> Shoreline area residents Shoreline users – those who fish, swim, paddle, boat and walk Residents generally interested in local planning Non-English speaking populations tourists and visitors
<p>Shoreline User Groups</p> <ul style="list-style-type: none"> Boating and paddling organizations Swimming clubs Fishing groups Beach watcher organizations Research, academic and educational institutions Sporting groups 	<p>Local and Regional Organizations</p> <ul style="list-style-type: none"> Business groups such as the Chamber of Commerce Environmental organizations Conservation organizations Restoration and enhancement organizations Land use organizations Property rights organizations Ethnic organizations Neighborhood associations Real estate associations tourism agencies
<p>State Agencies</p> <ul style="list-style-type: none"> Department of Ecology Department of Fish and Wildlife Department of Natural Resources Department of Commerce Puget Sound Partnership Department of Health Department of Archaeology and Historic Preservation Department of Transportation 	<p>Tribes</p> <ul style="list-style-type: none"> Confederated Tribes of the Colville Reservation Northwest Indian Fisheries Commission
<p>Federal Agencies</p> <ul style="list-style-type: none"> U.S. Fish and Wildlife Service NOAA Fisheries U.S. Army Corps of Engineers 	<p>Local Officials</p> <ul style="list-style-type: none"> Neighborhood planning advisory groups Planning Commission SMP advisory groups

Federal Emergency Management Agency U.S. Environmental Protection Agency	Appointed Officials Elected officials
Neighboring Jurisdictions	
Okanogan County	

Public Hearings

The Planning Commission will conduct a public comment period and at least one public hearing to solicit input on the SMP prior to submittal of a draft plan to the City Council for its review prior to submittal to the Department of Ecology. The City Council will hold one public hearing before final adoption in June 2023.

The City will publish notices of all hearings that will state who is holding the comment period and/or hearing, the date and time, and the location of any public hearing. Notices will be published per official policy and comply with all other legal requirements such as the Americans with Disabilities Act. A notice will be sent to the email list (above) and the Department of Ecology.

Roles and Responsibilities

Stakeholders have various roles in the SMP planning and reviewing process. For example, the public’s role is to attend meetings and provide oral or written comments. User groups may develop position papers that they present to the planning commission. State and federal agencies may provide technical expertise and information about laws and regulations. The City of Tonasket Planning Commission will act as the Shoreline Advisory Committee for this planning effort. The Commission may engage a technical committee, with members requested to provide suggestions and review scientific studies and other data about the local shoreline, analyze the inventory and characterization information, and provide science-based recommendations about shoreline issues. Providing there is an interest, the Commission may also form a citizens committee to review the public participation plan, shoreline policy issues, inventory and characterization, and recommends goals, policies and regulations. This committee also may help organize and conduct public participation events.

Appointed and elected officials also are stakeholders. A planning commission usually reviews all available information and recommendations from advisory committees, hears public comment at workshops and public hearings, and makes a recommendation to the City Council. The Council considers available info and the planning commission recommendation, then decides whether to adopt that recommendation or make changes to it. The Council’s decision is sent to Ecology for review and approval.

The SMA is a cooperative partnership between local and state government. Tonasket has the primary responsibility for initiating planning, updates, and administering the regulatory program. The Department of Ecology (Ecology) acts in a support and review role and provides assistance to make sure the SMP complies with the SMA. Ecology approves and adopts SMPs.

The primary contact for the City of Tonasket SMP update is:

Kurt Danison, Contract Planner
509-322-4037, kdanison@ncidata.com

The primary contact for the City is:

Alice Attwood, Clerk- Treasurer
509-486-2132, clerktreasurer@tonasketwa.gov

The Washington State Department of Ecology is responsible for providing technical assistance to the City and must approve the City's updated SMP. The primary contact person at Ecology is:

Lennard Jordan, Shoreline Planner, Central Regional Office
lennard.jordan@ecy.wa.gov

The City Council's role is to review the draft SMP update, gather public input, make changes as desired, and locally adopt the final SMP, if needed.

What Happens at the End of the Comprehensive Review?

At the end of the review, we will know whether we need to revise our SMP. The final steps will include the adoption of a resolution, motion, or ordinance following notice and a public hearing. The including, at a minimum, findings that a review and evaluation has occurred and identifying the revisions made, or that a revision was not needed and the reasons therefore.

What Happens If You Don't Like the SMP?

An interested party may file an appeal with the Washington State Shorelines Hearings Board within 60 days of the publication date of the written notice of the final action.

SURVEY

City of Tonasket

Shoreline Master Program Update

The City of Tonasket is conducting a comprehensive and periodic update of its Shoreline Master Program (SMP) as required by state law. The SMP applies to all lakes over 20 acres, and larger streams (over 20 cubic feet per second) as well as associated wetlands and uplands at least 200 feet on a horizontal plane from the Ordinary-High-Water-Mark of the shoreline. The Siwash Creek, Bonaparte Creek, the Okanogan River, and any associated wetlands are within the jurisdiction of the SMP. This project will focus on updating policies and regulations to ensure consistency with current state law. Please help guide this project by providing your input to the following questions. Skip any that do not apply to you.

What is your relationship to shorelines in Tonasket? (Check all that apply)

- I recreate along shorelines (e.g. walk beaches or trails, camp near shorelines, etc.).
- I boat or fish on the water bodies.
- I have a business dependent on Tonasket shorelines (e.g. marina, aquaculture, etc.).
- I own, rent or have access to, property within 200 feet of the Siwash Creek, Bonaparte Creek, the Okanogan River.
 - o If yes, name all that apply: _____
- Other (please specify) _____

2. The state Shoreline Management Act requires local SMPs to balance three goals: Use & Development, Public Access, and Resource Protection along our local shorelines of the state.

Which of the following SMP Governing Principles do you support (select all that apply):

- Ensuring local regulations are consistent with state laws & rules
- Achieving local planning policies through both regulatory & non-regulatory means
- Avoiding unconstitutional infringement upon and taking of private property rights
- Applying SMP regulations only to shoreline areas & applying SMP planning functions more broadly across watersheds
- Protect shoreline ecological functions
- Other (please specify) _____

3. What types of use and development activities would you like to see maintained and/or increased in the Shoreline? (select all that apply):

- Public access to the shoreline (visual and/or physical)
- Private access to the shoreline (stairs to the water)
- Commercial development
- Education opportunities
- Underwater dive parks
- Docks, boat ramps, mooring buoys, marinas, etc.
- Residential development
- Aquaculture (shellfish, finfish)
- Fishing
- Marine Trades (boat building and repair, etc.)
- Water quality
- Other (please specify)

Questions #4-9: For Recent Permit Applicants

4. Have you inquired about, applied for, or been issued a shoreline permit by the City of Tonasket? If yes, which type or permit (select one and describe the type of development):

- Shoreline Exemption _____

- Shoreline Conditional Use Permit _____
- Shoreline Variance _____
- Shoreline Substantial Development Permit _____

5. Were there any barriers you ran into when attempting to permit a project in Shoreline Jurisdiction? Were the barriers financial, regulatory, or other? (describe):

6. When presented with the SMP Regulations, were you able to easily comprehend the intent of the regulations, and did you clearly understand the permitting process?

7. Did you fully understand what was expected from you (i.e. applications, reports, fees) and the reasons for certain requirements such as special reports?

8. Could you easily get your questions answered in a meaningful and timely manner? (describe):

9. If you answered questions #4-9, what could be done to improve the regulations, process, etc?

10. Are there any sections of the SMP or specific provisions that you think the City needs to revise? (describe):

11. Are there any changes to local circumstance, new information, or improved data the County needs to consider regarding the SMP? (describe):

12. Is there anything else you would like to share about the SMP comprehensive review and update?

13. How would you prefer to contribute to the update effort?

- Workshop
- Field Trip
- Survey
- Interview
- Email
- Online Meeting
- Not interested

14. Zip Code _____

Thank you for your time!

For more information about the SMP periodic review/update, please see the project website: <https://www.tonasketwa.gov>

For questions or to sign up to be notified of SMP periodic review/update events, please contact:

Kurt Danison, Contract Planner
509-322-4037, kdanison@ncidata.com

RESOLUTION NO. 2022-09

A RESOLUTION authorizing Airport Land Lease Agreement

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TONASKET, WASHINGTON, the Airport Land Lease agreement attached hereto as "Exhibit A" between the City of Tonasket and Gary Roberts is hereby approved and the Mayor and City Clerk are hereby directed to execute the same for and on behalf of the City of Tonasket.

PASSED BY THE CITY COUNCIL this _____ day of _____, 2022.

APPROVED:

René Maldonado, Mayor

ATTEST:

Alice J. Attwood, City Clerk-Treasurer

"Exhibit A"

TONASKET AIRPORT LAND LEASE

THIS AGREEMENT, made and entered into this _____ day of _____, _____, by and between the **CITY OF TONASKET**, a municipal corporation, hereinafter referred to as the "**Lessor**", and Gary Roberts hereinafter designated as the "**Lessee**".

WITNESSETH:

WHEREAS, the **Lessor** is the owner of the Tonasket Municipal Airport located Northwest of the City of Tonasket; and

WHEREAS, the **Lessee** desires to lease the property on which a hangar is located or will be constructed,

NOW, THEREFORE, IT IS AGREED BETWEEN THE PARTIES as follows:

1. For and in consideration of the rents and covenants herein specified to be kept and performed by the parties hereto, the **Lessor** does hereby lease and demise to the said **Lessee** that parcel of real property situated on the Tonasket Municipal Airport in Section 8, Township 37 North, Range 27 E.W.M. located in the County of Okanogan, State of Washington, as shown and depicted as Hangar Site No. 23 with the lot size of 50' x 60', on the drawing attached hereto as Exhibit B and incorporated herein by this reference as fully set forth.

2. **Lessee** is hereby leasing said land for the purpose of maintaining a hangar.

Tonasket Airport Land Lease Continued

3. Rent is \$270 per year, plus all applicable local, state, and federal taxes, paid in advance. Said rental payment shall be subject to periodic adjustment by the City of Tonasket as adopted by Resolution. In addition thereto, the **Lessee** shall be responsible for the payment of any and all utilities provided to the premises.

4. It is further understood and agreed by and between the parties hereto that the **Lessee** will maintain the premises and any improvements thereon in good condition, both inside and outside, and will not allow the same to deteriorate unduly, reasonable wear and tear excepted, so that said hangar will at all times during this lease period be maintained in a reasonably good condition so that it will not in any way be detrimental to the appearance or safety of the airport. Areas between hangars will be the responsibility of the hangar owner for graveling and weed control.

5. It is agreed and understood by and between the parties hereto that the **Lessee** shall have the right to use taxiways for ingress and egress to reach the runway and other facilities located at the airport. Said taxiways as described shall not be used exclusively by the **Lessee** and may be used by an individual authorized to do so by the **Lessor**.

6. It is further agreed and understood that the **Lessee** has the right to sublease the property above described that he is leasing without the written consent of the **Lessor**.

Tonasket Airport Land Lease Continued

7. It is agreed and understood that the **Lessee** shall indemnify and agree to hold the **Lessor** harmless for any operations or activities or injuries, damage or liabilities arising from any of the **Lessee's** operations relative to his hangar, or otherwise, or any other operation, which he may conduct on said leased premises, or in any way connected with his operation on the premises.

8. It is agreed and understood that the **Lessee** shall not be engaged in any activity, which would unnecessarily increase the fire hazard or other risk at the airport. The storage of fuel on or about the premises is strictly prohibited. **Lessee** shall not use the site for maintenance purposes other than to perform those preventative maintenance items allowed by the FAA to be performed by aircraft owners.

9. **Lessee** agrees to observe and obey all rules and regulations of the city, state, federal government and any governmental agency including, but not necessarily limited to, the Federal Aviation Administration.

10. The **Lessor**, its agents and employees shall have the right to enter upon the premises and any hangars located thereon in the event of emergency, which requires said entry.

11. **Lessee**, its customers, passengers, guests and other invitees shall have at all times the full and free right of ingress and egress to and from the premises.

Tonasket Airport Land Lease Continued

12. **Lessee** will maintain in force and carry at his expense at all times during the terms of this agreement, liability insurance in the amount of \$500,000.00 or more. **Lessor** shall be furnished with copies of all such insurance policies obtained by **Lessee** in compliance with this section. **Lessee** agrees to notify **Lessor** in writing as to any amendment or cancellation of such policies.

13. Subject to earlier termination as hereinafter provided, the initial term of this agreement shall be for a period of 20 years commencing _____ and terminating _____. At the expiration of said initial term, the **Lessee** shall have the option of extending the lease.

14. If **Lessee** fails to keep and perform any of the covenants and agreements herein contained, the **Lessor** may cancel this lease at its option and re-enter and claim the said premises and any improvements thereon. **Lessee** may elect at any time to terminate this agreement by giving 30 days' written notice to **Lessor**.

15. The parties agree that in the event of litigation to enforce any of the covenants or conditions of this lease, the prevailing party will, in addition to any other sums found to be due in such litigation, be entitled to recover as costs such sum as the court may adjudge as reasonable attorney's fees.

Tonasket Airport Land Lease Continued

16. It is fully agreed and understood by and between the parties thereto that this lease shall be binding upon the parties hereto, their heirs, executors, assigns and administrators and successors in interest.

EXECUTED on this date _____.

LESSOR:

CITY OF TONASKET, a municipal corporation:

By: _____
René Maldonado, Mayor

By: _____
Alice J. Attwood, City Clerk-Treasurer

LESSEE:

Print Name

Sign

Tonasket Airport Land Lease Continued

STATE OF WASHINGTON
County of Okanogan

On this day personally appeared before me _____
And _____, known to me to be the Mayor and City Clerk,
respectively of the municipal corporation that executed the within and foregoing
instrument and acknowledged said instrument to be the free and voluntary act
and deed of said municipal corporation, for the uses and purposes therein
mentioned, and on oath stated that they were authorized to execute said
instrument and that the seal affixed is the corporate seal of said municipal
corporation.

IN WITNESS THEREOF, I HAVE HEREUNTO SET MY HAND AND SEAL
THIS _____ day of _____, 20__.

Notary Public in and for the State of Washington,
residing at Tonasket.
My appointment expires _____.

STATE OF WASHINGTON
County of Okanogan

On this day personally appeared before me

know to me to be the individual(s) described in and who executed the within and
foregoing instrument and acknowledged that he/they signed the same as his/their
free and voluntary act and deed for the uses and purposes therein mentioned.

IN WITNESS THEREOF, I have hereunto set my hand and seal this
_____ day of _____, 20__.

Notary Public in and for the State of Washington,
residing at _____.
My appointment expires _____.

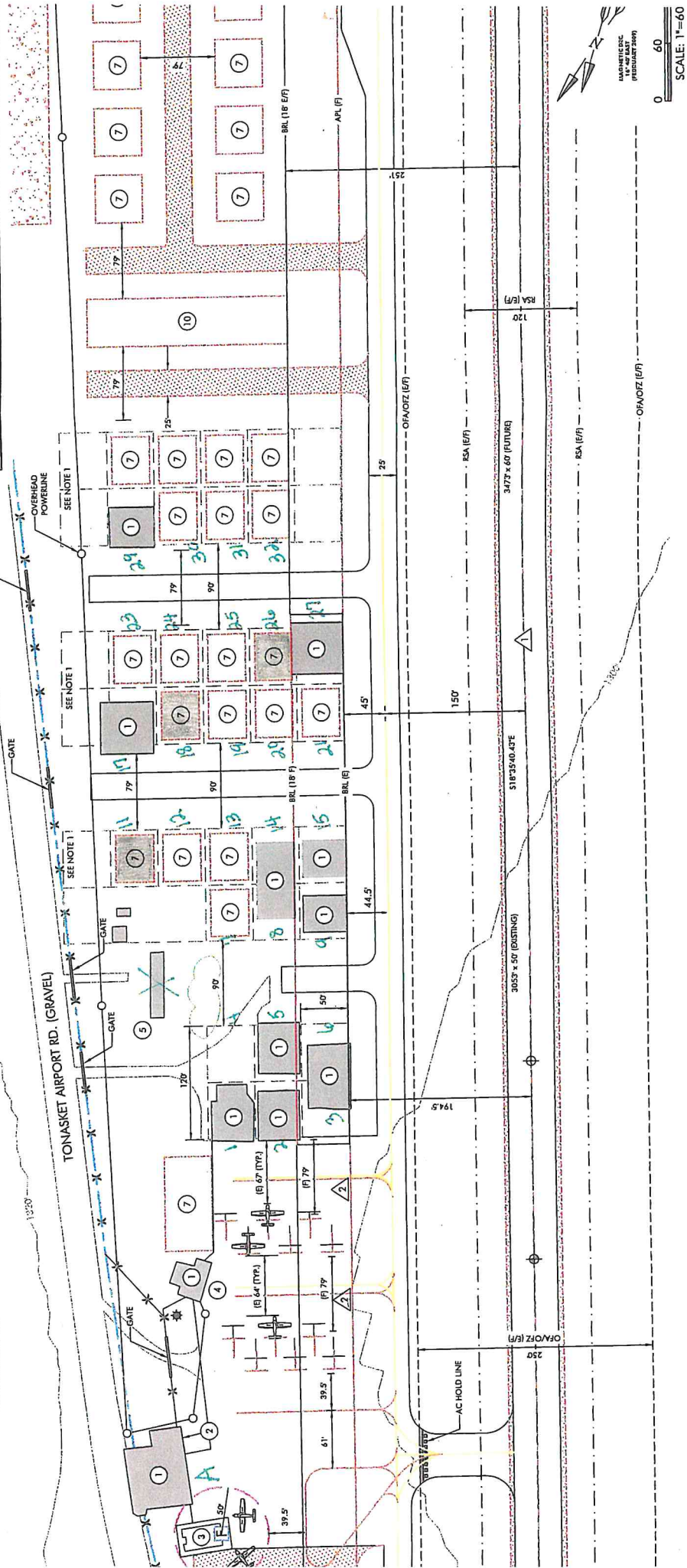
1. HANGAR LOTS NO. DEVELOPED (POWERLINE EASEMENT).

Exhibit B

MODIFICATION TO STANDARDS

NO.	ITEM	DESCRIPTION	DISPOSITION
1.	RUNWAY WIDTH	LESS THAN ADGI STANDARD. (60')	WIDEN IN FUTURE PROJECT.
2.	TAXILANE OFA	LESS THAN STANDARD ADGI SPACING IN TIEDOWN ROWS. (79')	FAA ALTERNATIVE CLEARANCE FORMULA; RECONFIGURE PARKING

FACILITIES	SYMBOL	DESCRIPTION
BUILDINGS	[Symbol]	BK [Symbol] BRL (F) [Symbol] APL (F) [Symbol]
RUNWAY	[Symbol]	BRL (F) [Symbol] APL (F) [Symbol]
BUILDING RESTRICTION LINE (BRL)	[Symbol]	BRL (F) [Symbol]
AIRCRAFT PARKING LINE (APL)	[Symbol]	APL (F) [Symbol]
AIRCRAFT PROPERTY LINE	[Symbol]	[Symbol]
RUNWAY SAFETY AREA (RSA)	[Symbol]	[Symbol]
OBSTACLE FREE AREA (OFA)	[Symbol]	[Symbol]
OBSTACLE FREE ZONE (OFZ)	[Symbol]	[Symbol]
RUNWAY PROTECTION ZONE (RPZ)	[Symbol]	[Symbol]
GROUND CONTOURS	[Symbol]	[Symbol]
AIRPORT REFERENCE POINT (ARP)	[Symbol]	[Symbol]
VISUAL GUIDANCE INDICATORS	[Symbol]	[Symbol]
WIND INDICATOR	[Symbol]	[Symbol]
FENCE	[Symbol]	[Symbol]
ACCESS ROAD/VEHICLE PARKING	[Symbol]	[Symbol]
THRESHOLD LIGHTS	[Symbol]	[Symbol]
REL	[Symbol]	[Symbol]
PROPOSED AIRFIELD PAVEMENT	[Symbol]	[Symbol]
AVIGATION EASEMENT	[Symbol]	[Symbol]
HANGAR LOT BOUNDARY	[Symbol]	[Symbol]
BEACON	[Symbol]	[Symbol]



VERIFICATION SCALES
 BAR IS ONE INCH ON ORIGINAL DRAWING.
 IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES APPROPRIATELY

SCALE: 1"=60'

0 60

DESIGNED BY: DM
 DRAWN BY: JLS
 CHECKED BY: SLK
 SCALE: AS SHOWN
 PROJECT NO: 41414001.01

DATE: JANUARY 2010

CENTURY WEST
 ENGINEERING CORPORATION
 6601 N. 19th Street, Suite 206
 Portland, Oregon 97224
 503-419-2130 phone & 503-639-2710 fax
 www.centurywesteng.com

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TONASKET MUNICIPAL AIRPORT

TERMINAL AREA



The Confederated Tribes of the Colville Reservation
MEMORANDUM



Wednesday, May 18, 2022

TO: Alice Attwood
City of Tonasket, Clerk-Treasurer

FROM: Guy Moura, Tribal Historic Preservation Officer
Confederated Tribes of the Colville Reservation

SUBJECT: 2021-09-06329 City of Tonasket US97/Whitcomb Ave.

Ms. Attwood:

The *Conclusions and Recommendations* of cultural resources report produced by Plateau Archaeological Investigations, LLC for this project offered the following:

This area is near a known village q̄iwaxòwlús. A cemetery may, according to secondary sources, reach the Project Area near the Apple Inn. Due to the proximity of the village, Plateau recommends that all mitigation strategies be determined through consultation between the DAHP, Washington State Department of Commerce, and any other interested parties.

On February 9, 2022, the Confederated Tribes of the Colville Reservation (CCT) Tribal Historic Preservation Officer (THPO) responded to the City of Tonasket with the following mitigation:

1. We propose that the Confederated Tribes of the Colville Reservation History/Archaeology program be contracted to conduct further research on Traditional Cultural Properties (TCP's) in the Tonasket area, as the program has proprietary access to literature and informants to best guide the work.
2. We request periodic cultural resources monitoring during portions of the project likely to exceed 100cm in depth.

The City of Tonasket has responded by entering into a contract agreement with the CCT to conduct a Traditional Cultural Property study of the project area. We are in agreement that the study can be produced concurrently with the implementation of the road project. TCP studies typically take one year to complete, and we do not wish to delay the project.

Likewise, the City of Tonasket has agreed to contract a professional archaeologist to conduct periodic cultural resources monitoring during portions of the project likely to exceed 100cm in depth.

The CCT THPO considers all mitigation efforts with the City of Tonasket satisfied and recommends that the project be allowed to proceed.

Alice Attwood

Subject: Alice Attwood's Zoom Meeting
Location: <https://us02web.zoom.us/j/82937532749>
Start: Tue 5/24/2022 6:00 PM
End: Tue 5/24/2022 9:00 PM
Recurrence: (none)
Meeting Status: Meeting organizer
zmMeetingNum: 82937532749

Alice Attwood is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/82937532749>

Meeting ID: 829 3753 2749

One tap mobile

+12532158782,,82937532749# US (Tacoma)

+16699006833,,82937532749# US (San Jose)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

Meeting ID: 829 3753 2749

Find your local number: <https://us02web.zoom.us/j/82937532749>