

Tonasket City Council  
Tuesday, February 13, 2024  
6:00 pm

**VIRTUAL ZOOM MEETING ID 885 1156 2971**  
**Phone Number 1-253-205-0468**

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Public Comment (agenda items) **(3 minutes per person)**
- 5) Approval of the Agenda **Action Item**
- 6) Public Comment **(3 minutes per person)**
- 7) Mike Torrence—Founders Day Parade
- 8) Mike Stewart—Chamber of Commerce
- 9) Unfinished Business
  - a) Tonasket Junior Baseball Project **Action Item**
  - b) Approve Purchase of iPads for Mayor and Council **Action Item**
  - c) Approve 4% wage increase for Superintendent & City Clerk-Treasurer as per Resolution 2021-08 **Action Item**
- 10) Department Head Reports
  - Kurt Danison
  - Darren Johnson
  - Randy Taylor
  - Paul Budrow
  - Alice Attwood
- 11) Mayor/Council/Committee Reports
- 12) New Business
  - a) Parade Policy
- 13) Miscellaneous and Correspondence
- 14) Consent Agenda: Minutes of the previous meeting, the January Payroll and the February Bills **Action Item**
- 15) Adjournment

The City of Tonasket is an equal opportunity employer and provider that strives to accommodate persons with disabilities. City Hall is ADA accessible. Please contact the City Clerk's office by noon on any meeting date for assistance.

**DRAFT**

**Minutes of the Regular Meeting of the Tonasket City Council, January 23, 2024**

**Present:** Mayor Maldonado, Councilmembers Levine, Cerrillo, Hill, Weddle and McMillan.

**Staff:** Attwood and Pilkinton.

The meeting was called to order at 6:00 pm and the pledge of allegiance was given by all.

Roll Call was taken.

**Public Comment (agenda):** None

**Motion to approve the agenda.** M/McMillan, S/Levine. Carried 5:0.

**Motion to approve the minutes of the previous meeting.** M/Levine, S/Weddle. Carried 5:0.

**Public Comment (other):** None

**Unfinished Business:**

**Motion to proceed with the electrical and camera installation and accept the quote from Gardinier Tech of \$7703.50 for Public Works and \$9656.50 for Parks.** M/Levine, S/Weddle. Discussion. Carried 5:0.

**Mayor/Council/Committee Reports:**

**McMillan**

- Had communication with Tanya Palomares about Kiwanis taking over the Founder's Day Parade, they don't have enough people. The Farmer's Market has volunteered to take it over.

**Weddle**

- Would like the Tree Board to give a report, possibly spring and fall.

**Hill**

- Inquired about the playground equipment.
- Would like the Mayor's budget letter to be on Facebook.
- Ernie and she will meet about the Airport Hanger Lease revisions.
- Inquired about an update from Justin Haug.
- Didn't know a lot about the Tree Board, looked at the Municipal Code, and thinks they need to be involved with the Perfect Passage tree planting.
- Please invite the Tree Board to Council.

**Cerrillo-** None.

**Levine**

- Emails with Varela about the Capital Budget Requests, talked to Representative Kretz about it, Abby sent out updates, there's \$198,258.00 available but we haven't broken ground yet.
- AWC Action Days changed venues and now half of the participants can't go. They didn't have the registration so she can't go. She will be going on her own to talk about requests though.
- Rural neighbors have been having troubles with wolves. Representative Kretz will be introducing a new bill Friday morning.

**Mayor**

- Met Friday with Ecology and DOT about the Perfect Passage. Ecology has concerns about some wording in the contract. Reviewing with DOT and them so we can go out for bid.

**Attwood**

- Ecology has concerns that we don't own Hwy 97 and they are giving us money to fix it and don't want DOT to come in and disturb anything over the life of the system. The City will have Attorney Howe review the contract and then will have another zoom meeting.

**New Business:**

**Motion to approve Mayor Maldonado's Committee and Appointments list for 2024.**  
M/Weddle, S/Levine. Carried 3:0. McMillan and Hill abstained.

**Election of Mayor Pro-Tem:**

McMillan nominated Councilmember Weddle. Votes were counted. Weddle wins 5:0.

**Miscellaneous and Correspondence:**

- Ziplly Groundbreaking/ Ribbon Cutting is February 13<sup>th</sup>, 2024 from 3:00 pm - 5:00 pm in the City Hall Council Chambers. Open to the public but must RSVP by February 9<sup>th</sup>.
- Attwood error budgeted \$6,000.00 instead of \$10,000.00 for the iPads, but the money is available. The iPads will cost \$1559.80 each from Gardinier Tech. Council would like price comparison before making a final decision.
- Justin Haug hasn't responded yet with a price for the building. There are funds available in City Hall Park Reserve to help.
- James Moore would like to meet with the Public Building committee about options for the TVBRC. Next week works.
- Weddle will be making a project board to show and add updates at each meeting.
- Council would like to create an Art Board for the Perfect Passage and future projects.

There being no further business the meeting was declared adjourned at 7:14 pm.

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**Joël Pilkinton, Deputy Clerk**

City Council Memo  
Tuesday, February 13, 2024  
6:00 pm

**VIRTUAL ZOOM MEETING ID 885 1156 2971**  
**Phone Number 1-253-205-0468**

**TO:** Mayor and City Council

**FROM:** City Clerk-Treasurer

Mike Torrence, Farmers Market, asked to be on the agenda regarding the annual Founders Day Parade. He will be taking charge of the parade this year.

Mike Stewart, Chamber of Commerce President, asked to be on the agenda to discuss using the TVBRC building for Chamber meetings.

A representative of the Tonasket Junior Baseball group may be in attendance. Justin Haug has gotten back to me and he has received one quote for the portable toilet enclosure that he needs to complete and that is \$14,701 which includes tax. I asked him if the city could contribute \$12,000 if they could come up with the balance and he said yes. I told him of course this all has to be approved by Council. **Suggested Motion: I move to approve the city contributing \_\_\_\_\_ from the City Hall/Park Reserve Fund to Tonasket Junior Baseball Project to complete the portable toilet enclosure.**

It seems the best route to take to purchase the iPads is through Greg Gardinier. The process is more than just purchasing the iPads, there is a set up component that needs to be taken care of and that is included in the quoted price. **Suggested Motion: I move to authorize the purchase of 6 iPads for the Mayor and Council in the amount of \$9,358.80 from Gardinier Tech.**

According to Resolution 2021-08, Department Head Benefits are tied to the Collective Bargaining Agreements. It has been determined that the City Superintendent and Clerk-Treasurer have not received the 2024 4% increase as stated in the current Union Agreement. **Suggested Motion: I move to approve the 4% increase for the City Superintendent and City Clerk for 2024 as per Resolution 2021-08.**

I have attached a draft Parade Policy for the City. The purpose is to ensure that parades are safe and there is continuity. It helps the event planners with organizing and delegating the different tasks to be done. I do not expect it to be an action item because I would like the Council to review it for future approval.



RESOLUTION NO. 2021-08

**Department Head Benefits Tied to Collective Bargaining Agreements.**

**Whereas**, non-Department Head employees of the City of Tonasket are union members and bargain for employee benefits to be contained in a Collective Bargaining Agreement approved by the City; and

**Whereas**, it is the desire of the City to provide the same employee benefits to Department Heads who are nonunion members,

Now, therefore,

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TONASKET, WASHINGTON, as follows:**

**Section 1.** Department Heads will receive the same employee benefits as negotiated and granted to union members pursuant to collective bargaining agreements; provided, however, that the City Council retains discretion to modify and/or adjust Department Head salaries/wages and/or benefits by independent action.

**Section 2.** Any provisions in a collectively bargained agreement that affects salary/wages and/or benefits and that applies retroactively to non-Department Head employees shall likewise apply retroactively to Department Heads' salaries and/or benefits.

**Section 3.** In the event of a conflict between this resolution and a prior resolution or policy, this resolution shall take precedence over any such prior resolution and/or policy.

**PASSED BY THE CITY COUNCIL** this 13 day of April, 2021.

**APPROVED:**

  
\_\_\_\_\_  
**Marylou Kriner, Mayor**

**ATTEST:**

  
\_\_\_\_\_  
**Alice Attwood, Clerk-Treasurer**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**Michael D. Howe, City Attorney**

# DRAFT

## City of Tonasket Parade Policy

The purpose of the City of Tonasket Parade Policy is to ensure that everyone is aware of the proper procedures and on the same page when it comes to the safety of the citizens and the assurance that the event is run smoothly and without incident.

(who is responsible for what?)

- 1) It is the responsibility of the group holding the parade to contact city hall and make sure the paperwork for WSDOT is filed correctly. This paperwork includes proof of liability insurance, and a parade route plan that must be followed INCLUDING those persons who will be flagging and directing traffic, where the detour route will go and where the barriers will be placed. (If the parade is not on Hwy 97, then this paperwork is not needed.)
- 2) Proof that the Sheriff's Department has been notified of the parade and requested to assist with traffic. Ensure OCSO will be present.
- 3) It is imperative that the personnel that have volunteered to help with the traffic at intersections and direct traffic are on site.
- 4) Arrangements must be made with the Tonasket Public Works Department no less than 5 days prior to the event, as to who will be responsible for the street barriers. Public Works will set the barriers on the side of the streets, the event person will set them up and take them down.
- 5) On the day of the parade the street barriers must be in place 1 hour prior to the beginning of the parade. Event personnel are responsible for this.
- 6) On the day of the parade, after the conclusion of the parade, the street barriers must be removed and put on the side of the street no later than 1 hour after the parade ends. Event personnel are responsible for this.
- 7) If the event person is utilizing the TVBRC and parking lot, the event person needs to contact Public works for garbage cans 5 days prior to the event and fill out and pay for a City Property Use Permit.
- 8) One way sign on South Tonasket Ave is covered up to allow for two-way traffic. Event personnel is responsible for this and also removing it.

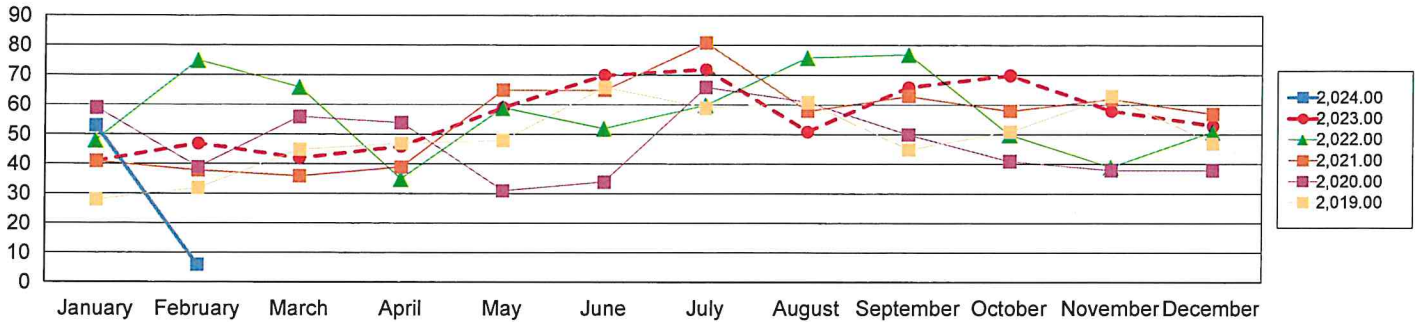
Committee/Staff	Original Assignment	Updates	Date/s Presented	Date Completed
<b>Airport</b>	Finalize additions to the Hanger Lease Agreement	Dec. 12 Waiting on attorney to review possible additions.	Jan. 23, 2024 Waiting on Committee Assignments to continue.	
<b>Mayor</b>	Chamber would like to donate playground equipment for History Park. Marylou Kriner came with a specific piece of equipment she would like to purchase. Mayor will contact insurance company to see if equipment meets our standards.	Dec. 12 Jeff asked where we are. Replied that we are waiting on the check with insurance. Jan 23. Patti asked where we are with playground equipment. Marylou was present and said Chamber is deciding in a week where the money will go if the City has not responded. City is waiting on insurance to check company and equipment.	Nov. 28, 2023, Dec. 12, 2023 Jan. 23, 2024	
<b>Mayor</b>	Council asked the Mayor to have the Tree Board	Council asked the Mayor to have the Tree Board	come to council and give a report.	Jan. 23, 2024





# Okanogon County Sheriff's Office

## Tonasket - Monthly Activity Law Incidents



- Total City Incidents in last 30 days: **45**
- Thefts in last 30 days: **1**
- Burglary / Trespass in last 30 days: **1**
- Assaults / Disputes in last 30 days: **7**
- Traffic incidents in last 30 days: **2**
- Total City Incidents YTD: **64**

Traffic Stops: **8**

### Law Incidents - Last 30 Days

OC	CS	SO	IN	ST	OT	OT
01/26/2024	16:14	CITIZEN ASSIST	TONASKET	TONASKET	S24-00570	
01/28/2024	10:38	CIVIL	TONASKET	TONASKET	S24-00593	
01/31/2024	11:20	VIOLATE ORDER	TONASKET	TONASKET	S24-00664	
02/01/2024	9:48	CIVIL	TONASKET	TONASKET	S24-00685	
01/19/2024	16:05	TRESPASSING	4TH	TONASKET	S24-00406	
01/13/2024	17:25	DOMESTIC DISPUT	ANTWINE	TONASKET	S24-00286	
01/18/2024	21:21	NOISE COMPLAINT	ANTWINE	TONASKET	S24-00391	
01/27/2024	21:06	DOMESTIC DISPUT	ANTWINE	TONASKET	S24-00586	
01/31/2024	11:38	CITIZEN DISPUTE	ANTWINE	TONASKET	S24-00665	
01/15/2024	10:56	CIVIL	TONASKET	TONASKET	S24-00319	
01/16/2024	20:57	DOMESTIC DISPUT	TONASKET	TONASKET	S24-00349	
01/20/2024	16:09	DOMESTIC DISPUT	TONASKET	TONASKET	S24-00421	
01/27/2024	22:52	DOMESTIC DISPUT	ANTWINE	TONASKET	S24-00587	
01/28/2024	0:41	DOMESTIC DISPUT	ANTWINE	TONASKET	S24-00588	
01/14/2024	22:13	HARASSMENT	ANTWINE	TONASKET	S24-00309	
01/15/2024	20:11	NOISE COMPLAINT	ANTWINE	TONASKET	S24-00332	
01/24/2024	11:50	NOISE COMPLAINT	ANTWINE	TONASKET	S24-00501	
01/13/2024	19:36	FIRE STRUCTURE	3RD	TONASKET	S24-00289	
01/13/2024	19:48	911 ABUSE	HWY 20	TONASKET	S24-00290	
01/15/2024	9:41	911 ABUSE	HWY 20	TONASKET	S24-00316	
01/17/2024	3:07	911 ABUSE	HWY 20	TONASKET	S24-00353	

01/20/2024	8:12	911 ABUSE	HWY 20	TONASKET	S24-00413
01/21/2024	16:03	911 ABUSE	HWY 20	TONASKET	S24-00441
01/30/2024	19:58	WARRANT ARREST	2ND	TONASKET	S24-00657
01/24/2024	11:04	JUVENILE PROB	HIGHWAY 20	TONASKET	S24-00500
01/18/2024	20:00	FIRE STRUCTURE	DELICIOUS	TONASKET	S24-00390
02/04/2024	0:40	NOISE COMPLAINT	7TH	TONASKET	S24-00754
01/12/2024	15:07	ACCIDENT NONINJ	WHITCOMB	TONASKET	S24-00267
01/10/2024	10:23	VEHICLE PROWL	WHITCOMB	TONASKET	S24-00208
01/27/2024	11:55	CITIZEN ASSIST	WHITCOMB	TONASKET	S24-00583
01/08/2024	11:07	DEATH ATTENDED	WESTERN	TONASKET	S24-00165
01/20/2024	19:20	CITIZEN ASSIST	WESTERN	TONASKET	S24-00424
02/03/2024	10:08	NOISE COMPLAINT	2ND	TONASKET	S24-00738
01/23/2024	12:43	CITIZEN ASSIST	ANTWINE	TONASKET	S24-00482
01/08/2024	20:07	SUSPICIOUS	WHITCOMB	TONASKET	S24-00172
02/01/2024	12:18	THREATENING	WHITCOMB	TONASKET	S24-00691
01/20/2024	21:04	SUICIDAL PERSON	WHITCOMB	TONASKET	S24-00427
01/29/2024	7:05	CITIZEN ASSIST	WHITCOMB	TONASKET	S24-00610
01/25/2024	23:51	NOISE COMPLAINT	3RD	TONASKET	S24-00553
01/10/2024	17:47	CIVIL	5TH	TONASKET	S24-00216
02/02/2024	4:34	SUICIDAL PERSON	WHITCOMB	TONASKET	S24-00706
01/09/2024	1:38	HARASSMENT	WHITCOMB	TONASKET	S24-00177
01/23/2024	20:18	NOISE COMPLAINT	WHITCOMB	TONASKET	S24-00486
02/04/2024	15:41	HARASSMENT	WHITCOMB	TONASKET	S24-00761
01/11/2024	17:48	TRAFFIC HAZARD	DELICIOUS	TONASKET	S24-00238

## EMS Calls - Last 30 Days

<b>LIFELINE EMS</b>	<b>32</b>	
01/06/2024 03:58	TRANSFER PATIEN	E24-00094
01/07/2024 05:24	TRANSFER PATIEN	E24-00104
01/07/2024 06:23	TRANSFER PATIEN	E24-00105
01/08/2024 06:09	TRANSFER PATIEN	E24-00117
01/09/2024 04:41	TRANSFER PATIEN	E24-00135
01/09/2024 18:20	TRANSFER PATIEN	E24-00146
01/11/2024 16:59	TRANSFER PATIEN	E24-00190
01/11/2024 17:38	TRANSFER PATIEN	E24-00192
01/12/2024 08:31	TRANSFER PATIEN	E24-00203
01/12/2024 14:46	TRANSFER PATIEN	E24-00208
01/13/2024 15:42	TRANSFER PATIEN	E24-00228
01/14/2024 04:06	TRANSFER PATIEN	E24-00235
01/14/2024 09:24	TRANSFER PATIEN	E24-00243
01/14/2024 09:53	TRANSFER PATIEN	E24-00244
01/15/2024 05:49	TRANSFER PATIEN	E24-00273
01/17/2024 19:37	TRANSFER PATIEN	E24-00341
01/17/2024 20:46	TRANSFER PATIEN	E24-00342
01/18/2024 08:08	TRANSFER PATIEN	E24-00350
01/18/2024 19:28	TRANSFER PATIEN	E24-00362
01/16/2024 20:46	TRANSFER PATIEN	E24-00309
01/21/2024 17:16	TRANSFER PATIEN	E24-00411
01/23/2024 01:07	TRANSFER PATIEN	E24-00441
01/27/2024 17:37	TRANSFER PATIEN	E24-00515
01/27/2024 18:02	TRANSFER PATIEN	E24-00517
01/27/2024 19:48	TRANSFER PATIEN	E24-00518
01/28/2024 20:01	TRANSFER PATIEN	E24-00533
01/31/2024 03:24	TRANSFER PATIEN	E24-00573
01/31/2024 21:25	TRANSFER PATIEN	E24-00580
02/01/2024 15:33	TRANSFER PATIEN	E24-00587
02/02/2024 06:01	TRANSFER PATIEN	E24-00595
01/24/2024 19:45	TRANSFER PATIEN	E24-00466
01/26/2024 20:35	TRANSFER PATIEN	E24-00497

<b>OROVILLE EMS</b>	<b>1</b>	
01/14/2024 12:24	SICKNESS	E24-00246

<b>TONASKET EMS</b>	<b>11</b>	
01/15/2024 05:49	TRANSFER PATIEN	E24-00272
01/16/2024 14:23	SICKNESS	E24-00301
01/16/2024 14:27	ALARM FIRE	E24-00302
01/13/2024 19:36	FIRE STRUCTURE	E24-00230
01/13/2024 23:05	UNCONSCIOUSNESS	E24-00233
02/04/2024 14:21	CHEST PAIN	E24-00626
01/24/2024 12:57	ALARM MEDICAL	E24-00460
01/17/2024 05:48	ALARM MEDICAL	E24-00323
01/17/2024 09:09	FALL	E24-00329
01/18/2024 20:00	FIRE STRUCTURE	E24-00363

## Fire Calls - Last 30 Days

<b>OKANOGAN PUD</b>		<b>3</b>
01/13/2024 19:36	FIRE STRUCTURE	F24-00075
01/16/2024 14:27	ALARM FIRE	F24-00114
01/18/2024 20:00	FIRE STRUCTURE	F24-00130

<b>TONASKET FIRE</b>		<b>3</b>
01/13/2024 19:36	FIRE STRUCTURE	F24-00073
01/18/2024 20:00	FIRE STRUCTURE	F24-00129
01/16/2024 14:27	ALARM FIRE	F24-00113

January 2024

THS Senior Class of 2024  
Tonasket, WA 98855

Dear Local Tonasket Business Owners,

This letter is being submitted to you from the parents of the Senior Class of 2024. We are humbly requesting the community's help with some financial assistance to buy banners for all the seniors. We have approximately 87 seniors graduating this year. For the past couple of years our seniors have had banners hung up around the town to celebrate and recognize their success. In the past, banners have been paid for through Covid funds. We have some parents that are able to pay for their students' banners, but we have many parents that are not able to. So we ask that you can come together as a community and help each other so that every senior gets a banner hung up in our beautiful town, each one deserves to be celebrated and acknowledged.

Additionally, our seniors will be celebrated during the annual Senior Breakfast right before graduation. We have been very blessed with the Tonasket community and businesses for being so generous with giving monetary donations as well as small items to add to their gift bags.

All the parents of the 2024 Tonasket Seniors thank you in advance for your willingness to help us out with whatever donation you can give. The THS Seniors will also be thankful as we all recognize them in the way they deserve and wish them the best in their lives ahead.

If you would like to make a donation please make your check payable to the Tonasket Athletic Booster Club. A senior parent will come to your place of business and pick the donation up before February 23, 2024. If you have any questions, please feel free to contact me.

Thank you from all the THS Senior Class of 2024 parents and students,

Have A Wonderful Day!

Angeles Kainth  
Senior Parent  
206-612-9536

## Alice Attwood

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**Subject:** Council Meeting  
**Location:** <https://us02web.zoom.us/j/88511562971>  
**Start:** Tue 2/13/2024 6:00 PM  
**End:** Tue 2/13/2024 9:00 PM  
**Recurrence:** (none)  
**Meeting Status:** Meeting organizer  
**zmMeetingNum:** 88511562971

Alice Attwood is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting  
<https://us02web.zoom.us/j/88511562971>

Meeting ID: 885 1156 2971

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One tap mobile  
+12532158782,,88511562971# US (Tacoma)  
+12532050468,,88511562971# US

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Dial by your location

- +1 253 215 8782 US (Tacoma)
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- +1 669 900 6833 US (San Jose)
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- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 646 931 3860 US
- +1 689 278 1000 US
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)

Meeting ID: 885 1156 2971