

Tonasket City Council Agenda  
Tuesday, July 25, 2023  
6:00 pm

**VIRTUAL ZOOM MEETING ID 844 1829 8578**  
**Phone Number 1-253-205-0468**

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Public Comment (Agenda Items)
- 5) Approval of Agenda **Action Item**
- 6) Approval of the minutes of the previous meeting **Action Item**
- 7) Public Comment
- 8) Unfinished Business
  - a) Approve Kiosk Mural **Action Item**
- 9) Mayor/Council/Committee Reports
- 10) New Business
  - a) Approval of the TIB Consultant Agreement for the 4<sup>th</sup> Street Multimodal Project **Action Item**
  - b) Approval of 2024 Budget Dates **Action Item**
- 11) Miscellaneous and Correspondence
- 12) Adjournment

The City of Tonasket is an equal opportunity employer and provider that strives to accommodate persons with disabilities. City Hall is ADA accessible. Please contact the City Clerk, 509-486-2132.

Council Memo

Tuesday, July 25, 2023  
6:00 pm

**VIRTUAL ZOOM MEETING ID 844 1829 8578**

**Phone Number 1-253-205-0468**

**TO:** Mayor and City Councilmembers

**FROM:** City Clerk-Treasurer

I have included the draft Kiosk Mural for your review. I have found a few errors that need correction. **Suggested Motion: I move to approve the draft Kiosk Mural with corrections and additions.**

Varela has submitted a TIB Supplemental Agreement for the 4<sup>th</sup> Street Multimodal Project. The funds for the supplemental agreement are part of the TIB grant funds. **Suggested Motion: I move to approve the TIB Consultant Supplemental Agreement with Varela Engineering in the amount \$40,555.00.**

It is that time of year again, Budget time! Attached are the dates for the 2024 Budget process. **Suggested Motion: I move to approve the Dates for the 2024 Budget as attached.**

DRAFT

## Minutes of the Regular Meeting of the Tonasket City Council, July 11th, 2023

**Present:** Mayor Maldonado, Councilmembers McMillan, Hill, Weddle, and Levine.

**Staff:** Attwood, Johnson, Taylor and Seydlitz.

The meeting was called to order at 6:00 pm and the pledge of allegiance was given by all.

Roll Call was taken.

Members of the Council received a request from Laura Knowlton with the Gazette Tribune to record the meeting for her. Or to provide her with notes. The decision was to provide her with notes.

**Public Comment (agenda items):** None

**Motion to approve the agenda.** M/McMillan, S/Weddle. Carried 4:0.

**Public Comment:**

- Emily Schell spoke regarding her concerns with the Pool Manager, retaliation issues and that the guards asked for a new manager. The Mayor said a process was followed in regard to the situation. Councilmember Weddle read statements from the Mayor/Council Handbook that the Council does not supervise employees. The Mayor said he will discuss the situation further with Emily, outside of the Council meeting.

**Unfinished Business:**

**Motion to approve the art display agreement with Okanogan Highlands Alliance for artwork to be placed on the City Hall Building and authorize the Mayor to sign the agreement contingent upon approval from the City Attorney.** M/McMillan, S/Weddle. Discussion. Carried 4:0

Matt Alexander's Council position #5. Attwood notified the Council that the position had been advertised, however Alexander will now not be leaving until later this year. Attwood notified the Council that 2 applications have been received. It was the Council's consensus 4:0 to inform the applicants and hold for review at a later date if needed.

**Department Head Reports:**

**Johnson**

- Keeping up on the usual, sprinklers, tree pruning, cemetery, pool, and splash park.
- Pool – the leak detectors inspection was today, they will test after the pool is closed for the season.
- Ball field update – concrete, fencing and back stops are in. Electrical and potable water are a possibility.

**Taylor**

- One commercial permit.
- Two vehicles removed.
- Some nuisance issues.
- Walk through at Shannon's restaurant with the new owners.
- House across from the Junction is ongoing, baby steps, it is better but not 100%. A bigger problem is inside the house, but we have no jurisdiction there.

**Budrow - not present**

**Attwood**

- Letter received from Department of Commerce, approval of \$730,000 for Perfect Passage Phase 1.

**DRAFT**

**Mayor/ Council/ Committee Reports:**

**Levine**

- Went to Therapeutic Court conference in Texas.
- Correspondence regarding Perfect Passage going out for bid in the fall.
- In Texas took photos of directional signage as examples and ideas, shared with other council members.
- Community BBQ on Saturday.

**McMillan** – nothing to report.

**Hill**

- Cemetery flowers, Alice will contact the family.
- Gerhard cemetery code needs to be reviewed.
- Rules for flowers and such at Cemetery.
- Airport Improvement Club draft received from Weddle, future agenda item.
- Asked if the people on Zoom can hear ok.

**Weddle**

- Not a lot, have been on vacation.
- Question regarding the project list discussed at the retreat.
  - Succession planning
  - Police Station
  - Code Violations
  - Welcome Packet for new businesses
  - Airport
  - Safety on 4<sup>th</sup> street

**Mayor Maldonado**

- Not much with the exception of some personnel issues.
- Crosswalk on 4<sup>th</sup> is a concern.
- Talked about Tonasket being welcoming.
- Focus on Perfect Passage.
- North end entrance to city needs improving.

**New Business:**

Levine brought up the past graffiti in the skate park, is it still an issue. Suggested an art piece as a possibility.

**Miscellaneous and Correspondence:**

Community Appreciation BBQ is this weekend on Saturday from 1-6 pm. Invite all to come and, yes, it is all free. Set up at noon.

Motion to approve the consent Agenda: the minutes of the previous meeting, the June Payroll \$64,531.24 (12381-12411 & Direct deposit 6-30-23) and July Bills \$133,954.12 (12379, 12380, 12412-12453 & EFT 1-2). M/McMillan, S/Weddle. Carried 4:0.

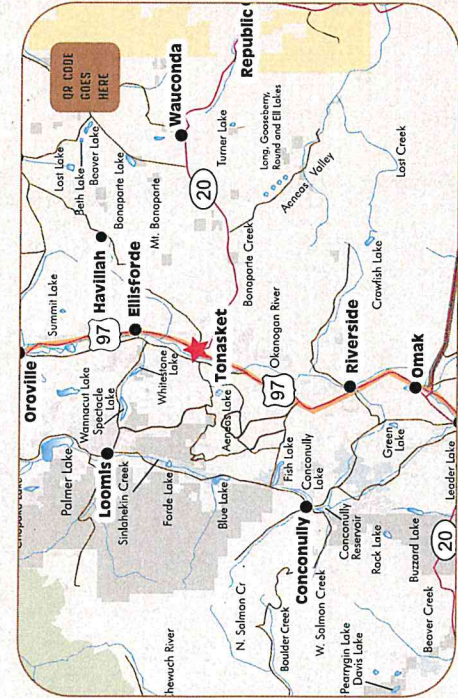
There being no further business the meeting was declared adjourned at 6:58 pm.

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Gay Seydlitz, Utility Clerk



# Tonasket



## ABOUT THE AREA

Nestled along the eastern bank of the Okanagan river roughly 20 miles from the Canadian border you'll find yourself in the town of Tonasket. The city was platted in 1910 and officially incorporated in 1927. The town inherits its name from Chief Joseph. Tonasket was a leader of the Okanagan people who assumed the status of Grand Chief of the American Okanagan after the drawing of the United States - Canada border by the Oregon treaty of 1846.

A hub for the agricultural and forestry industries in north central Okanagan county, Tonasket is home to three major fruit storage facilities and the offices of the Tonasket-Bosquier District of the Colville National Forest.

Many descendants of pioneer families still reside in Tonasket and the surrounding areas. One of those families is the Tonasket family. The Tonasket family, was raised on a cattle ranch near Tonasket, attended Tonasket schools and shared the 1956 Nobel Prize for Physics with William Shockley and John Bardeen for the invention of the transistor.

## MURALS AROUND TOWN



There are many murals in town with some dating as far back as the 1940s. The first of the newer generation of murals are currently in the process of being painted.



One of the older murals in town depicts a scene from the early days of the town.

**CHIEF TONASKET PARK (NEEDS PHOTO)**

**CHIEF TONASKET PARK**  
Bounded on the west by the Okanagan River and approximately 2,000 feet of shoreline and the town of Tonasket, Chief Tonasket Park offers a variety of amenities to the public. With picnic shelters, soccer and baseball fields, a large park and a boat launch, it's a great spot for a day at the park.



MAPS AND GUIDES AVAILABLE AT THE VISITORS INFORMATION CENTER AND ON OUR WEBSITE



SCAN TO LEARN MORE!

Photo provided by the Okanagan County Parks and Recreation Department.

# HIKES & LOCAL WILDLIFE

## SIMILKAMEEN TRAIL

A nice level, this wide and flat trail follows the old Washington & Great Northern railroad as it winds along in parallel to the river. Paved and gravelled over most of its length, it is a great trail for those who are running, biking, hiking and wildlife viewing. The trail is low angle and easily followed. If you prefer an easier hike, you go as far as the old girder bridge that crosses the river. From there, a longer option (4 miles round trip) to a longer option overlook before turning around.

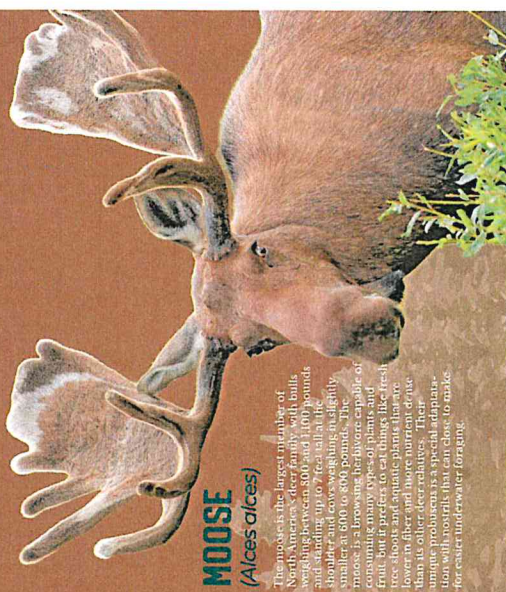


**BLACK BEAR**  
(Ursus americanus)

**GUESS THE TRACKS**  
scan the QR code to find out



QR CODE GOES HERE



**MOOSE**  
(Alces alces)

The moose is the largest member of North America's deer family with bulls and standing over 6 feet tall in 100 pounds and smaller cows weighing less than half that. The moose is a browser, herbivore capable of eating a variety of plants including tree trunks, shrubs and aquatic plants like water lilies. Moose are more than 100 times more nutritious than other deer relatives. Their diet will be mostly water foraging for water under water foraging.





# Transportation Improvement Board Consultant Supplemental Agreement

Agency City of Tonasket

Project Number P-P-885(PO1)-1

Project Name 4<sup>th</sup> Avenue Multimodal

Consulting Firm Varela & Associates, Inc.

Supplement Phase Supplement for Construction Phase

The Local Agency of the City of Tonasket desires to supplement the agreement entered into with and executed on April 12, 2023

All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the agreement are described as follows:

Exhibit B-1, **SCOPE OF WORK**, is hereby amended to include

**SECTION C – ADDITIONAL ENGINEERING SERVICES**

1. Construction Engineering: Preconstruction Conference, submittal review, pay estimates, change order, etc
2. Onsite Observation: onsite inspection, testing, closeout task, etc.
3. Material Testing

Refer to Amendment 1- Supplement and summary of costs.

Section IV, **TIME FOR BEGINNING AND COMPLETION**, is amended to change the Completion Date

SUPPLEMENTAL COMPLETION DATE \_\_\_\_\_ October 27, 2023

Section V, **PAYMENT**, shall be amended as follows as set forth in Exhibit A

MAXIMUM AMOUNT PAYABLE \_\_\_\_\_ \$91,085

EXHIBIT A			
	Original Agreement	Supplement	Total
Direct Salary Cost			
Overhead (including Payroll Additives)			
Direct Non-salary Costs			
Fixed Fee	\$50,530	\$40,555	\$91,085
Total			

If you concur with this supplement and agree to the changes as stated above, please sign and date in the appropriate spaces below.

Agency Signature	Date
Consultant Signature 	Date July 12, 2023

**B-1 Supplement - Scope and Cost Worksheet**

Client **Tonasket** **58-30**  
 Project #

Start Date: **7/12/2023**

End Date:

Max Hours: **225**

		<b>Consultant Fee Estimate</b>							
		<b>Consultant Fee Estimate</b>							
Task No.	Description	Proj. Princ.	Proj. Mngr.	Engr.	Engr. Tech.	Onsite Inspect	Admin	Expen	Sub-Total
		\$180.00	\$160.00	\$140.00	\$135.00	\$110.00	\$90.00	\$1	
<b>24</b>	<b>Environmental / Cultural (T&amp;E)</b>								
	Agency Coordination							-1680	-\$1,680
		0	0	0	0	0	0	Task Subtotal	-\$1,680

**SECTION C - CONSTRUCTION ENGINEERING SERVICES**

<b>32</b>	<b>Construction Engineering &amp; Inspection (T&amp;E)</b>								
	Inspection Phase Services: <i>(Assume 45 hr/wk for 5 wks)</i>					225	4		\$25,110
	Submittal Reviews, Pay Estimates, WCM, Closeout, etc			51			25		\$9,355
	Expenses: travel, tel, misc							6470	\$6,470
		0	0	51	0	225	29	Task Subtotal	\$40,935
<b>34</b>	<b>Material Testing / Quality Control (T&amp;E)</b>								
	Compaction Testing							800	\$800
	3rd Party Material Testing (proctor for soil compaction )							500	\$500
		0	0	0	0	0	0	Task Subtotal	\$1,300
	<b>Estimated Hours and Project Budget</b>	0	0	51	0	225	29		\$40,555





## **Dates For 2024 Budget**

<b>Request to Department Heads for Budget Items</b>	<b>July 25, 2023</b>
<b>Budget Requests Due to City Clerk</b>	<b>4:30 pm Sept 8, 2023</b>
<b>Revenue Sources/Set Tax Levy Public Hearing</b>	<b>6:00 pm Sept. 26, 2023</b>
<b>Preliminary Budget Hearing</b>	<b>6:00 pm Oct. 10, 2023</b>
<b>Budget Workshop</b>	<b>4:30 pm Oct. 18, 2023</b>
<b>Final Budget Hearing</b>	<b>6:00 pm Nov.14, 2023</b>
<b>Adopt Budget (tentative)</b>	<b>6:00 pm Nov. 28, 2023</b>

**(these dates are subject to change by council approval)**

## Alice Attwood

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**Subject:** Council Meeting  
**Location:** <https://us02web.zoom.us/j/84418298578>  
**Start:** Tue 7/25/2023 6:00 PM  
**End:** Tue 7/25/2023 9:00 PM  
**Recurrence:** (none)  
**Meeting Status:** Meeting organizer  
**zmMeetingNum:** 84418298578

Alice Attwood is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting  
<https://us02web.zoom.us/j/84418298578>

Meeting ID: 844 1829 8578

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One tap mobile  
+12532050468,,84418298578# US  
+12532158782,,84418298578# US (Tacoma)

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Dial by your location

- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 669 900 6833 US (San Jose)
- +1 719 359 4580 US
- +1 346 248 7799 US (Houston)
- +1 669 444 9171 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 646 931 3860 US
- +1 689 278 1000 US
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US

Meeting ID: 844 1829 8578