

Tonasket City Council
Tuesday, November 14, 2023
6:00 pm

VIRTUAL ZOOM MEETING ID 846 1778 5697
Phone Number 1-253-215-8782

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Public Comment (agenda items) **(3 minutes per person)**
- 5) Approval of the Agenda **Action Item**
- 6) Public Comment **(3 minutes per person)**
- 7) Barbara Walters, NCW Library Executive Director
- 8) This meeting has been advertised as the Final Budget Hearing on the 2024 Budget.
- 9) Kurt Danison Report
- 10) Unfinished Business
 - a) Ordinance #845—setting the Tax Levy for 2024 **Action Item**
 - b) NCW Libraries Building Use and Maintenance Agreement January 1, 2024 – December 31, 2029 **Action Item**
- 11) Department Head Reports
 - Kurt Danison
 - Darren Johnson
 - Randy Taylor
 - Paul Budrow
 - Alice Attwood
- 12) Mayor/Council/Committee Reports
- 13) New Business
 - a) Resolution 2023-11 2024 Fee Schedule **Action Item**
 - b) Airport Hangar Space **Action item**
 - c) Resignation letter from Councilmember Alexander
- 14) Miscellaneous and Correspondence
- 15) Consent Agenda: Minutes of the previous meeting, the October Payroll and the November Bills **Action Item**
- 16) Adjournment

The City of Tonasket is an equal opportunity employer and provider that strives to accommodate persons with disabilities. City Hall is ADA accessible. Please contact the City Clerk's office by noon on any meeting date for assistance.

Tonasket City Council
Tuesday, November 14, 2023
6:00 pm

VIRTUAL ZOOM MEETING ID 846 1778 5697
Phone Number 1-253-215-8782

TO: Mayor and City Councilmembers

FROM: City Clerk-Treasurer

Barbara Walters, Executive Director, NCW Libraries will be in attendance to discuss the proposed building and maintenance agreement. I have attached in the packet the new agreement and the current agreement for your information. I do not know at this time if you will be taking action on the agreement or not. That can be decided at the Council meeting if you decide to wait until the next meeting.

This meeting has been advertised as the Final Budget Hearing on the 2024 Budget. In the packet is the list of items discussed at the Budget workshop. I have designated next to the item if it is in the budget, the other items I am not sure what the status is---should I be working them into the budget or not. I am looking for Council's direction on these items.

Unfinished Business:

Ordinance #845 is ready for adoption. **Suggested Motion: I move to adopt Ordinance #845, fixing the amount to be raised by Ad Valorem taxes upon all taxable property, both real and personal within the City of Tonasket for the year 2024 for the Current Expense and the City Street Funds.**

NCW Libraries Agreement:

Suggested Motion: I move to approve/not approve/table the NCW Libraries Building Use and Maintenance Agreement January 1, 2024 – December 31, 2029.

New Business:

Resolution 2023-11 is the fee schedule for 2024. The water and sewer reflect a 3% increase each. The additional changes have been highlighted. **Suggested Motion: I move to approve Resolution 2023-11 the fee schedule for 2024.**

There has been discussion regarding making the portion of the Airport that used to be the site of a mobile home into a hangar site. This has been discussed with Superintendent Johnson. I do not foresee that area being used for a mobile home in the future; **Suggested Motion: I move to amend the Airport Site Plan to make the portion of the Airport that used to be a mobile home site into a hangar site.**

Councilmember Alexander has sent his resignation letter. The Council has 90 days to fill the vacancy. Since we just had an election I believe we can wait until January and swear in the person who wins position #5 at that time. The results of the election will be certified November 28, 2023.

DRAFT

Minutes of the Regular Meeting of the Tonasket City Council, October 10, 2023

Present: Mayor Pro Tem Weddle, Councilmembers Levine, McMillan and Hill (on zoom).

Staff: Taylor, Johnson and Attwood

The meeting was called to order at 6:00 pm and the pledge of allegiance was given by all.

Roll Call was taken.

Public Comment Agenda items: None

Motion to approve the agenda. M/McMillan, S/Levine. Carried 3:0.

Public Comment: None

Sergeant Josh Petker was present to discuss the North Central Washington Narcotics Task Force agreement. The Sergeant informed the Council of the different activities the Task Force is involved in for the City and the area. He stated there are usually 6 – 10 employees, currently only 4. They receive some federal funds from a grant however that will be ending next year. The Board members voted to increase fees this year, which has not been done in years. The Council thanked Josh for the information and also for the work that the Task Force is doing.

This meeting has been advertised as a Public Hearing on the 2024 Preliminary Budget. The hearing was opened and the Clerk explained the process and handed out the preliminary budget numbers.

Motion to accept the 2024 Preliminary Budget and have it filed with the City Clerk. M/Weddle, S/Levine. Carried 4:0.

The public hearing was closed.

Unfinished Business

Motion to approve the North Central Washington Narcotics Task Force Agreement as presented and authorize the Mayor to sign the document. M/Levine, S/McMillan. Carried 4:0.

Ordinance #845, fixing the amount to be raised by Ad Valorem taxes for 2024 was discussed. The Clerk explained she has made a revision to the prior ordinance that she had distributed and asked the Council to review the new Ordinance for possible adoption at the November 14 Council meeting.

Department Head Reports

Johnson

- Busy blowing out irrigation lines.
- Have been pruning.
- Repairing cracks on the taxiway with cold mix.
- 4th Street Project is coming along.

Yarnell

- Reports have been sent.
- Deputy Stanton will be taking over soon.
- Held the Faith and Blue event in Omak and Twisp.

Taylor

- Have processed 2 Commercial permits.
- Have removed a few vehicles.
- Addressed garbage complaints.
- The Kiosk structure has been installed.

Attwood

- Have been working on the Kiosk final version.

DRAFT

Mayor/Council/Committee Reports

McMillan

- Finance met with Park and Rec to go over the 2024 Pool Budget.

Levine

- Important meeting regarding Grizzlies coming up at the Agri-plex on October 30th.
- Time to work on Capital Budget for Perfect Passage again.

Hill

- No report

Weddle

- Have been in union negotiations, hope for a quick resolve.
- Does Council want to revise parking in side streets?
- Students are excited about the 4th Street Project.
- The crew has been kind and nice to the students.

New Business

Motion to approve the agreement with the Tonasket Parks and Recreation District for the 2024 Budget in the amount of \$135,500, for the Tonasket Community Swim Pool as presented and authorize the Mayor to sign applicable documents. M/McMillan, S/Levine. Carried 4:0.

The new building and maintenance agreement with NCW Library was discussed. The current agreement will terminate on December 31, 2023. There is concern that the new agreement does not include square footage for the council room which has been used by the library in the past. The Council would like to invite the NCW Library Executive Director to the next Council meeting to discuss the proposed agreement.

Miscellaneous and Correspondence

There was a brief discussion regarding parking on Third St. no action taken.

The Clerk reminded everyone of the Varela dinner at the IACC Conference and asked them to fill out their request for dinner.

Motion to approve the consent agenda: the minutes of the previous meeting, the September Payroll \$55,069.14 (12620-12636 & Direct Deposit run 9-27-2023) and the October Bills \$184,871.24 (12637-12674 & EFT 1-3). M/Levine, S/McMillan. Carried 4:0.

There was a brief discussion regarding a portion of 4th Street that is not part of the project and it was determined that Public Works will repair it with cold mix.

A motion was made to excuse Councilmember Alexander from the October 10, 2023 Council meeting. M/McMillan, S/Weddle. Carried 3:1.

There being no further business the meeting was declared adjourned.

Alice J. Attwood, City Clerk-Treasurer

DRAFT

Minutes of the Budget Workshop on October 18, 2023 at 3:00 pm

Present: Mayor Maldonado, Councilmembers Hill, Levine, McMillan and Weddle

Staff: Johnson and Attwood

The meeting came to order at 3:00 pm.

The Public Works Budget Requests were discussed.

Public Works Requests

- 1) Cost of Living Increase for all
- 2) Continue full payment of medical, dental and vision for all
- 3) Continue with a part time/seasonal person
- 4) Sand if needed \$2500
- 5) Cold mix \$7000
- 6) Hot mix 2 loads
- 7) U.V. Lights \$3500
- 8) Yearly generator inspection \$700
- 9) Water pump Station \$10,000
- 10) Cover over clarifier
- 11) Up-grade sewer line on East Winesap to the end of the street

Other items discussed for public works:

Technology

Computer for waste water plant

Pole building camera and skatepark camera

Electricity for pole building

Road Grader

Rock Rake

City Hall Requests

- 1) Paint City Hall and Library
- 2) Replace Sign City Hall-Library Sign on building
- 3) Resurface City Hall Parking Lot
- 4) Replace Cemetery sign
- 5) Vehicle for City employees
- 6) Cemetery Project
- 7) Camera for Chief Tonasket Park
- 8) Drinking fountains
- 9) resurface History Park Street/Parking Lot
- 10) Basketball hoop – History Park (not needed)
- 11) Chief Tonasket Park trail
- 12) Dog Park ---Chief Tonasket Park
- 13) Business License
- 14) Streets—where are we with chip and crack seal?
 - History Park 2 loads 9 of pea gravel
 - I-pads for Council
 - \$5000 for Parks
 - 4th Street crosswalk
 - Cameras
 - Chief Tonasket Trail
 - Brief discussion regarding the Cemetery
 - Can LTAC funds be used for park trail?

Also discussed: potential business license, Fee Schedule will be a 3% increase on Water and a 3% increase on sewer, and discussion on Succession Planning.

There being no further business the workshop was adjourned.

Alice J. Attwood, Clerk-Treasurer

DRAFT

Special meeting of the Tonasket City Council October 23, 2023 at 4:00 pm

Present: Mayor Pro Tem Weddle and Councilmembers Alexander and McMillan.

Staff: Attwood

The purpose of the meeting is to discuss and take action on Pay Estimate #1 of the 4th Street Multimodal Improvements being performed by Rudnick and Sons, LLC.

Motion to authorize payment to Rudnick and Sons in the amount of \$43,259.77.
M/McMillan, S/Weddle. Motion carried. 3:0.

There being no further business the meeting was declared adjourned.

Alice J. Attwood, Clerk-Treasurer

BUILDING USE AND MAINTENANCE AGREEMENT

THIS AGREEMENT, entered into the 26th day of September, 2014 by and between NORTH CENTRAL REGIONAL LIBRARY DISTRICT, an Intercounty Rural Library District (hereinafter referred to as the "District") and the City (Town) of Tonasket, Washington, a Washington municipal corporation (hereinafter referred to as the "Municipality").

WHEREAS, the Municipality has either annexed to or contracted with the District for the delivery of library services, and

WHEREAS, it is the desire of the Municipality that library services be available in the Municipality through a branch library facility, and

WHEREAS, the District wishes to stabilize reimbursement of Library Quarter's maintenance and repairs, grounds maintenance expenses, janitorial services, and

WHEREAS, the Municipality is willing to provide for the District's use a suitable building or space within a building (referred to hereafter as the "Library Quarters") from which library services can be provided in the Municipality, and the Municipality is also willing to provide such janitorial services, maintenance and repair to said Library Quarters as shall be reasonably necessary for its continuing operation, and

WHEREAS, the Municipality is willing to make the Library Quarters available for the use of all residents of the District for library purposes, not just the residents of the Municipality,

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the parties agree as follows:

1. Use of Library Quarters. The Municipality shall provide for the use of the District during the term of this agreement a building or space within a building suitable for use as a branch library and shall maintain such library quarters in good repair and maintenance for

library purposes. Such use shall be provided in consideration for the District's staffing and operation of a branch library facility within the Library Quarters and shall be free of rent other than payment by the District as provided for in this agreement.

2. Furnishings and Equipment. The Library Quarters and all furnishings provided by the Municipality shall remain the property of the Municipality, subject only to the District's right of use during the term of this agreement. The District may also provide furnishings and equipment, which the District will maintain and continue to own.

3. Size of Library Quarters. As of the date of execution of this agreement the parties specify that the Library Quarters consist of 4,727 square feet. In the event of any subsequent alteration or modification of the size of the Library Quarters, this figure shall be amended appropriately.

4. Reimbursement of Maintenance Expenses. Effective January 1, 2015, until December 31, 2017, the District will reimburse the Municipality for janitorial, repair, maintenance expenses each year a sum calculated by multiplying \$3.25 by the number of square feet specified in Section 3. Effective January 1, 2018 through December 31, 2020 the reimbursement rate will be \$3.50 per square foot. Effective January 1, 2021 through December 31, 2023 the reimbursement rate will be \$3.75 per square foot.

5. Reimbursement Schedule. The District shall reimburse the Municipality for Library Quarters' janitorial, repair, and maintenance expenses as set forth in section 4 in two equal bi-annual payments due within 30 days following the June and November meetings of the District's Board of Trustees.

6. Telephone Service. The District, at its sole expense, shall provide telephone service in the Library Quarters.

7. Indemnity. The Municipality shall indemnify, defend and hold the District, its officials, employees, and agents, harmless from and against any and all claims, damages,

losses and expensed including reasonable attorney's fees, for any bodily injury, sickness, disease, or death, or any damage to or destruction of property, including the loss of use resulting therefrom, which are alleged or proven to be caused in whole or in part by an negligent or intentional act or omission of the Municipality, its officials, employees, and agents, relating to the performance of this Agreement. The District shall indemnify defend and hold the Municipality, its officials, employees, and agents, harmless from and against any and all claims, damages, losses and expenses including reasonable attorney's fees, for any bodily injury, sickness, disease, or death or any damage to or destruction of property, including the loss of use resulting therefrom, which are alleged or proven to be caused in whole or in part by any negligent or intentional act or omission of the District, its officials, employees, and agents, relating to the performance of this Agreement.

8. Insurance. It shall be within the discretion of each party to maintain such property insurance, if any, as it deems appropriate for protection of its respective Library Quarters property. Each party shall maintain general liability insurance covering personal injury and property damage applicable to its operation and use of the Library Quarters with minimum limits of \$1,000,000 per occurrence. Either party may substitute a self-insurance program or plan for the general liability insurance required under this agreement upon approval by the other party. Either party may request verification of liability insurance at any time.

9. Term. This agreement shall be effective January 1, 2015, and shall remain in force and effect until December 31, 2023. Subject to the right of termination stated in this Section 9, this agreement shall continue on a year to year basis after December 31, 2023 if either party delivers a written notice to extend prior to September 1, 2023. Either party may terminate this agreement effective at the end of any calendar year during the original term or any annual extension thereof by written notice of termination delivered to the other party by October 1 of such year.

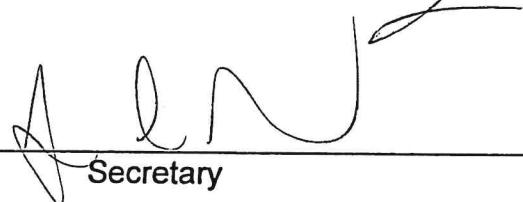
10. Nonwaiver. Any waiver at any time by either party of any right with respect to any matter arising under this agreement shall not be considered a waiver of any subsequent default or matter.

11. Prior Agreements. This agreement shall supersede any earlier agreement, written or oral, between the parties pertaining to the subject matter of this agreement.


IN WITNESS WHEREOF, the parties hereto have executed this instrument in duplicate the day and year first above written.

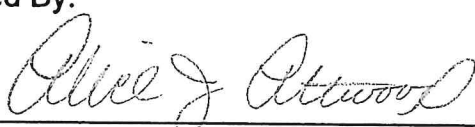
NORTH CENTRAL REGIONAL LIBRARY DISTRICT

By: 
Chairman

Attested By: 
Secretary

CITY (TOWN) OF TONASKET, WASHINGTON

By: 
Mayor

Attested By: 
Clerk

Alice Attwood

From: Tim Dillman <tdillman@ncwlibraries.org>
Sent: Tuesday, October 17, 2023 2:54 PM
To: René Maldonado; Alice Attwood
Cc: Tara Sullivan; Roxanne Southwood; Barbara Walters
Subject: Re: IMPORTANT: Library Building Use and Maintenance Agreement
Attachments: Tonasket 2024-2029 Building Use and Maintenance Agreement.pdf

Thank you for continuing to review the new NCW Libraries Building Use and Maintenance Agreement which was sent on 9/22/23. It came to our attention late that we needed to make a slight modification to the contract to add some language about our responsibility for safety and security in section 4, as well as to include a Title 51 waiver in section 10.

Please review this newest version (V2023-2) and let us know if you have any questions. Barbara will be present at the Nov. 14th city council meeting to discuss the document in more detail.

Thank you.

Tim Dillman | Executive Assistant-Special Projects

(509)663-1117 ext. 116 ☐ (760) 315-2233
16 N. Columbia St. Wenatchee, WA 98801



This email may be subject to Washington State's Public Record Act, chapter 42.56 RCW.

On Fri, Sep 22, 2023 at 4:21 PM Tim Dillman <tdillman@ncwlibraries.org> wrote:

Please disregard the previous email. The attachments included documents for the town of Twisp. Contract materials for the city of Tonasket came in an earlier email.

Please let me know if you have any questions.

Tim Dillman | Executive Assistant-Special Projects

(509)663-1117 ext. 116 ☐ (760) 315-2233
16 N. Columbia St. Wenatchee, WA 98801



This email may be subject to Washington State's Public Record Act, chapter 42.56 RCW.

On Fri, Sep 22, 2023 at 4:12 PM Tim Dillman <tdillman@ncwlibraries.org> wrote:

Good Morning,

Please see the attached letter from our Executive Director Barbara Walters related to the Building Use and Maintenance Agreement between the town and NCW Libraries which will expire at the end of this year.

A new Building and Maintenance Use Agreement has been drafted along with supporting documents. If you have any questions related to this or would like to schedule time to meet with Barbara to discuss, please let me know and I will be happy to make arrangements.

Thank you for your ongoing support of the library.

Tim Dillman | Executive Assistant-Special Projects

(509)663-1117 ext. 116 ☐ (760) 315-2233
16 N. Columbia St. Wenatchee, WA 98801



This email may be subject to Washington State's Public Record Act, chapter 42.56 RCW.

BUILDING USE AND MAINTENANCE AGREEMENT

THIS AGREEMENT, entered into as of the 1st day of January 2024 between North Central Washington Libraries, an intercounty rural library district (hereinafter referred to as "NCW Libraries") and Tonasket, Washington, a Washington municipal corporation (hereinafter referred to as the "Building Provider").

I. RECITALS

WHEREAS, the community of Tonasket is located within NCW Libraries' service area on unincorporated land, is annexed into the district, or is under an active contract with the library district for service; and

WHEREAS, it is the desire of the Building Provider that library services be available in the community through a branch library facility ("Library Quarters"); and

WHEREAS, the Building Provider is the owner or lessee of certain real property in Tonasket and desires to make the property available to NCW Libraries for the purpose of providing library service within the jurisdiction; and

WHEREAS, the Building Provider is also willing to provide such janitorial services, maintenance, and repair to said property as will be reasonably necessary for its continuing operation as a branch library; and

WHEREAS, both parties agree that NCW Libraries is not responsible for paying rent or other charges for use of the property; and

WHEREAS, NCW Libraries recognizes that the use of the Library Quarters by county residents living outside the Building Provider's immediate jurisdiction may create additional janitorial expenses for the Building Provider; and

WHEREAS, NCW Libraries will agree to partially compensate the Building Provider for janitorial services rendered to the property; and

WHEREAS, the day-to-day management and operation of library services is the responsibility of NCW Libraries' Executive Director or their designee, and will be subject to the policies and procedures of NCW Libraries;

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the parties agree as follows:

II. AGREEMENT

- 1) Purpose. NCW Libraries (formerly North Central Regional Library District) was formed pursuant to Chapter 27.12 RCW, as an Intercounty Rural Library District in 1961 to serve Chelan, Douglas, Ferry, Grant, and Okanogan Counties. Beginning in 1982, incorporated cities and towns were given the opportunity to annex into NCW Libraries or contract with NCW Libraries for library services within their jurisdictions. The resulting "Building Use and Maintenance Agreements" ("Maintenance Agreement") outlined each party's role in the provision of library service to these jurisdictions. Under the Maintenance Agreement, NCW Libraries has maintained responsibility for providing staffing, materials, programming, and related items that make a space a "library." Likewise, the Building Provider has been responsible for providing NCW Libraries with use of a building, or space within a building, that is suitable for use as a branch library in the respective jurisdiction. This agreement outlines the respective responsibilities of each party and the terms for NCW Libraries partial reimbursement of Library Quarter expenses incurred by the Building Provider.

- 2) Designation and Use of Library Quarters. The Building Provider is the owner, lessee, or otherwise has legal authority to provide certain real property located at 209 S. Whitcomb Ave., Tonasket, WA ("Property"). The Building Provider shall provide, during the term of this Agreement, a building or space within a building at the Property suitable for use by NCW Libraries as a branch library ("Library Quarters"), and shall maintain such Library Quarters in good repair and maintenance for library purposes in compliance with NCW Libraries' Siting, Relocation, and Acquisition Guidelines (as existing or amended) for the type of building, and as specifically set forth in Exhibit A attached to this Agreement and incorporated herein as if set forth in full. Such use shall be provided in consideration for NCW Libraries' staffing and operating a branch library facility within the Library Quarters, and with the exception of payment by NCW Libraries as provided for in this Agreement, shall be available to NCW Libraries free of rent or other charges. The Building Provider acknowledges that NCW Libraries is not obligated to provide a building, space in a building, or utilities and maintenance for any building from which library services are provided except as in accordance with this Agreement.

- 3) Size of Library Quarters. As of the date of execution of this Agreement, the parties specify that the Library Quarters consist of 2175 square feet, including the entirety of the library portion of

the municipal building and half of the square footage of the public bathrooms. The parties may mutually agree, in writing, to a subsequent change, alteration, or modification of the size of the Library Quarters, which new resulting square footage shall be used as the basis for payment by NCW Libraries pursuant to Section 8 of this Agreement.

4) Maintenance and Operations.

- A. NCW Libraries will make a good faith effort to provide reasonable oversight and mitigation efforts to aid the Building Provider in fulfilling their obligations for maintenance and operation services as set forth herewith. NCW Libraries will provide security oversight in the regular course of operations and will provide timely report to the Building Provider of any concerns or ongoing issues.
- B. NCW Libraries shall be responsible for all costs associated with providing the following maintenance and operations for the Library Quarters:
 - I. Management, supervision, and hiring of all NCW Libraries personnel
 - II. Furniture, shelving, materials, equipment, technology, and other supplies necessary for the operation of a branch library
 - III. Exterior book drops
 - IV. Exterior signage
 - V. Any necessary modifications or changes to ensure security, including door hardware and camera systems
 - VI. Telephone and Internet service
- C. The Building Provider shall be responsible for all costs associated with providing the following maintenance and operations services for the Library Quarters:
 - i. All designated parking areas, sidewalks, driveways, fences, and storm drains
 - ii. Utility services and meters including natural gas, electricity, water, sewer, refuse collection, and recycling service where available
 - iii. Fire detection including smoke and carbon monoxide detectors, fire extinguishers, and fire suppression systems where installed
 - iv. Landscaping, including but not limited to lawn care and all snow removal that ensures access to the Library Quarters
 - v. Repairs and maintenance to the building envelope including but not limited to the roof, doors, windows, exterior cladding, and waterproofing

- vi. All plumbing systems, including but not limited to interior drains, valves, faucets, water heaters, and flush meters
 - vii. Repairs and maintenance to the heating and cooling equipment
 - viii. Janitorial and maintenance services to keep the Library Quarters in neat and clean condition as further defined in Exhibit B to this Agreement
 - ix. Abatement or prevention of conditions causing unpleasant odors (i.e., mold, sewage), or airborne hazardous materials that could pose a health risk to staff or patrons including, but not limited to, exposed asbestos, lead, and mold.
 - x. Control and prevention of pest infestations including, but not limited to, rodents or insects.
- 5) Furnishings and Equipment. The Library Quarters and all furnishings, fixtures, and equipment provided by the Building Provider shall remain the property of the Building Provider, subject only to NCW Libraries' right of use during the term of this Agreement. NCW Libraries may also provide furnishings, fixtures, and equipment within and to facilitate use of the Library Quarters, which furnishings and equipment will remain the property of NCW Libraries.
- 6) Internet and Telephone Service. NCW Libraries, at its sole expense, shall provide telephone service and 24/7 internet service to the Library Quarters using wi-fi and wired ethernet connections. NCW Libraries shall be responsible for the installation of internet service, telephone service, and wireless networking at or serving the Library Quarters. NCW Libraries will utilize Internet Service Providers of their choosing and will determine the range and quality of said service. Thereafter, NCW Libraries shall be responsible for all coordination and costs of internet and telephone repair and maintenance and all ongoing costs for providing internet and telephone services including, but not limited to, monthly internet and telephone usage fees.
- 7) Communication between Parties. Except in the case of an emergency requiring immediate action by the Building Provider, the Parties agree to communicate in advance to coordinate planned maintenance or improvement projects that may impact public access and/or use of the Library Quarters.

- 8) Partial Compensation of Building Provider Expenses. NCW Libraries will pay the Building Provider, as partial compensation for janitorial expenses provided to the Library Quarters each year, per the table below:

January 1, 2024, through December 31, 2026	\$4.00 per Square Foot
January 1, 2027 through December 31, 2029	\$4.25 per Square Foot

- 9) Compensation Schedule. NCW Libraries shall pay the Building Provider as set forth in Section 8 in two equal bi-annual payments due within 30 days following the regular June and November meetings of the NCW Libraries' Board of Trustees. NCW Libraries shall pay the (undisputed portion of the) charges and/or notify the Building Provider that a dispute exists concerning the charges within thirty (30) days of the date the bi-annual payment is due.

In the event NCW Libraries notifies the Building Provider that a dispute exists concerning any charges, authorized representatives from NCW Libraries and the Building Provider will meet in an effort to resolve the dispute. If NCW Libraries and the Building Provider are unable to resolve the dispute to both parties' satisfaction, then the Building Provider must file suit to resolve the dispute concerning the charges in accordance with the other provisions of this Agreement. Any suit filed for purposes of resolving a dispute concerning a disputed charge must be filed by the Building Provider within one hundred twenty (120) days of the date the payment for the applicable charges is due from NCW Libraries or the Building Provider's request for payment shall be deemed waived.

The Building Provider shall not assess a late payment penalty or charge regardless of the date payment is received. In addition, interest charges shall not accrue on disputed charges.

- 10) Indemnification. The Building Provider shall defend, indemnify, and hold harmless NCW Libraries, its officers, officials, employees and volunteers from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss or damage to property, which arises out of the Building Provider's maintenance and use of Library

Quarters, or from the conduct of Building Provider's business, or from any activity, work or thing done, permitted, or suffered by Building Provider in or about the Library Quarters, except only such injury or damage as shall have been occasioned by the sole negligence of NCW Libraries. The Building Owner expressly waives its immunity under Title 51 of the Revised Code of Washington, the Industrial Insurance Act, for injuries to its employees and agree that the obligation to indemnify, defend and hold harmless provided for herein extends to any claim brought by or on behalf of any employee of the Building Provider and includes any judgment, award or costs thereof, including attorney's fees. The Building Provider's obligations to indemnify, defend and hold harmless for injuries, sickness, death or damage caused by or resulting from the concurrent negligence or willful misconduct of the Building Provider and NCW Libraries shall apply only to the extent of the negligence or willful misconduct of the Building Provider.

NCW Libraries shall defend, indemnify, and hold harmless the Building Provider, its officers, officials, employees and volunteers from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss or damage to property, which arises out of NCW Libraries' use of the Library Quarters, or from the conduct of NCW Libraries' business, or from any activity, work or thing done, permitted, or suffered by NCW Libraries in or about the Library Quarters, except only such injury or damage as shall have been occasioned by the sole negligence of the Building Provider. NCW Libraries expressly waives its immunity under Title 51 of the Revised Code of Washington, the Industrial Insurance Act, for injuries to its employees and agree that the obligation to indemnify, defend and hold harmless provided for herein extends to any claim brought by or on behalf of any employee of NCW Libraries and includes any judgment, award or costs thereof, including attorney's fees. NCW Libraries' obligations to indemnify, defend and hold harmless for injuries, sickness, death or damage caused by or resulting from the concurrent negligence or willful misconduct of NCW Libraries and the Building Provider shall apply only to the extent of the negligence or willful misconduct of NCW Libraries.

- 11) Insurance. Each party shall secure and maintain during the term of this Agreement such property insurance at levels appropriate for protection of its respective Library Quarters property. Each party shall also secure and maintain general liability insurance covering personal injury and property damage applicable to its operation and use of the Library Quarters with minimum limits of \$1,000,000 per occurrence. Either party may substitute a self-insurance program or plan for the general liability insurance required under this agreement upon approval by the other party. Either party may request verification of liability insurance at any time.

- 12) Term. Unless earlier terminated as set forth herein, this Agreement shall be effective January 1, 2024, and shall remain in force and effect until December 31, 2029. Upon expiration of the original term, unless a party has given notice of intent not to renew (by October 1) or the Building Provider is in default under this Agreement, this Agreement shall be renewed and extended on a year-to-year basis after December 31, 2029.

- 13) Termination. This Agreement shall terminate upon the earlier of the following: (i) upon the expiration of the Term, including any renewal Term; (ii) upon thirty (30) days advance written notice given by one party to the other "for cause" stemming from breach of the Agreement; (iii) at the end of any calendar year during the original term or any annual renewal term by written notice of termination delivered to the other party by October 1 of such year; or (iv) upon mutual agreement of the parties. If a notice of termination is provided by NCW Libraries prior to expiration of the Term (including any renewal Term), the Building Provider shall be paid for all services rendered up to the date of termination.

- 14) Nonwaiver. Any waiver at any time by either party of any right with respect to any matter arising under this Agreement shall not be considered a waiver of any subsequent default or matter.

- 15) Nondiscrimination. In the performance of this Agreement, the Parties shall, at all times, comply with any and all federal, state, or local laws, ordinance rules, or regulations with respect to nondiscrimination and equal employment opportunity, which may at any time be applicable.

- 16) Notice. Notices pursuant to this Agreement shall be in writing and may be mailed or delivered. If mailed such notices shall be sent postage prepaid, by certified or registered mail. Notices delivered personally shall be deemed communicated as of actual receipt, mailed notices shall be deemed communicated three (3) dates following the date of mailing. All notices shall be sent to the following addresses, unless written notice of a different address or notice is provided by a Party to the other Party:

City of Tonasket

Attn: City Clerk-Treasurer
209 S. Whitcomb Ave.
Tonasket, WA 98823

NCW Libraries

Attn: Executive Director
16 N. Columbia Street
Wenatchee, WA 98801

- 17) Prior Agreements. This agreement shall supersede any earlier agreement, written or oral, between the parties pertaining to the subject matter of this agreement.

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IN WITNESS WHEREOF, the parties hereto have executed this instrument in duplicate the day and year first above written.

NCW LIBRARIES

By: _____
Board of Trustees Chair

Attested By:

Secretary

CITY OF TONASKET, WASHINGTON

By: _____
Mayor

Attested By:

Clerk

EXHIBIT A

Guidelines for Library Facility Siting, Relocation, or Acquisition

NCW Libraries has established the following guidelines to be considered in siting library facilities.

NCW Libraries recognizes that buildings and spaces under current occupancy may not meet all the established or desired minimum requirements as set forth in these guidelines. Building Owners are not expected to make immediate upgrades to reach compliance with minimum requirements. However, NCW Libraries does expect Building Owners to align with these requirements when they perform system and building upgrades, and to be capable of meeting the requirements if or when the library is relocated into a new space. Site selection should always consider the current long-range facility plan.

Legal Considerations:

- In accordance with 27.12 RCW, NCW Libraries policy will prevail in all matters related to NCW Libraries facilities.
- No easements or other legal considerations that would unduly restrict use of the property or impose financial or other liability on NCW Libraries.
- Zoning requirements for library use can be achieved within a reasonable time period.
- Existing buildings should be capable of passing a structural assessment for use as a public library.

Site Selection:

- Define *need* for services based on distance from other locations, demographics of local area, and other relevant criteria.
- Establish *demand* for services through metrics including but not limited to number of active library cards, percentage of users versus non-users, and other output measures.
- Determine the *service level needed* including self-serve, remote or full service, open hours, and staffing capacity.
- Establish *financial value* of site based on costs and availability of space, opportunity for donated land or buildings, available capital funding and other factors.
- Determine *equity of site* for underserved populations, including identifying who is served, accessibility of location, and how access to library resources impacts the community.

Site Capacity, Layout, and Infrastructure:

- Clear, legally compliant means of ingress/egress.
- Adequate parking or transit access onsite or nearby to support anticipated regular level of patron usage.
- Free and clear access for emergency vehicles, materials deliveries, and waste removal.
- Space to place an exterior book drop, ideally drive up, sized adequately for anticipated branch usage.
- Entryways that comply with applicable ADA requirements for the age of structure.

Visibility and Neighborhood Suitability:

- Facility should be compatible in appearance with the neighborhood and its surroundings.
- Site should be easily visible from the street.
- Placement of the library on the site should have minimal adverse environmental impact and fit with the historical context of the neighborhood.

Building Structure/Layout

- Building Envelope/Thermal/Acoustical
 - a. No active water leaks or visible signs of mold or mildew resulting from previous water intrusion.
 - b. Secure, weather sealed, and lockable windows and doors. Energy efficient windows are encouraged.
 - c. Cladding and waterproofing materials free from damage and in good working order.
- Systems
 - d. Mechanical
 - i. Functional heating and cooling system compliant with local codes (based on age of building) and sized adequately for occupancy and includes mechanical ventilation.
 - ii. Exhaust fans in all public restrooms that meet local codes.
 - e. Electrical
 - i. Electrical service that meets local codes and is adequate for occupancy type based on age of building.
 - ii. Adequate interior lighting in good repair and maintenance. Ballasts, lamps, and fixtures replaced as needed.
 - iii. Adequate exterior lighting for safety.
 - f. Low Voltage/Internet Service
 - i. One gigabyte Fiberoptic service to building.
 - ii. Ability for NCW Libraries to provide surface mounted infrastructure for security, safety, and network systems.
 - iii. Ability for NCW Libraries to modify door hardware/frame to install card readers as needed.
 - g. Plumbing
 - i. Water service compliant with local codes and sized adequately for occupancy.
 - ii. Sewer service compliant with local codes and sized adequately for occupancy.
 - iii. Functional water heater for public restrooms.
 - iv. Restroom facilities include at minimum a toilet and sink for handwashing.
 - v. No active leaks in plumbing systems.
 - h. Fire/Life Safety
 - i. Fire detection system.
 - ii. If a fire suppression system is in place or code required (based on age of building), building owner to ensure proper function and ongoing annual certification.

- iii. Code compliant quantity of fire extinguishers. Fire extinguishers should be wall mounted in a cabinet for staff and patron safety, for extinguishers that are accessible to the general public. Other wall mounts are acceptable for back of house spaces like behind the service point, in a staff break room or work room, etc. Fire extinguisher annual certification by building owner.
 - iv. Compliant emergency exit signage.
- Indoor Air Quality
 - i. Library space should be free from airborne hazardous materials that could pose a health risk to staff or patrons including, but not limited to exposed asbestos, lead, and mold.
 - j. The space should be free from unpleasant odors at the time of library occupancy. This includes, but is not limited to must, smoke, and sewage.
 - k. No evidence of frequent or ongoing pest infestations including, but not limited to rodents or insects.
- Finishes
 - l. Wall finishes that are free from damage, neutrally colored, and cleanable.
 - m. Flooring that is free from damage, and neutrally colored.
 - n. Ceiling surfaces that are free from damage.

Preferred or Supplemental Features for Library Occupancy:

1. Building Structure/Layout
 - a. Space to include a moderate amount of storage in conditioned space.
 - b. Partitioned off room(s) for staff work and break space.
 - c. Interior spaces that meet or exceed applicable ADA requirements.
2. Building Envelope/Thermal/Acoustical
 - a. Double paned or better vinyl windows.
 - b. Acoustical batt insulation installed in interior partition walls, especially staff offices and restrooms.
 - c. Insulation at all exterior walls, ceilings, and floor.
3. Systems (in addition to minimum code compliance)
 - a. Mechanical
 - b. Electrical
 - i. Additional room on electrical panel for future expansion.
 - ii. T-12 or better light fixtures, preferably LED.
 - iii. Occupancy sensors installed at infrequently used spaces such as restrooms, offices, meeting spaces, and back of house spaces for energy efficiency.
 - iv. Code compliant emergency lighting.
 - c. Plumbing
 - i. Floor drains in all public restrooms to meet local codes.
 - ii. Low flow plumbing fixtures that meet current EPA standards.
 - d. Fire
 - i. Heat detectors installed in public restrooms in lieu of smoke detectors.
 - ii. A code-compliant fire suppression system.
4. Indoor Air Quality

- a. For new construction projects and remodels, NCW Libraries prefers the use and installation of low/no-VOC products such as paint, flooring adhesives, etc.
5. Exterior
 - a. Bike racks
 - Hardscapes free from obvious tripping hazards.
 - Landscaping regularly maintained and not overgrown during library's occupancy.
 - Adequate drainage to prevent future water infiltration.
 - b.
6. Finishes
 - a. Walk off mat or other robust flooring solution at any building entrances.
7. Accessories
 - a. Public restrooms to include a baby changing station, mirror, hand dryer or paper towel dispenser, waste disposal, and toilet seat cover dispenser.

EXHIBIT B

Sample Janitorial Scope

Below is a sample janitorial scope by branch frequency need. Need levels have been determined based on historical materials circulation and use data as well as size of population served. Tonasket is in the MODERATE need level.

The scope below seeks to right-size cleaning frequency given the factors listed above and provide more consistency across the Library District. The scope listed below represents suggestions for minimum cleaning. NCW Libraries recognizes that often a branch is not opened for a full eight hours or everyday. For further definitions of "daily" and "weekly," please see definitions listed below the table.

Frequency Need:		High	Moderate	Low
A	Dust, wipe, spot clean to include:			
1	Service points (EX: circulation desk)	Daily	Twice Weekly	Once Weekly
2	Wipe table surfaces and bases	Daily	Twice Weekly	Once Weekly
3	Chairs - including backs and seats	Daily	Twice Weekly	Once Weekly
4	Dust high use horizontal surfaces	Daily	Twice Weekly	Once Weekly
5	Interior handrails, if existing	Daily	Twice Weekly	Once Weekly
6	Clean glass at entrances, if existing	Daily	Twice Weekly	Once Weekly
7	Sanitize and wipe down drinking fountains	Daily	Twice Weekly	Once Weekly
8	Sanitize staff breakroom surfaces	Daily	Twice Weekly	Once Weekly
9	Window sills and bookshelves	Monthly	Monthly	Monthly
10	Remove cobwebs inside library	As-needed	As-needed	As-needed
11	Spot clean walls, switch plate covers, and doors	As-needed	As-needed	As-needed
B	Bathrooms (both public and staff) to include:			
1	Sanitize toilets, wash basins and countertops	Daily	Twice Weekly	Once Weekly
2	Sweep and mop floors	Daily	Twice Weekly	Once Weekly
3	Empty trash receptacles and replace liners	Daily	Twice Weekly	Once Weekly
4	Clean mirrors	Daily	Twice Weekly	Once Weekly
5	Replenish supplies	Daily	Twice Weekly	Once Weekly
6	Disinfect all high-touch areas including door handles and baby changing tables	Daily	Twice Weekly	Once Weekly
C	Floors to include:			
1	Sweep and mop all solid surface floors, including stairs	Daily	Twice Weekly	Once Weekly
2	Vacuum all carpeted floors	Daily	Twice Weekly	Once Weekly
3	Spot clean stains on carpet	As-needed	As-needed	As-needed
4	Sweep and detail stairs and treads, if existing	As-needed	As-needed	As-needed
5	Full building carpet clean (where applicable)	Twice Annually	Annually	Annually
5	Scrub solid surface floors in public area w/electric scrubber	Monthly	Quarterly	Twice Annually
D	Waste removal to include:			
1	Remove garbage from cans in public spaces and replace liners	Daily	Twice Weekly	Once Weekly
2	Remove garbage from cans in staff spaces and replace liners	Daily	Twice Weekly	Once Weekly
3	Remove recycling from public spaces and staff desks	Daily	Twice Weekly	Once Weekly

Definitions:

Daily: once for every 8 hours of Library open hours. (EX: if a branch is open 6 hours on Friday and 4 on Saturday, the branch should be cleaned once) Weekly: once per every 6 days open to the public.

High WPL, MPL

Moderate Cash, Eph, Leav, Ormak, Quincy, Rep, Ton, Winthrop

Low Brew, Bpt, Che, CC, Cur, Ent, EW, Geo, GC, Man, Matt, Oka, Oro, Pat, Pesh, RC, SL, War, Wat.

2024 Budget Items

	2023 Budget	2024 Request
Hotel/Motel Funds:		
Tonasket Airport Improvement	750.00	
Tonasket Rodeo Club—Rodeo Royalty	3,000.00	
Tonasket Chamber of Commerce	3,000.00	
TVBRC	5,000.00	
Total	11,750.00	

City Hall Requests

- 1) Paint City Hall and Library in budget
- 2) Replace Sign City Hall-Library Sign on building in budget
- 3) Resurface City Hall Parking Lot
- 4) Replace Cemetery sign
- 5) Vehicle for City employees in budget
- 6) Cemetery Project
- 7) Camera for Chief Tonasket Park
- 8) Drinking fountains --- in budget
- 9) resurface History Park Street/Parking Lot
- 10) Basketball hoop—History Park
- 11) Chief Tonasket Park trail
- 12) Dog Park ---Chief Tonasket Park
- ~~13) Business License~~
- 14) Streets—where are we with chip and crack seal?

Public Works Requests

- 1) Cost of Living Increase for all part of union agreement
- 2) Continue full payment of medical, dental and vision for all part of union agreement
- 3) Continue with a part time/seasonal person in budget
- 4) Sand if needed \$2500 in budget
- 5) Cold mix \$7000 in budget
- 6) Hot mix 2 loads in budget
- 7) U.V. Lights \$3500 in budget
- 8) Yearly generator inspection \$700 in budget
- 9) Water pump Station \$10,000
- 10) Cover over clarifier in budget
- 11) Up grade sewer line on East Winesap to the end of the street

Other Items discussed at workshop

- Technology at city
- Wastewater plant computer in budget
- Pole building cameras
- Electricity to pole building
- Camera ant Skate park

Road Grader

Ipads for city council in budget

Rock Rake

Airport

Cemetery

ORDINANCE NO. 845

**AN ORDINANCE OF THE CITY OF TONASKET, WASHINGTON
FIXING THE AMOUNT TO BE RAISED BY AD-VALOREM TAXES
UPON ALL TAXABLE PROPERTY, BOTH REAL AND PERSONAL,
WITHIN THE CITY OF TONASKET FOR THE YEAR 2024 FOR THE
CURRENT EXPENSE AND THE CITY STREET FUNDS.**

WHEREAS, the City Council of the City of Tonasket has met and considered its budget for the calendar year 2024; and

WHEREAS, the City's actual levy amount from the previous year (2023) was \$163,302.69 and,

WHEREAS, the population of the city is less than 10,000; and,

NOW THEREFORE, the City Council of the City of Tonasket do ordain as follows:

Section 1. The City Council of the City of Tonasket hereby authorizes an increase in the regular property tax levy to be collected in the 2024 tax year.

The dollar amount of the increase over the actual levy amount from the previous year shall be \$1,633.03 which is a percentage increase of 1% from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, solar, biomass, and geothermal facilities, and any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Section 2. This ordinance shall become effective from and after its passage by the City Council, approval by the Mayor and five days after publication or a summary thereof as required by law.

PASSED AND APPROVED BY THE CITY COUNCIL this _____ day
of _____, 2023.

APPROVED:

René Maldonado, Mayor

ATTEST:

Alice J. Attwood, Clerk-Treasurer

APPROVED:

Michael D. Howe, City Attorney

RESOLUTION NO. 2023-11

A RESOLUTION of the City Council of the
City of Tonasket setting the fee schedule for 2024.

WHEREAS, it is in the best interest of the City of Tonasket to establish a list of charges and fees for services in order to have information readily available to customers. This resolution repeals any and all resolutions that would be in conflict with this document. The charges and fees will become effective January 1, 2024.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
TONASKET, WASHINGTON, AS FOLLOWS:

Section 1. The rates and fees for services charged by the City of Tonasket are attached as
"Exhibit A".

PASSED BY THE CITY COUNCIL this _____ day of _____, 2023.

APPROVED:

René Maldonado, Mayor

ATTEST:

Alice J. Attwood, Clerk/Treasurer

"Exhibit A"
Rates and Fees for Services

ANIMAL FEES	2023	2024
Dog Tag – first time fee	26.00	26.00
Annual Fee	5.50	5.50
Replacement Tag	11.00	11.00
Animal Impound Fee	37.00	37.00
Daily Boarding Fee (In addition to Impound Fee above set by Ordinance) per day	6.00	6.00
Kennel/Cattery Permit --- Annual Fee (includes 3 licenses)	545.00	545.00
Kennel/Cattery Permit-----Renewal Fee (includes 3 licenses)	272.50	272.50
MISCELLANEOUS		
NSF Checks	36.75	15.00
Invoice Cloud E-Check rejection fee	15.00	15.00
Copy Fee (per copy) 8 ½ x 11	0.25	.25
8 ½ x 14	0.35	.35
Color Copies	0.50	.50
2 sided (single sheet)	0.35	.35
Ordinances & Public Documents (per page)	0.15	.15
Faxes – sent or received per page*	0.50	.50
Zoning & City Maps (11 x 17) per page	0.50	.50
Comprehensive Plan - per page	0.15	.15
Facility Rental --		
Council Room Rent per hour - not using audio equipment	20.00	20.00
Council Room Rent per hour - using audio equipment	40.00	40.00
Youth Center – Main Room only per day	100.00	100.00
- With Kitchen per day	125.00	125.00
- Refundable deposit fee	210.00	210.00
- Refundable deposit fee if alcohol served	320.00	320.00
Peddler’s Permit – Application Fee	6.00	6.00
- Annual Fee	100.00	100.00
For Hire Passenger Carriers --- Annual Fee	32.00	32.00
- After July 1	16.00	16.00
Court Time Payment Fee	12.00	12.00
Lien Fee – plus recording fee of \$62.00 plus \$1.00 for each additional page	260.00	260.00
Annual City Property Use Fee	125.00	125.00
Annual City Property Use fee with water and/or electricity if available		175.00
One Time per year City Property Use Fee	45.00	45.00
One time per year City Property Use Fee with water and/or electricity if available		95.00
Public Records Act Fees RCW 42.56.120		
PARK USE FEES		
Chief Tonasket Park Field Use Fee-Adults- Season (i.e. 20 Sundays)	175.00	175.00
Chief Tonasket Park Field Use Fee-Youth- Baseball-Season	275.00	275.00
Chief Tonasket Park Field Use Fee-Youth-Soccer-Season	275.00	275.00
Tournament Fee	75.00	75.00

“Exhibit A”
Rates and Fees for Services

CONSTRUCTION PERMIT APPLICATION AND INSPECTION FEES

1. Building Permit Fees

<u>Total Valuation of Work</u>	<u>Fee</u>
\$1.00 to \$500.00	\$23.50
\$501.00 to \$2,000	\$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00, or fraction thereof to and including \$2,000
\$2,001.00 to \$25,000	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof to and including \$25,000
\$25,001.00 to \$50,000.00	\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, or fraction thereof to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00, or fraction thereof to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00, or fraction thereof to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00, or fraction thereof to and including \$1,000,000.00
\$1,000,001 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.65 for each additional \$1,000.00, or fraction thereof

2. Grading/Clearing Permit Fees

<u>Grading Plan Review Fees</u>		<u>Fee</u>
a. 50 cubic yards or less,		No Fee
b. 51 to 100 cubic yards,		\$23.50
c. 101 cubic yards to 1,000 cubic yards,		\$37.00
d. 1,001 cubic yards to 10,000 cubic yards,		\$49.25
e. 10,001 cubic yards to 100,000 cubic yards - for the first 10,000 cubic yards, plus \$24.50 for each addition 10,000 cubic yards or fraction thereof		\$49.25
f. 100,001 cubic yards to 200,000 cubic yards - for the first 100,000 cubic yards, plus \$13.25 for each additional 10,000 cubic yards or fraction thereof		\$269.75
g. 200,001 cubic yards or more - for the first 200,000 cubic yards, plus \$7.25 for each additional 10,000 cubic yards or fraction thereof.		\$402.25
<u>Grading Permit Fees</u>		
a. 50 cubic yards or less,		\$23.50
b. 51 to 100 cubic yards,		\$37.00
c. 101 to 1,000 cubic yards - for the first 100 cubic yards plus \$17.50 for each additional 100 cubic yards or fraction thereof.		\$37.00
d. 1,001 to 10,000 cubic yards - for the first 1,000 cubic yards plus \$14.50 for each additional 1,000 cubic yards or fraction thereof.		\$194.50
e. 10,001 to 100,000 cubic yards - for the first 10,000 cubic yards plus \$66.00 for each additional 10,000 cubic yards or fraction thereof.		\$325.00
f. 100,001 cubic yards or more - for the first 100,000 cubic yards plus \$36.50 for each additional 10,000 cubic yards or fraction thereof.		\$919.00
g. The fee for a grading permit authorizing additional work to that under a valid permit shall be the difference between the fee paid for the original and the fee		

“Exhibit A”
Rates and Fees for Services

	shown for the entire project.	
	h. Stormwater system (outside building) shall be the same as a plumbing permit fee for the work most closely resembled	

3. Plumbing Permit Fees

Description	Fee
For each permit issuance	\$20.00
For issuance of each supplemental permit	\$10.00
Plus for each plumbing fixture on one trap or set of fixtures on one trap (including water, drainage piping and backflow protection thereof)	\$7.00
For each building sewer and each trailer park sewer	\$15.00
Rainwater system - per drain (inside building)	\$7.00
For each private sewage disposal system or decommissioning thereof (in addition to fees required by other agencies and departments)	\$40.00
For each water heater and/or vent	\$7.00
For each gas piping system of one to five outlets	\$5.00
For each additional gas piping system outlet, per outlet	\$1.00
For each waste pretreatment interceptor including its trap and vent	\$7.00
For each installation, alteration or repair of water piping and/or water treating equipment, each	\$7.00
For each lawn sprinkler system including backflow protection device thereof	\$7.00
For each backflow protection device 2 inch diameter and smaller	\$7.00
For each backflow protection device over 2 inch diameter	\$15.00
For each grey-water system	\$15.00

4. Mechanical Permit Fees

Description	Fee	
For each permit issuance	\$23.50	
For issuance of each supplemental permit	\$7.25	
a. Furnaces		
	For the installation or relocation of each forced air or gravity type furnace or burner, including ducts and vents attached up to 100,000 Btu/h (29.3 KW)	\$14.80
	For the installation or relocation of each forced air or gravity type furnace or burner, including ducts and vents attached over 100,000 Btu/h (29.3 kW)	\$18.20
	For the installation of each floor furnace, including vent	\$14.80
	For the installation or relocation of each suspended, recessed, mounted unit heater	\$14.80
b. Appliance Vents	For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit	\$7.25
c. Repairs or Additions	For the repair of, alteration of or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit or each such system including controls regulated by the Mechanical Code and/or Energy Code	\$13.70

"Exhibit A"
Rates and Fees for Services

d. Boilers, Compressors and Absorption Systems		
	For the installation or relocation of each boiler or compressor up to and including 3 hp (10.6 kW), or each absorption system to and including 100,000 Btu/h (29.3 kW)	\$14.70
	For the installation or relocation of each boiler or compressor over 3 hp (10.kW) to and including 15 hp (52.7 kW), or each absorption system over 100,000 Btu/h (29.3 kW) to and including 500,000 Btu/h (146.6 kW)	\$27.15
	For the installation or relocation of each boiler or compressor over 15 hp (55.7 kW), to and including 30 hp (105.5 kW), or each absorption system over 500,000 Btu/h(146.6 kW) to and including 1,000,000 Btu/h (293.1 kW)	\$37.25
	For the installation or relocation of each boiler or compressor over 30 hp (105.5 kW), to and including 50 hp (176 kW), or each absorption system over 1,000,000 Btu/h to and including 1,750,000 Btu/h (512.9 kW)	\$55.45
	For the installation or relocation of each boiler or compressor over 50 hp (176 kW), or each absorption system over 1,750,000 Btu/h (512.9 kW)	\$92.65
e. Air Handlers	For each air-handling unit to and including 10,000 cubic feet per minute (cfm) (4719 L/s), including ducts attached thereto Note: This fee does not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code.	\$10.65
	For each air-handling unit over 10,000 cfm (4719 L/s)	\$18.10
f. Evaporative Coolers	For each evaporative cooler other than portable type	\$10.65
g. Ventilation and Exhaust		
	For each ventilation fan connected to a single duct	\$7.25
	For each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit	\$10.65
	For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood	\$10.65
h. Incinerators		
	For the installation or relocation of each domestic-type incinerator	\$18.20
	For the installation or relocation of each commercial or industrial-type incinerator	\$14.50
i. Miscellaneous	For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which no other fee is listed in the table	\$10.65

"Exhibit A"
Rates and Fees for Services

Other Inspections and Fees

a. Inspections outside of normal business hours, per hour (minimum charge – one-half hour)	\$50.00*
b. Re-inspection fees assessed under provisions of Section 116.6, per inspection	\$50.00*
c. Inspections for which no fee is specifically indicated, per hour (minimum charge – one half hour)	\$50.00*

*Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

5. Fire Permit Fees

Fees for the issuance of a permit under the Fire Code for each regulated appliance, fixture and/or activity shall be the fee listed under the above sections for Building, Plumbing or Mechanical which ever most closely resembles the scope of the permit.
--

6. Plan Review Fees:

45% of the Permit Fee for routine in-house reviews, 65% of the Permit Fee for complex in-house reviews, plus all costs incurred for use of outside Consultants
Additional plan review required by changes, additions or revisions to plans (minimum charge one-half hour) \$50.00 per hour

7. Factory Assembled Structures Installation Permit Fees

a. Manufactured/Mobile Home Installation Permits Fees (Park). Including building permits and plan review fee for work pertaining to a home set-up in an approved manufactured home community as a park-set with stoops:	
1) Single Unit Wide	\$285.00
2) Double Unit Wide	\$315.00
3) Triple Unit Wide and Larger	\$345.00
b. Manufactured Home Installation Permit Fee (lot). Including building permit and plan review fee for work pertaining to a home set-up on a nominal permanent foundation on an individual lot with stoops:	
1) Single Unit Wide	\$410.00
2) Double Unit Wide	\$455.00
3) Triple Unit Wide and Larger	\$500.00
c. Commercial Structure/Coach, and/or a Moved Building, non-utility installation permit fee, NOT including building permit fees and plan review fee for work pertaining to a permanent and/or temporary foundation: and/or site work:	
1) Single Unit Wide	\$285.00
2) Double Unit Wide	\$315.00
3) Triple Unit Wide and Larger	\$345.00
d. Utility Building installation permit fee.	\$80.00

8. Miscellaneous Permit and Inspection Fees

Inspections outside of normal business hours (minimum charge one half hour)	\$50.00 per hour
Re-inspection fees for habitual incomplete and non-corrected work, plan deviations and failure to maintain approved plans and inspection record on the	

"Exhibit A"
Rates and Fees for Services

	work site. \$50.00 per hour (minimum charge one half hour)
	Special Inspection fee for work commenced without first obtaining a required permit shall be equal to and in addition to the permit fee.
	Inspections which no fee is specified. \$50.00 per one half hour
Sign Permit Fee	Shall be the same as a building permit fee and plan review fee as applicable for the equivalent scope of the permitted work.
State Code Fee	Shall be assessed and collected in accordance with RCW 19.27.085(3)
Demolition Permit Fee	\$50.00 plus all costs incurred.
Swimming pool permit	Swimming pool permit with planning approval for setbacks. Flat fee of \$100.00.
Investigation Fee (Construction, Environmental, Zoning, Right-of-way, Water and Sewer Fees)	Whenever any work or activity for which a permit is required by municipal code has commenced without first obtaining said permit, a special investigation shall be made before a permit may be issued for such work or activity. An investigation fee, in addition to the permit fee, shall be collected whether or not a permit is then or subsequently issued. The investigation fee shall be equal to the amount of the permit fee required by this fee schedule. The payment of such investigation fee shall not exempt any person from compliance with all other provisions of municipal code nor from any penalty prescribed by law.
Past Due Billings	Additional billing for past due fees \$20.00 per month.

ENVIRONMENTAL ASSESSMENT FEE

1. State Environmental Policy Act (SEPA) compliance filing fee	
a. Base Fee	\$25.00
1.01 For Construction projects which are not specifically included within the identified scope of a related land use decision's threshold determination:	\$250.00
1.02 For land use applications included within land use application filing & vesting fees:	
b. Projects requiring more than one hour of staff time processing and/or receiving a determination of significance (DS) and/or requiring further revision to the SEPA documentation after the close of the comment period shall be billed at \$50.00/hour for staff time and all costs incurred by the City directly attributed to the SEPA compliance of the project.	
2. Shoreline Substantial Development Permit	\$500.00*
2.01 Shoreline Substantial Development Permit requiring a hearing	\$550.00*
3. Shoreline Conditional Use Permit or Shoreline Variance Filing Fees	\$600.00*
4. Petitions for project related Shoreline Master Program Amendments	\$1,000.00*
5. Floodplain Development Permit	
a. Administrative Approval	\$20.00*
b. Minor Development (Routine)	\$100.00*
c. Minor Development (Complex)	\$250.00*
d. Substantial Development (Routine)	\$350.00*
e. Substantial Development (Complex)	\$400.00*

“Exhibit A”
Rates and Fees for Services

f. Variance	\$400.00*
6. Petitions for project related Flood Hazard Reduction Program Amendments	\$1000.00*
7. Completion of an Elevation/Floodproofing Certificate for a structure not related to a valid permit	\$100.00*

ZONING/PLANNING/PLANNING FILING & VESTING FEE

1. Zoning Conditional Use Permit	\$425.00*
2. Variance Petition	\$300.00*
3. Zoning Text/Map Amendment Petition	\$500.00*
<i>(Zoning amendment proposals that are coupled with proposed Comprehensive Plan Amendments shall be combined with the rezone process and the Comprehensive Plan Amendment filing fee shall cover the Zoning Amendment Filing Fee)</i>	
4. Comprehensive Plan Amendment Petition	\$1000.00*
5. Annexation Petition:	
a. Due upon filing Intent to File a Petition	No charge
b. Due upon filing Completed Petition	No charge
6. Short Subdivision Application	
a. Due at initial Application	\$100.00*
b. Due at Notice of Complete Application to start review process	
c. Short Plat Filing Fee	
1. Base Fee	\$300.00*
2. Per Lot in addition to Base Fee	\$25.00
7. Long Subdivision Application	
<i>a. Preliminary Approval Filing Fee shall be a base fee, which includes an initial application filing fee, due at application submission. The balance of the total base fee shall not be payable until the application is deemed complete and shall include an addition per lot cost plus*</i>	
1. Base Fee	\$600.00*
2. Application Filing Fee	\$100.00*
3. Cost per lot, in addition to base fee and application filing fee	\$25.00
<i>b. Final Long Subdivision Approval Filing Fee (in add. to prelim. fees already paid) PROVIDED the final plat submitted is in substantial conformance with the preliminary plat approval. If there are substantial differences, the fee shall be calculated at an additional per half-hour cost exceeding a base three hour total processing time</i>	
1. Per half-hour Cost	\$25.00
c. Long Plat Vacation Filing Fee	\$250.00
8. Comprehensive Site Plan Analysis, <i>not pertaining to a vested application for a permit shall be a base fee, plus a per half-hour fee in excess of one hour or staff time developing the report</i>	
a. Base Fee	\$50.00
b. Per half-hour fee	\$25.00
9. Boundary Line Adjustment or Administrative Segregation	
a. Base Fee	\$75.00
b. Per additional affected lot	\$10.00

"Exhibit A"
Rates and Fees for Services

10. Planned Development	
a. Preliminary Planning Development approval filing fee shall be a base fee that includes an initial application filing fee due at application submission. The balance of the total base fee shall not be payable until the application is deemed complete, and shall include an additional per lot/unit fee, plus*	
1. Base Fee	\$330.00*
2. Initial Application Filing Fee	\$50.00*
3. Per Unit/Lot Fee	\$25.00
b. Final Planned Development Approval Filing Fee (in add. to prelim. fee paid) PROVIDED, the final planned development submitted is in substantial conformance with the preliminary development approval. If there are substantial differences, the fee shall be calculated at an additional per half-hour fee exceeding a base three hour total processing time	\$100.00*
1. Per half-hour fee	\$25.00
11. Access Management Ingress/Egress Permit (Administrative Approval)	\$30.00
a. Access Management Ingress/Egress Permit (Routine)	\$100.00*
b. Access Management Ingress/Egress Permit (Complex)	\$200.00*
12. Street/Alley/Plat Vacation Fee (in addition to any monies paid for subject right-of-way)	\$125.00*
13. Appeal Filing Fee	
All costs incurred by the City in providing notice of the hearing. Fee is due and shall be paid prior to commencement of the hearing. The Appeals Board may make a recommendation to City Council for reimbursement of monies paid when there is an overriding circumstance.	

* Shall mean: plus all costs incurred by the City to include, but are not limited to copies, postage, advertisement and use of outside consultants that are directly attributed to actions pertaining to a specific project or proposal in the review and approval process. These costs are the obligation of the proponent regardless of the outcome of the determination. The said cost shall be payable to the City upon presentation of an itemized bill.

"Exhibit A"
Rates and Fees for Services

WATER RATE CHARGES

For service connections:

	2023	2024
All three-fourths x five-eighths inch service connections. Service connections will be charged for additional costs of materials and labor incurred if the installation requires more work and materials than the normal hook-up.	\$3,013.00	\$3,103.39
All service connections in excess of three-fourths x five-eighth inch in size plus an additional cost of materials and labor incurred by the City in making such installation. Materials include street repair materials.	\$3,013.00	\$3,103.39

Rates for water:

Metered rates for residences, with 1" or less meters, including all lawn and garden sprinkling, per month:		
First 500 cubic feet, minimum	\$ 53.71	\$55.32
Each additional 100 cubic feet	\$ 0.90	\$0.93
Metered rates for commercial and industrial use per month: Business and commercial houses of all kinds, including shops and factories, shall pay the following service charge for the first five hundred cubic feet; and for each additional one hundred cubic feet of water used, there shall be a charge of ninety three cents: (\$.93)		
1" or less	\$59.46	\$61.24
1 ½"	\$74.11	\$76.33
2"	\$85.82	\$88.39
3"	\$101.43	\$104.47
4"	\$117.00	\$120.51
6"	\$140.41	\$144.62
8"	\$259.13	\$266.90
10"	\$414.94	\$427.39
Rates for non-metered residence per month.	\$59.46	\$61.24
All water connections outside the corporate limits of the City of Tonasket shall be charged a fifty percent (50%) surcharge on the above applicable base rate plus on the additional water used over five hundred cubic feet.		
The following charges shall be made for either disconnecting or turning on established services:		
Turn off-turn on for delinquent accounts	\$50.00	\$50.00
Outside of normal working hours (separate charge for each call out to turn water off or on)		\$125.00
Anyone filling a water tank from the City's water supply shall pay the City the following charges. Said sum shall be immediately due and payable to the City Clerk at the City Clerk's office at the City Hall in Tonasket, Washington.		
minimum charge for five hundred gallons or less	\$15.00	\$15.00
1,000 gallons	\$25.00	\$25.00
Mobile home parks with one meter for the entire park and/or recreational vehicle parks shall be billed as follows:		

"Exhibit A"
Rates and Fees for Services

	Mobile home parks shall be billed one full base rate per mobile home.		
	Recreational vehicle parks shall pay one full base rate for the entire park.		
	Combined mobile home/recreational vehicle parks shall be billed one full base rate per mobile home/ full time recreational vehicle , and an additional half base rate for the recreational vehicle park section annually from April thru September.		
	Charges for water used over the total base rate allocation shall be billed at the above set forth excess rate.		
	Houses with apartments will be charged an additional single family rate per apartment.		
	Residents, who for one reason or another, have temporarily vacated their homes for a period of 30 days or more will be charged 1/2 of the monthly base rate. Current rate \$55.32 X 1/2 = \$27.66 plus applicable taxes.		
	Vacant houses, mobile homes and vacant apartments will be charged ½ month, \$27.66 availability fee plus applicable taxes. Businesses that are vacant or temporarily closed will be charged ½ month of the regular business rate, \$61.24 x ½ = \$30.62 as an availability fee, plus applicable taxes.		
	City Hall must be notified prior to the vacancy to qualify for the reduced rate.		
	The Property Owner is responsible for the water line from the house to the water meter. If the water meter is located on private property the property owner is responsible for the water line that is from the meter to the City Right of Way.		
	There will be a late fee charge added to the account if not paid by the due date each month. The late fee is \$5.00 or 10% which ever is greater. Interest is added after the second month.		

SEWER RATE CHARGES

	2023	2024
Assembly hall or lodge (no café or bar)	\$39.25	\$40.43
Bakeries	\$195.32	\$201.18
Bar or cocktail lounge (per seat)	\$2.48	\$2.55
Barber shop, up to two chairs	\$39.19	\$40.37
Each additional chair	\$19.64	\$20.23
Beauty shop, up to two stations	\$58.90	\$60.67
Each additional station	\$19.66	\$20.25
Bowling alleys (per lane)	\$23.53	\$24.24
Café and drive-in (per seat)	\$2.95	\$3.04
Car Wash (per stall)	\$117.76	\$121.29
Church	\$58.90	\$60.97
Garage or maintenance shop	\$57.58	\$59.31
Hospital (per room)	\$19.66	\$20.25
Institutions – resident (per room)	\$7.84	\$8.08

"Exhibit A"
Rates and Fees for Services

Industrial, up to twenty employees for:			
	Sanitary facilities	\$78.38	\$80.73
	For each additional employee	\$3.15	\$3.24
	With industrial waste, additional		
	(a) Smith & Nelson, Inc.	\$348.41	\$358.86
	(b) Smith & Nelson, Inc. North bldgs/Western	\$204.28	\$210.41
	(c) Regal Fruit Cooperative	\$665.65	\$685.62
	(d) Chief Tonasket Growers #1	\$548.19	\$564.64
	(e) Chief Tonasket Growers #2	\$234.96	\$242.01
	(f) Long Term Care Laundry (North Valley Hospital)	\$246.88	\$254.29
	(f) All others as determined and set by City Council		
	Laundromat (per washer)	\$38.49	\$39.64
	Motel, hotel or rooming house, first unit	\$39.25	\$40.43
	Each additional unit	\$9.81	\$10.10
	Trailer Court (per family unit)	\$39.25	\$40.43
	School – Grade School (Special)	\$673.45	\$693.65
	High School (Special)	\$673.45	\$693.65
	Service Station	\$98.15	\$101.09
	Single dwelling unit (residences)	\$39.25	\$40.43
	Store or business (with public sewage)		
	Facility up to twenty employees	\$98.15	\$101.09
	Each additional employee	\$3.94	\$4.06
	Tavern (per seat)	\$2.95	\$3.04
	Office or business		
	With private sewage facilities	\$58.90	\$60.67
	Up to twenty employees	\$58.90	\$60.67
	Each additional employee	\$3.94	\$4.06
	Sewer outside City limits 50% surcharge	\$58.88	\$60.65
	Parry's Acres residents additional fee (to assist in paying off loan)	\$10.00	\$10.00
	Single Dwelling Unit provision - Residents, who for one reason or another, have temporarily vacated their homes for a period of 30 days or more will be charged one half (1/2) of the monthly base rate. Current rate \$40.43 X 1/2 = \$20.22 plus applicable tax.		
	Mobile home parks shall be billed one full base rate per mobile home. Recreational vehicle parks shall pay one full base rate for the entire park. Combined mobile home/recreational vehicle parks shall be billed one full base rate per mobile home/ full time recreational vehicle. and an additional one half base rate for the recreational vehicle park section annually from April thru September.		
	Sewer installations are the responsibility of the property owner. The actual physical connection to the City's sewer main shall be performed by a licensed and bonded contractor and approved by the City Superintendent. There is a Three Hundred Nine dollar and 93 cent \$309.93 access and inspection fee due to the City prior to the connection.		
	Vacant homes, mobile homes and apartments will be charge ½ month		

"Exhibit A"
Rates and Fees for Services

availability fee, \$20.22 plus applicable taxes. Businesses that are vacant or temporarily closed will be charged ½ month of the regular business rate, \$30.34 as an availability fee, plus applicable taxes.		
City Hall must be notified prior to the vacancy to qualify for the reduced rate.		
The Property Owner is responsible for the sewer line from the house to the main line.		
There will be a late fee charge added to the account if not paid the due date each month. The late fee is \$5.00 or 10% which ever is greater. Interest is added after the second month.		

RIGHT OF WAY ENTRY FEE/PERMIT *Non Refundable*** (Applicable to all Utility Work)**

Utility Companies	N/C
Others	\$100.00
UTILITY OTHER	
Deposit ***Refundable***	
Utility Companies	N/C
Others	\$500.00 *

* May be more or less based on specific written determination of Superintendent

FEE REFUNDS (Construction, Environmental, Zoning, Water and Sewer Fees)

Any fee paid hereunder which was erroneously paid or collected may be refunded with appropriate documentation. The Permit Administrator with concurrence of the City Clerk and Director of Public Works may authorize refunding of not more than 80% of a permit fee paid when no work has been done under a permit issued in accordance with Tonasket Municipal Code. The Permit Administrator with concurrence of the City Clerk and Director of Public Works may authorize refunding of not more than 80% of a plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or cancelled before any plan reviewing is done. The Permit Administrator shall not authorize refunding of any fee paid except on written application filed by the original permit holder not later than 180 days after the date of fee payment.

AIRPORT

Aircraft Tie Down, per aircraft, per month	\$25.00
Aircraft Tie Down, per aircraft, per year	\$270.00
Hanger Lease, per month	\$25.00
Hanger Lease, per year	\$270.00

CEMETERY

	2023	2024
Grave – may contain one full burial & two cremations or three cremations	\$550.00	\$600.00
Open and Close Graves Weekday	\$460.00	\$500.00

"Exhibit A"
Rates and Fees for Services

Open and Close Graves Saturday	\$560.00	\$600.00
Open and Close Ashes Weekday	\$155.00	\$200.00
Open and Close Ashes Saturday	\$210.00	\$255.00
Liner – Set by Bid		
Perpetual Care for first burial	\$525.00	\$550.00
Perpetual Care for each additional burial (cremation)	250.00	\$250.00
Baby under 2 years old Weekdays full burial (Grave, Perpetual Care, Open & Close) charge is ¼ of a grave, perpetual care and open & close.	\$383.75	\$412.50
Baby under 2 years old Saturday full burial (Grave, Perpetual Care, Open & Close) charge is ¼ of a grave, perpetual care and open & close.	\$408.75	\$437.50
Baby under 2 years old Weekday ashes burial (Grave, Perpetual Care, Open & Close) charge is ¼ of a grave, perpetual care and open & close.	\$307.50	\$337.50
Baby under 2 years old Saturday ashes burial (Grave, Perpetual Care, Open & Close) charge is ¼ of a grave, perpetual care and open & close.	\$321.25	\$351.25
Winter charge (at the discretion of the Public Works Director)	\$100.00	\$100.00
Headstone location fee per hour	\$50.00	\$50.00
Dis-interment Fee---Full casket without liner	\$1200.00	\$2500.00
- Full casket with liner	\$900.00	\$1800.00
- Urn	\$300.00	\$500.00

SWIM POOL RATES

16 and Under – per session	\$2.25
16 and Under-10 Swim Pass	\$20.00
17 - 64 per session	\$4.75
17 – 64 10 Swim Pass	\$45.00
65 and over – per session	3.00
65 and over – 10 swim pass	27.50
Lap Swim – per session	2.00
Lap Swim – 10 pass	18.00
Children under 3 yrs. Free with paying adult	
Single Season Pass 16 and under	\$60.00
Single Season Pass 17 - 64	\$100.00
Family Season Pass First Four People Additional Family Members \$25.00 each	\$150.00
Swim Team Usage Fee – per season	\$125.00
Pool Rental Fees - 2 hours (minimum) (up to 3 Lifeguards)	\$155.00
3 hours (up to 3 Lifeguards)	\$210.00
4 hours (up to 3 Lifeguards)	\$255.00
\$17.50 per hour for additional guards over 3	
Swim Lessons – per week	\$45.00

"Exhibit A"
Rates and Fees for Services

STORM WATER UTILITY FEES

Storm Water Utility Fee-----Residential	\$1.50 per residential unit per month
Storm Water Utility Fees-----Business	\$3.00 per business unit per month

There will be a late fee charge added to the account if not paid by the due date each month. The late fee is \$5.00 or 10% whichever is greater. Interest is added after the second month.	
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Alice Attwood

From: Matt Alexander <matts-girls@hotmail.com>
Sent: Monday, November 6, 2023 4:50 PM
To: Alice Attwood
Subject: Resignation

Hi Alice,

This is my official communication to confirm my resignation from my city council position. Thank you for the opportunity to serve with you and the whole crew! I will miss seeing you all!

Respectfully,
Matt Alexander

Sent from my iPhone

Alice Attwood

Subject: Council Meeting
Location: <https://us02web.zoom.us/j/84617785697>
Start: Tue 11/14/2023 6:00 PM
End: Tue 11/14/2023 9:00 PM
Recurrence: (none)
Meeting Status: Meeting organizer
zmMeetingNum: 84617785697

Alice Attwood is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting
<https://us02web.zoom.us/j/84617785697>

Meeting ID: 846 1778 5697

One tap mobile
+12532158782,,84617785697# US (Tacoma)
+12532050468,,84617785697# US

Dial by your location

- +1 253 215 8782 US (Tacoma)
- +1 253 205 0468 US
- +1 719 359 4580 US
- +1 346 248 7799 US (Houston)
- +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 646 931 3860 US
- +1 689 278 1000 US
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 360 209 5623 US
- +1 386 347 5053 US

Meeting ID: 846 1778 5697