

Tonasket City Council Agenda  
Tuesday, May 14, 2019  
7:00 pm

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Daniel Klayton and Sara Dunn—Library
- 4) Mike Worden—Public Safety Emergency Communications Presentation
- 5) Kurt Danison Report
- 6) Phil Christy---Green Okanogan
- 7) Unfinished Business
  - a) City Comprehensive Park Plan Discussion
  - b) Quotes from Roofing Companies for City Hall
  - c) Peddlers Permit
- 8) Mayor/Council/Committee Reports
- 9) Department Head Reports
- 10) New Business
  - a) Resolution 2019-14 Surplus items
  - b) Ordinance #803 Budget Amendment ordinance first reading
  - c) Discussion on Picnic Table for Little Learners Park
  - d) Tonasket Weapons Storage Agreement
  - e) Approve Pay Request #3 and #4 and Change Order #2 from Award construction for the Parry's Acres Project
- 11) Miscellaneous and Correspondence
- 12) Consent Agenda: Minutes of the previous meeting, the May Bills and the April Payroll
- 13) Public Comment
- 14) Adjournment

Council Memo  
Tuesday, May 14, 2019

TO: Mayor and City Councilmembers

FROM: City Clerk-Treasurer

Daniel Klayton and Sara Dunn, Tonasket Library, would like to address the Council regarding ideas for a new library that are the result of recent meetings.

Mike Worden, Okanogan County Sheriff's Department, will be presenting information on Public Safety Emergency Communications and asking for a letter of support.

Kurt Danison—will give his monthly report.

Phil Christy, representing Green Okanogan, request to set out recycling containers at the Park.

City Comprehensive Park Plan discussion---update of progress.

Quotes from roofing companies for the City Hall complex roof. Due to the fact that I was not clear on the due date I am not including the quotes in the packet and will bring them Tuesday night, to give others a chance to turn in a quote.

Peddlers permit---Maria Garcia has been waiting patiently to find out if she can have a permit or not. The language for a hold harmless can be added to the application however if the Council wants to ensure they have liability insurance then the Council will need to amend the ordinance.

Resolution 2019-14 declares certain items surplus.

Ordinance #803—budget amendment ordinance—first reading. In reviewing the 2019 Budget I determined I did not include all of the funds for the Parry's Acres Project, this ordinance will cover those funds.

Discussion on a picnic table for Little Learners Park.

Tonasket Weapons Storage Agreement---Council can decide if they would like to proceed with this as is or include or remove language.

Approve Pay Request #2 for Award Construction and also a Change Order.

Minutes of the Regular City Council Meeting Tuesday, April 23, 2019

DRAFT

**Present:** Mayor Brown and City Councilmembers Kriner, Levine, Moreno, Ritter and Sackman.

**Staff:** Attwood

The meeting was called to order at 7:00 pm and the pledge of allegiance was given by all.

Motion to approve the minutes of the previous meeting. M/Ritter, S/Sackman. Carried 5:0.

Mayor Brown presented a plaque to Jason Utecht recognizing him for his many years volunteering at the Tonasket Police Department.

Kurt Danison was present to update the Mayor and Council on several issues. Kurt reported he is working with Councilmembers and the Park and Rec District to review and update the City's Park and Rec Plan. He stated it is most important in light of the potential updates at Chief Tonasket Park and the proposed south access to the Park to have an update. Kurt also reported on the Perfect Passage meetings and the need for a more desirable downtown for the locals and visitors. Kurt reported that on May 14<sup>th</sup> the State Transportation will be in town

Dave Kester asked to be on the agenda to talk about the proposed bulb outs on the corners in the downtown area. He voiced his concerns regarding truck traffic and snow removal.

Stacy Kester and Jordon Weddle were present to talk about the City's Park and Rec Plan. They stated they are very interested in the future of the city's parks.

Motion to authorize Kurt Danison to work on the City's Comprehensive Park Plan. M/Levine, S/Ritter. Carried 5:0.

Jennifer Ward, a Tonasket resident, asked to be on the agenda regarding the contract for the Internal Compliance Administrator. Ms. Ward had submitted a 103 page document for the Mayor and Council outlining her concerns. Ms. Ward also submitted to the Council a Summary of Findings from the larger document. Ms. Ward voiced her concerns to the Council.

This meeting has been advertised as a public hearing on the surplusing of items from the Water/Sewer Departments. Mayor Brown opened the Public Hearing. The City Clerk explained the process and that it was according to RCW 35.94.040. No one had questions or comments. The public hearing was closed.

This meeting had been advertised as a public hearing to inform the public the City is applying for USDA/Rural Development Funds for the purchase of a pick-up truck for the Public Works Department. Mayor Brown opened the Public Hearing. The Clerk explained the process. There were no comments. Mayor Brown closed the public hearing.

#### Unfinished Business

There was a brief discussion on the proposed Code Enforcement person. The Personnel Committee will meet April 30<sup>th</sup>.

The City Council Rules of Conduct will be on the agenda again when the template is received from Ann MacFarlane.

Motion to adopt Resolution 2019-12 which declares certain items to be surplused. M/Ritter, S/Sackman. Carried 5:0.

The Peddlers Permit being requested by Maria Garcia was discussed again. A hold harmless paragraph will be added to the application and the Clerk will research the addition of insurance to the application also.



## Mayor/Council/Committee Reports

**Ritter:** Ritter asked the Mayor to have Building Official Johnson at the next Council meeting regarding the status of the Texas Diner and the Round-Up. Ritter asked the status of the roof repair and the Clerk stated that quotes have been requested.

**Levine:** Reported the perfect Passage was on the 11<sup>th</sup> and was a good meeting. Lots of discussion on parking, trees and changing the traffic patterns were part of the discussion. Levine also reported on Water Resource Inventory Area 49 meeting. Levine stated if someone is having a public safety issue to please call the Sheriff's Department.

**Moreno:** Briefly spoke about the code enforcement position and gave examples and also spoke about the quarterly meetings to be set up with the Sheriff's Department.

**Sackman:** Inquired if the gates to the parks are being locked and if the restroom at Chief Tonasket Park is open. The Mayor stated he will be closing the gates and public works is waiting for a part to repair the pump at the restroom then it will be open.

**Kriner:** Thanked Public Works for all of their hard work and fixing all of the water leaks that showed up recently. Also reported that Arbor Day is on Friday April 26<sup>th</sup> at 1pm and the group will be planting a tree in memory of Claire Jeffko.

**Mayor:** Reported the mechanical bridge being built over Railroad Avenue by Bluebird has been started.

## New Business

**Proposed Ordinance #802 was discussed.** Ordinance #802 would amend the Park Ordinance regarding dogs in Chief Tonasket Park. Councilmember Kriner has been in contact with soccer and baseball people and they would be happy if dogs were not allowed in the park. Councilmember Levine asked if there would be areas for animals? This matter will be reviewed by the Parks Committee.

**Proposed Resolution 2019-13.** This resolution would set rules for use of Chief Tonasket Park. There was discussion on the lawn mowing of the fields and whether soccer people should be mowing around the goals. Other issues with the Park were discussed. No action taken.

## Miscellaneous and Correspondence

Varela and Associates sent communication regarding TIB applications and if the City would like to proceed.

Bob Penney would like speed bumps on 5<sup>th</sup> Street.

Okanogan County Sheriff Department will be to placing decals on the City Police Vehicles designating ownership by the City.

## Public Comment

Rose Corso stated public comments should come at the beginning of the meeting, also stated that Hwy 7 is noisy and there should be speed bumps.

Brenda Jones apologized for how Jen Ward was treated at the last meeting, suggested the Council should be more fair and to think about the elections.

Alisa Weddle reported on the Little Learners Park—they are creating more of a retaining wall for ADA compliance, the Masons of Oroville are awesome!

Justin Haug and Andy Townsend are developing a vision for Chief Tonasket Park and there is a lot of volunteer effort that goes into the Park.



DRAFT

Anna Bergh and Marah Norris addressed parking and speeding at Chief Tonasket Park and the need for signage.

Motion to allow one additional person to speak at Public Comment. M/Ritter, S/Levine.

Carried 5:0

Jean Ramsey stated Council meetings are for the Council and regarding regulating dogs in the parks that will require enforcement.

There being no further business the meeting was declared adjourned at 8:58 pm.

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Alice J. Attwood, Clerk-Treasurer





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# Public Safety Emergency Communications

## Infrastructure Improvement Initiative

Mike Worden  
Chief Deputy Spec Ops / Communications  
Okanogan County Sheriff's Office  
509-422-7204





## Letters of Support

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- City of Brewster
- City of Oroville
- City of Pateros
- Town of Coulee Dam
- Town of Winthrop
- EMS Council Okanogan North  
Douglas County
- Mid-Valley Hospital
- Okanogan County Fire District 3
- Aero Methow Rescue Service
- Okanogan County Sheriff
- Board of County Commissioners -  
Resolution
  - Support for Initiative
  - Dedicated fund 161



# Agenda

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- Seeking letter of support from the city
- Existing Infrastructure Age and Issues
  - 12 of 15 sites end of life.
- Proposed System Upgrade Design
- Proposed Governance and Timeline
- Proposed Sales Tax Revenue, Management and Priorities
- Closing



## Work Committee (Dec 2018 – Current)

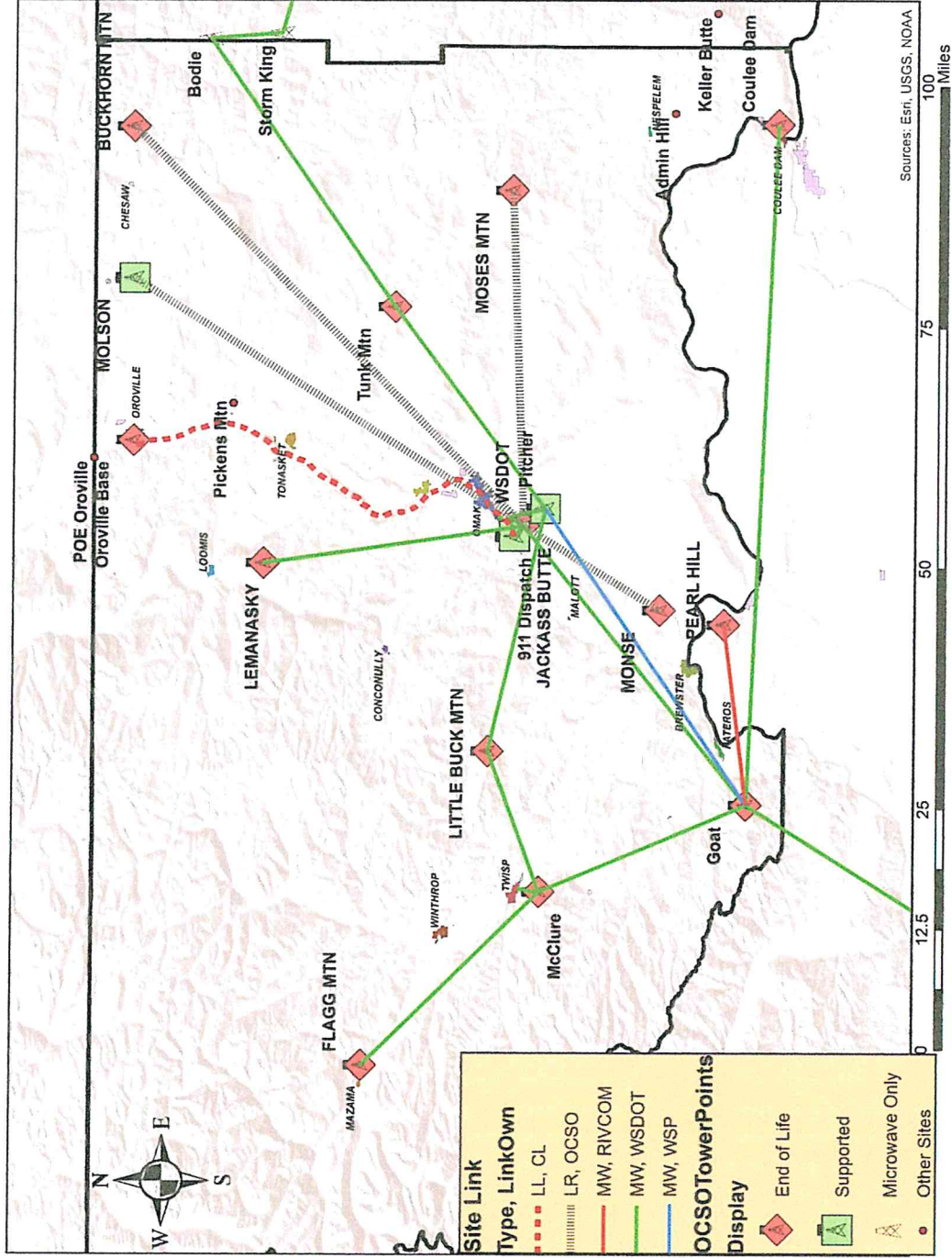
- Chris Branch, Okanogan County Commissioner
- Mike Worden, Okanogan County Dispatch
- Cody Acord, Fire Chief District 6
- Misty Ruiz, Clerk City of Brewster
- Wayne Walker, LifeLine EMS
- Todd Hill, Police Chief City of Oroville

**Task:** Evaluate the issues/problem, What solutions available, Identify best solution, initial plan for implementation.





# Existing Communications Infrastructure and Status





## Proposed Design

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- 4 channel, simulcast, public safety radio system
- **Capacity:** Law channel, Fire channel, EMS channel, EM/Public Works Channel
  - Capacity to accommodate Event traffic AND continuing daily traffic
- **Efficiency & Effectiveness:** Multiple repeater sites in a zone broadcast simultaneously, all of the zone hears traffic
  - Uses existing repeater sites, with additional sites needed to improve coverage.
  - Increased redundancy
  - Managed Liability
    - No missed calls for assistance, situation updates, command & control
    - Eliminate / reduce colliding traffic: Users hear & know when channel is busy
    - More User to User direct communication, less traffic relayed through dispatch



# Governance

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## **Established through Advisory Committee**

- **Recommendations to Sheriff/County for dispatch and radio infrastructure planning & operations.**
  - What are the needs of Fire, EMS, Law agencies today and future.
  - Strategic planning to meet agency needs
    - Repeated tactical channels, data, video, encryption, recording, specialty call taking.
- **Proposed/Draft Advisory Committee Membership:**
  - Cities: (1) Mayor/Councilman
  - County: (1) County Commissioner
  - Law Enforcement: (1) Police Chief/Sheriff appointment
  - Fire Protection: (1) Fire Chief's Association appointment
  - EMS Providers: (1) EMS Council appointment





## Funding and Priorities

- Emergency Communications sales tax revenue for \$5 million Communication Improvement project (proposed)
  - .2% Sales Tax Increase (RCW 82.14.420 effective July 27, 2019)
- Create dedicated 161 Fund for Emergency Communications and Facilities.
  - Ensure Emergency Communications sales tax revenue is used as intended in coordination with the advisory committee
    - Priority 1 – Improve Communications Infrastructure Capacity & Efficiency
    - Priority 2 – Offset Operational Costs
    - Priority 3 – Replacement set aside
    - Priority 4 – Dispatch facility planning

Timeline (Projected)		2019	2020	2021	2022	2023	2035
<b>Infrastructure</b>	Establish Advisory Committee	November Vote	Finalize System Specs / Design / Bid / Contracts	Frequency Coordination	Start System Build	Complete System Build	Refresh due, Existing system paid off 2031.
<b>Sales Tax Revenue</b>	.2% (1.71% 10 yr Avg)		Approx \$1.0M (first yr revenue)	\$1.41M (1.71% annual growth)	\$1.44M (1.71% annual growth)	\$1.46M (1.71% annual growth)	\$1.79M (Annual Revenue)
<b>Financing Cost –</b>	(\$5M over 10yrs @5%)			\$636K	\$636K	\$636K	2032-2035 \$1.68M (Rev remain after ops+\$100k)
<b>Dispatch Operational Expense</b>		\$885K (Operations + Emergency Replacement costs)	\$825K	\$949K (3% growth) + \$100K fund build	\$975K (3% growth) + \$100K fund build	\$1.0M (3% growth) + \$100K fund build	\$1.39M (3% growth) + \$100K fund build
<b>Volume Billing</b>	(% of volume, last 3 yrs)	Current Per Capita Formula (\$329K paid by Cities)	Current Per Capita Formula (\$307K paid by Cities)	\$169K (\$109K paid by Cities)	\$170K (\$110K paid by Cities)	\$171K (\$111K paid by Cities)	Last billing 2031 (\$129K paid by Cities)
<b>Replacement Fund for 2035</b>	(\$5M project + 30%=\$6.5M)		Approx \$1.0M (Approx 1 <sup>st</sup> year revenue)	\$1.1M	\$1.2M	\$1.3M	\$2.5M (100K annually) + \$1.68M= \$4.18M Fund Balance
<b>Variables &amp; Notes (Projected)</b>		-Population growth, Telephone & CAD call volume growth. -Within next 5 years additional dispatch FTE for peak hours. -Within 5 years additional radio tech required. -Grant Opportunities – Match Funds					





## Emergency Communications Sales Tax Benefit

- Improved services and safety to the citizens, visitors and first responders
- Improved interoperability and coordination between agencies
- Reduced liability exposure to agencies
- Improved planning mechanisms to meet agency needs
  - Current hardware refresh and improvements
  - Planning for the next hardware refresh in 10-15 years, w/o financing
  - Planning for Dispatch facility and capacities
- 2021 – Approximate 60-65% Cost reduction to cities





## Without Emergency Comm's Sales Tax

- No operational improvements without budgetary increases/transferred costs
- No reduction in risk to citizens, visitors, first responders, liability exposure
- Increased cost to Cities approximately 25%
- County obligated to implement financial planning processes to ensure first responder agencies have appropriate communications systems to safely carry out their mission
- The county intends to implement reasonable, fair and equitable financial plan & system improvements to ensure the county meets its operational and statutory obligations

# For Peddler Permit

## **VENDOR RELEASE OF LIABILITY & INDEMNITY AGREEMENT**

Participation in this event is at your own risk. By signing this document, you, your agents, servants, or employees agree to comply with any applicable fire codes, laws, ordinances, and regulations pertinent to health, fire prevention, and public safety.

### **Agreement to Indemnify**

You shall indemnify the City from and against any and all claims, demands, causes of action, suits or judgments including but not limited to, any claims of insurance carriers, for deaths or injuries to persons or for loss of or damage to property arising out of or in connection with you, your agents, servants, or employees. In the event of any claims made or suits filed AGAINST THE City the City, at it's option, require you to resist or defend such action or proceeding at your own cost and expense by counsel reasonably satisfactory to the City.

### **MINIMUM SCOPE OF INSURANCE**

You shall maintain insurance of the types described below at no cost to the City:

Commercial General Liability insurance covering liability arising from premises, operations, independent contractors, and personal injury and advertising injury. Coverage shall be written on ISO occurrence form CG 00 01, or a substitute form providing equivalent liability coverage. The City shall be named by endorsement, or blanket language, as an additional insured under your Commercial General Liability insurance policy.

### **MINIMUM AMOUNTS OF INSURANCE**

You shall maintain at least the following insurance limits:

Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 per project aggregate and a \$1,000,000 products-completed operations aggregate limit.

### **OTHER INSURANCE PROVISIONS**

If any coverage is written on a "claims made" basis, then a minimum of a three (3) year extended reporting period shall be included with the claims made policy, and proof of this extended reporting period provided to the City.

## **RESOLUTION NO. 2019-14**

### **A resolution declaring certain property to be surplus to the City.**

**WHEREAS**, the City of Tonasket, a municipal corporation of the State of Washington, is the owner of certain property as described in Exhibit "A" attached hereto and incorporated herein as set forth; and

**WHEREAS**, the City of Tonasket is desirous of disposing of said property described in Exhibit "A": attached pursuant to statutory authority of the State of Washington; and

**WHEREAS**, the said property is in excess and surplus to the present or foreseeable needs of the City of Tonasket, or is in such condition as to have no value,

**WHEREAS**, the said property was not listed on previous surplus resolutions and it was determined the auction that took place on May 11<sup>th</sup>, 2019 was the most prudent way to dispose of the property.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TONASKET, WASHINGTON**, that the property described in Exhibit "A", attached hereto and incorporated herein, as fully set forth is not necessary to the needs of the City of Tonasket and is surplus and excess to the foreseeable needs of said City, or is in such condition as to have not value, may be disposed of pursuant to statutory authority. The City may dispose of the surplus property in a method determined to be in the best interest of the City.

**PASSED BY THE CITY COUNCIL** this \_\_\_\_\_ day of \_\_\_\_\_,  
2019.

**APPROVED:**

\_\_\_\_\_  
**Dennis Brown, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Alice J. Attwood, Clerk-Treasurer**

## **EXHIBIT A**

**Numerous desks and side tables**

**Tires**

**Weights and Accessories**



**Ordinance No. 803**

**AN ORDINANCE** of the City of Tonasket,  
Washington, amending the 2019 Budget  
Ordinance #797 and Budget Amendment #800.

**WHEREAS**, the City Council of the City of Tonasket adopted the 2019 Budget, Ordinance #797 and Budget Amendment #800; and

**WHEREAS**, it has been determined that a correction needs to be made to the amounts stated in the original 2019 Budget Ordinance #797;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TONASKET, WASHINGTON**, as follows:

Sewer Project Fund No. 424 increase in revenues and expenditures.

CWSRF Loan increase from \$235,266.00 to \$523,244.00 an increase of \$287,978.00

CCWP Grant increase from \$175,134.00 to \$175,143.00 an increase of 9.00

Total Increase \$287,987.00

2019 Budget	\$4,264,338.12
Budget Amendment Ordinance #800	<u>287,978.00</u>
Total Amended 2019 Budget	\$4,552,325.12

This ordinance shall become effective from and after its passage by the Council, approval by the Mayor and five days after publication as required by law.

**PASSED BY THE CITY COUNCIL** this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

**APPROVED:**

\_\_\_\_\_  
**Dennis Brown, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Alice J. Attwood, Clerk-Treasurer**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**Michael Howe, City Attorney**

# DRAFT

## Tonasket Weapons Storage Memorandum of Agreement

CITY refers to the City of Tonasket

COUNTY refers to the Okanogan County Sheriff's Office

The COUNTY agrees to store CITY owned firearms. Firearms listed below are owned by the CITY of Tonasket and will be stored as outlined in this agreement.

<u>Item</u>	<u>Brand</u>	<u>Model</u>	<u>Caliber</u>	<u>S/N:</u>
Rifle	Stag Arms	AR	5.56mm	307904
Rifle	Colt	LE Carbine	5.56mm	LE051569
Rifle	Stag Arms	AR	5.56mm	307870
Rifle	Ruger	Mini 14	.223	181-24023
Shotgun	Mossberg	930	12 ga	AF072730
Pistol	Glock	17	9mm	BECY146
Pistol	Glock	17	9mm	BGTY803
Pistol	Glock	17	9mm	BGTY804
Pistol	Glock	17	9mm	BGTY805
Pistol	Glock	17	9mm	BGTY809
Pistol	Springfield	XD-9	9mm	US938785
Pistol	Keltech	P11	9mm	NONE
Pistol Trainer	Glock	17T	Simunition	T35267
Pistol Trainer	Glock	17T	Simunition	T35268
Sight	EOTech	XPS3-0	N/A	A1253325
Sight	Aimpoint	Patrol Rifle Optic	N/A	K4298321

Within 60 days of receipt at the COUNTY, all firearms will be inspected by a certified Glock armorer or a certified AR armorer, employed by the COUNTY. Any noted damage or required repairs will be paid for by the CITY based on mutual agreement prior to repairs are initiated. Any damage or required repairs after 60 days of receipt will be paid for by the COUNTY.

### STORAGE

CITY owned firearms will remain secured in the same manner as unassigned COUNTY firearms, using the same physical security location and standard.

### MAINTENANCE

Firearms will be inspected and maintained at least once per year while in storage under this agreement.

### ACCOUNTABILITY

The CITY reserves the right to inspect firearms to ensure accountability of listed firearms. The CITY will provide written notice to the COUNTY at least 30 days prior to, or as mutually agreed upon, the requested date for inventory.

#### USE

Firearms shall not be issued except to Deputies hired to fulfill the law enforcement duties outlined in the Law Enforcement Services Agreement between the County of Okanogan and the City of Tonasket, executed on March 1<sup>st</sup>, 2019.

The COUNTY will pay to repair, if possible, or replace equipment if damaged, lost, or destroyed in the line of duty.

Firearms will be returned within 30 days to the CITY upon receipt of written request to the COUNTY or upon termination of the Law Enforcement Services Agreement.

This agreement may be reviewed for suitability annually and can be terminated within 30 days upon receipt of written notice from either party.

April 17, 2019

City of Tonasket  
City Hall  
209 S Whitcomb Ave  
Tonasket, WA 98855

ATTN: Mayor and City Council

RE: Parry's Acres Sewer System Rehabilitation Project  
Pay Request No.3

Dear Mayor and Council,

Please find the attached Pay Request No. <sup>3</sup>2 from Award Construction for the referenced Project for a total of \$204,283.98. The quantities have been reviewed and found to be accurate.

Varela and Associates recommends approval for the above-mentioned amount for the period ending March 31<sup>st</sup>, 2019. A copy of the referenced Pay Estimate is enclosed. Please return a signed copy for distribution to the Contractor.

**PROJECT PROGRESS: 90%**

During this period the project has significantly come together.

**LS2:**

- Systems are coming online
- Electrical revisions are being finished up
- Wet Well rehab is complete
- Electrical At LS is installed
- Generators Placed
- Fencing installed

**LS3:**

- Systems are coming online
- Revised Electrical is complete (waiting on PUD)
- All Electrical at LS is installed and Generators are placed
- Fencing installed

**Pump Station:**

- A wall has been constructed to mount the panel on. Finishes have been started and work in the pump station is commencing.

As we round the corner to completion, we will be seeing some of the final activities take place. Site Clean up and Equipment start up activities are the hot ticket items on the schedule now.



If you have any questions, please feel free to call.

Sincerely;  
VARELA AND ASSOCIATES, INC.

  
Jon Erickson  
Construction Manager

CC: file,

# CONTRACTORS APPLICATION FOR PAYMENT No. 3

PROJECT: Parry's Acres Sewer Rehabilitation	
APPLICATION PERIOD:	APPLICATION DATE:
TO (OWNER): Town of Tonasket	
FROM (CONTRACTOR): Award Construction, Inc.	
VIA (ENGINEER): Varela & Associates, Inc.	

**This Period:**

1. Total Eamed This Period (not including tax)	\$197,949.59
2. Plus <u>8.20%</u> Sales Tax (of line 1) <u>\$16,231.87</u> = Amount eamed Including Tax This Period	\$214,181.46
3. Less <u>5.00%</u> Retainage (of line 1) <u>\$9,897.48</u> = Amount Due This Period	\$204,283.98

**To Date**

4. Bid items Completed To-Date	\$590,114.58
5. Change Order Items To-Date (see attached list)	-\$13,526.96
6. Total Eamed To Date (Line 4 + Line 5)	\$576,587.62
7. Plus <u>8.20%</u> Sales Tax (of line 6)	\$47,280.18
8. Total Eamed To-Date, Plus Sales Tax (Line 6 + Line 7)	\$623,867.81
9. Less <u>5.00%</u> Retainage (Cumulative To-Date) (of line 6)	\$28,829.38
10. Total Eamed To-Date, Plus Sales Tax, Less Retainage (Line 8 - Line 9)	\$595,038.42
11. Less Amounts Previously Invoiced, Estimate Nos. <u>1-2</u> , Line 10 of Previous Estimate	\$390,754.45
12. NET AMOUNT NOW DUE AND PAYABLE (should check with line 3)	\$204,283.98

<b>Contractors Certification</b>	
The undersigned Contractor certifies, to the best of his knowledge that all work for which payment is requested is in full conformance with the Contract Documents, and that all Federal and State labor standards have been complied with.	
<b>Contractor Signature</b>	
By:	Date: <u>4/16/2019</u>

Payment Recommended By:  4/17/19  
(Engineer) (Date)

Payment Approved by: \_\_\_\_\_ (Date)  
(Owner) (Date)

\_\_\_\_\_  
Funding or Financing Entity (if applicable) (Date)

Final Payment shall be in conformance with section 14.07 of the Standard General Conditions.  
 Distribute: one (1) copy each to Owner, Engineer, Contractor, Approving Agency

SS-19-07 Pay Estimate and Log

# PAYMENT APPLICATION LOG

CONTRACTOR: Award Construction PROJECT: Perry's Acres Sewer System Rehabilitation OWNER: City of Tonawanda

## BID ITEMS - Base Bid

DESCRIPTION (Bid Item)	BID SCHEDULE		PE #3	PE #2	PE #1	TO DATE			
	UNIT PRICE	EST. QTY				Quantity	Amount	Quantity	Amount
01010 Special Requirements/Bid Items									
(1) Temporary Traffic Control	\$ 4,600.00	1.00 LB	\$ 800.00	\$ 4,600.00	0.26	\$ 1,126.00	0.80	\$ 3,600.00	80.0%
(2) Minor Changes	\$ 19,000.00	1.00 LB	\$ 10,000.00	\$ 19,000.00	0.11	\$ 1,094.98	0.98	\$ 9,639.67	98.4%
(3) Bypass Pumping	\$ 28,600.00	1.00 LB	\$ 28,600.00	\$ 28,600.00	0.63	\$ 18,200.00	0.96	\$ 27,300.00	95.8%
(4) Demolition	\$ 19,100.00	1.00 LB	\$ 10,100.00	\$ 19,100.00	1.00	\$ 19,100.00	1.00	\$ 19,100.00	100.0%
(5) Site Work/Miscellaneous	\$ 35,000.00	1.00 LB	\$ 35,000.00	\$ 35,000.00	0.64	\$ 18,840.00	0.58	\$ 20,280.00	57.9%
(6) Erosion and Sediment Control Plan	\$ 3,600.00	1.00 LB	\$ 3,600.00	\$ 3,600.00	1.00	\$ 3,600.00	1.00	\$ 3,600.00	100.0%
(7) Site Piping	\$ 21,000.00	1.00 LB	\$ 21,000.00	\$ 21,000.00	0.44	\$ 9,250.00	0.61	\$ 12,800.00	61.0%
(8) Wet Well Rehabilitation	\$ 7,500.00	1.00 LB	\$ 7,500.00	\$ 7,500.00	1.00	\$ 7,500.00	1.00	\$ 7,500.00	100.0%
(9) Wet Well Rehabilitation	\$ 24,000.00	1.00 LB	\$ 24,000.00	\$ 24,000.00	1.00	\$ 24,000.00	1.00	\$ 24,000.00	100.0%
(10) Valve Vault	\$ 18,000.00	1.00 LB	\$ 18,000.00	\$ 18,000.00	1.00	\$ 18,000.00	1.00	\$ 18,000.00	100.0%
(11) Piping, Plumbing and Valves	\$ 32,000.00	1.00 LB	\$ 19,000.00	\$ 32,000.00	0.34	\$ 17,830.00	1.00	\$ 2,000.00	100.0%
(12) Non-Portable Wet Inspection	\$ 9,000.00	1.00 LB	\$ 9,000.00	\$ 9,000.00	1.00	\$ 9,000.00	1.00	\$ 9,000.00	100.0%
(13) Submersible Turbine Pump System	\$ 12,000.00	1.00 LB	\$ 12,000.00	\$ 12,000.00	1.00	\$ 12,000.00	1.00	\$ 12,000.00	100.0%
(14) Electrical	\$ 84,000.00	1.00 LB	\$ 84,000.00	\$ 84,000.00	0.27	\$ 23,300.00	0.83	\$ 49,595.00	62.6%
(15) Standby Generator	\$ 51,000.00	1.00 LB	\$ 51,000.00	\$ 51,000.00	0.10	\$ 5,100.00	0.71	\$ 36,460.00	71.6%
(16) Cover Chop Sued	\$ 1,800.00	1.00 LB	\$ 1,800.00	\$ 1,800.00	1.00	\$ 1,800.00	1.00	\$ 1,800.00	100.0%
(17) Bypass Pumping	\$ 28,600.00	1.00 LB	\$ 28,600.00	\$ 28,600.00	0.63	\$ 18,200.00	0.96	\$ 27,300.00	95.8%
(18) Demolition	\$ 19,100.00	1.00 LB	\$ 10,100.00	\$ 19,100.00	1.00	\$ 19,100.00	1.00	\$ 19,100.00	100.0%
(19) Site Work/Miscellaneous	\$ 35,000.00	1.00 LB	\$ 35,000.00	\$ 35,000.00	0.06	\$ 3,240.00	0.64	\$ 33,880.00	64.2%
(20) Site Piping	\$ 14,500.00	1.00 LB	\$ 14,500.00	\$ 14,500.00	0.95	\$ 13,800.00	0.95	\$ 13,800.00	96.2%
(21) Electrical	\$ 82,000.00	1.00 LB	\$ 82,000.00	\$ 82,000.00	0.10	\$ 8,200.00	0.63	\$ 39,210.00	63.2%
(22) Standby Generator	\$ 51,000.00	1.00 LB	\$ 51,000.00	\$ 51,000.00	0.61	\$ 31,380.00	0.71	\$ 36,460.00	71.6%
(23) Cover Chop Sued	\$ 1,800.00	1.00 LB	\$ 1,800.00	\$ 1,800.00	1.00	\$ 1,800.00	1.00	\$ 1,800.00	100.0%
(24) Decommission Septic Tanks	\$ 4,000.00	1.00 LB	\$ 4,000.00	\$ 4,000.00	1.00	\$ 4,000.00	1.00	\$ 4,000.00	100.0%
(25) Mobilization and Administration (Max 6% of Bid Subtotal)	\$ 48,000.00	1.00 LB	\$ 48,000.00	\$ 48,000.00	0.70	\$ 32,200.00	0.70	\$ 32,200.00	70.0%
(26) Package Grinder Pump Station	\$ 101,000.00	1.00 LB	\$ 101,000.00	\$ 101,000.00	0.81	\$ 82,000.00	0.81	\$ 82,000.00	89.0%
(27) Recassess Impeller Submersible Sewage Pump System	\$ 28,000.00	1.00 LB	\$ 28,000.00	\$ 28,000.00	0.10	\$ 2,750.00	0.63	\$ 17,650.00	63.0%
(27) Submersible Pump System	\$ 28,000.00	1.00 LB	\$ 28,000.00	\$ 28,000.00	0.10	\$ 2,750.00	0.63	\$ 17,650.00	63.0%
<b>SUBTOTAL:</b>				<b>\$ 776,200.00</b>		<b>\$ 174,465.00</b>		<b>\$ 572,284.85</b>	<b>89.0%</b>

## BID ITEMS - Schedule B

DESCRIPTION (Bid Item)	BID SCHEDULE		PE #3	PE #2	PE #1	TO DATE			
	UNIT PRICE	EST. QTY				Quantity	Amount	Quantity	Amount
01010 Special Requirements/Bid Items									
(1) Minor Changes	\$ 2,500.00	1 LB	\$ 2,500.00	\$ 2,500.00		\$ -	0.00	\$ -	0.0%
(2) Wastewater Treatment Plant Electrical Work	\$ 53,000.00	1 LB	\$ 53,000.00	\$ 53,000.00	0.08	\$ 3,100.02	0.22	\$ 11,770.00	33.7%
<b>SUBTOTAL:</b>				<b>\$ 55,500.00</b>		<b>\$ 3,100.02</b>		<b>\$ 11,770.00</b>	<b>33.7%</b>

## CHANGE ORDERS

NO.	DESCRIPTION (Change Order Item)	CHANGE ORDER ITEMS		PE #3	PE #2	PE #1	TO DATE		
		UNIT PRICE	EST. QTY				Quantity	Amount	Quantity
1	Non-Port Water Revisions (see notes on B1.7.11.12.13)	\$ (13,926.98)	1.00	\$ (13,926.98)			1.00	\$ (13,926.98)	100.0%
1	Change Order Item						0.00	\$ -	#DIV/0!
1	Change Order Item						0.00	\$ -	#DIV/0!
1	Change Order Item						0.00	\$ -	#DIV/0!
1	Change Order Item						0.00	\$ -	#DIV/0!
1	Change Order Item						0.00	\$ -	#DIV/0!
<b>SUBTOTAL CHANGE ORDERS:</b>				<b>\$ (13,926.98)</b>				<b>\$ (13,926.98)</b>	

ORIGINAL CONTRACT AMOUNT \$ 831,700.00  
 CURRENT CONTRACT AMOUNT \$ 516,173.04  
 TAX: 8.2% \$ 67,080.19  
 SUBTOTAL WITH TAX: \$ 685,263.23  
 LESS 5% RETAINAGE: N/A  
**TOTAL: \$ 685,263.23**

\$ 187,849.53  
 \$ 16,231.97  
 \$ 214,181.46  
 \$ 9,897.48  
**\$ 204,231.98**

\$ 177,655.02  
 \$ 14,659.51  
 \$ 192,114.53  
 \$ 8,877.72  
**\$ 193,235.78**

\$ 201,083.01  
 \$ 18,498.81  
 \$ 217,871.82  
 \$ 10,054.15  
**\$ 207,617.97**

\$ 876,887.82  
 \$ 47,280.18  
 \$ 623,887.81  
 \$ 28,626.38  
**\$ 695,038.42**



May 10<sup>th</sup>, 2019

City of Tonasket  
City Hall  
209 S Whitcomb Ave  
Tonasket, WA 98855

ATTN: Mayor and City Council

RE: Parry's Acres Sewer System Rehabilitation Project  
Pay Request No.4 – Final & Change #2

Dear Mayor and Council,

Please find the attached Pay Request No.4 – Final, from Award Construction for the referenced Project for a total of **\$256,345.16**. The quantities have been reviewed and found to be accurate. Also, please find the attached Change Order #2 in the amount of **\$33,671.49**. This Change order is for Electrical upgrades that were needed to accomplish the tasks at LS3. These upgrades were not a moment too soon, as we were in the rough in stages, the existing power went out and was not repairable.

Varela and Associates recommends approval for the above-mentioned amount for the period ending April 20<sup>th</sup>, 2019 copy of the referenced Pay Estimate and Change Order is enclosed. Please return a signed copy for distribution to the Contractor.

**PROJECT PROGRESS: 100%**

The project is substantially complete as of 4/29/19

The project came in under budget and within the scheduled amount of time. I

If you have any questions, please feel free to call.

Sincerely;  
VARELA AND ASSOCIATES, INC.

  
Jon Erickson  
Construction Manager

CC: file,



# CONTRACT CHANGE ORDER

CO #: 2

Contract For: Parry's Acres Sewer System Rehabilitation

Date: May 1, 2019

Owner: City of Tonasket

State: WA

Contractor: Award Construction

County: Okanogan

Contractor: You are hereby requested to comply with the following changes form the contract plans and specifications.		
Description of Changes (Supplemental Plans and Specifications Attached)	DECREASE in Contract Price	INCREASE In Contract Price
Description: <b>Wall Extension in Pump Station / Electrical Revisions to LS2&amp;3</b>		\$33,671.49
SUBTOTAL	<b>\$0.00</b>	<b>\$33,671.49</b>
Sales Tax is calculated on the Total contract price in each pay application	<b>\$0.00</b>	<b>\$0.00</b>
<b>CHANGE IN CONTRACT PRICE</b>	<b>\$0.00</b>	<b>\$33,671.49</b>

**JUSTIFICATION:**

Contractor identified that the Electrical Service Feeding the site was not adequate to support the load. Contractor to Run (est.) 650LF of new service to the relocated meter.

The wall in the pump station needs to be lengthened to house the new panel being installed. All bracing and supports to be installed and finishes to match existing. Contractor to trim the seams with adequate trim material and continue the rubber cove base around the extension.

Substantial Completion to be extended to on or before 4/29/19.

The amount of the Contract will be **Increased** by the sum of: \$ 33,671.49  
 (spell out) Thirty Three Six Hundred Seventy One Dollars and 49/100

The Contract total including this and previous Change Orders will be: \$ 920,043.93  
 (spell out) Nine Hundred Twenty Thousand Forty Three Dollars and 93/100

Original Contract Amount: \$ 899,899.40  
 Total Change Orders To Date: \$ 20,144.53  
 New Contract Amount: \$ 920,043.93

The Contract Period provided for completion will be: **Increased** 17 days

This document will become a supplement to the contract and all provisions will apply hereto.

Requested By: \_\_\_\_\_ (Date) \_\_\_\_\_  
 (Owner)

Recommended By: \_\_\_\_\_ (Date) \_\_\_\_\_  
 (Owner's Engineer)

Accepted By: \_\_\_\_\_ (Date) \_\_\_\_\_  
 (Contractor)

Approved by Agency: \_\_\_\_\_ (Date) \_\_\_\_\_  
 (CDBG / ECY)



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Leonard Crouch  
Secretary/Treasurer

# GENERAL TEAMSTERS, FOOD PROCESSING EMPLOYEES, PUBLIC EMPLOYEES, WAREHOUSEMEN and HELPERS



LOCAL UNION NO. 760

Affiliated with  
INTERNATIONAL BROTHERHOOD OF TEAMSTERS

GENERAL OFFICE: 1211 WEST LINCOLN • (509) 452-7194 • FAX (509) 452-7354 • YAKIMA, WASHINGTON 98902

AREA OFFICES: 1737 N. WENATCHEE AVE., STE. F • (509) 667-7760 • WENATCHEE, WASHINGTON 98801  
514 WEST THIRD • (509) 765-7460 • MOSES LAKE, WASHINGTON 98837

April 30, 2019

Dennis Brown  
Mayor, City of Tonasket  
209 S Whitcomb Ave  
Tonasket, WA 98855

Dear Mayor Brown,

This letter serves to advise you that the City of Tonasket employees have signed cards electing and authorizing Teamsters Local 760 to be their representatives in all matters relating to their wages, hours and working conditions. Accordingly, I am writing to request that the City voluntarily accept and honor the decision of its employees pursuant to:

RCW 41.56 and other applicable standards as utilized by the Public Employment Relations Commission (PERC).

Teamsters Local 760 seeks to represent all full-time and part-time (no part-time employees known at this time) employees performing clerical/office work- the Utility/Court Clerk position and the Deputy Clerk position, as well as the employees working within Public Works- any Water/WasteWater, Parks, etc. Local 760 has no reason to believe that any of the positions sought for inclusion would otherwise have any basis for exclusion according to PERC definitions for "confidential" or "supervisory".

If requested, we would be glad to provide verification of majority status via PERC. Otherwise, we await your response and approval of our request. Beyond this first step, I would like to get the opportunity to meet with you and we can talk about next steps beyond this one. In the meantime, please ensure that the "status quo"- the conditions that pre-existed this letter, be maintained in the interim pursuant to the lawful formation of new units.

Feel free to simply respond to this letter via email too- once I have the City's response, I will contact PERC to make it all official. This is all a very transparent process so the City will be included along the way.

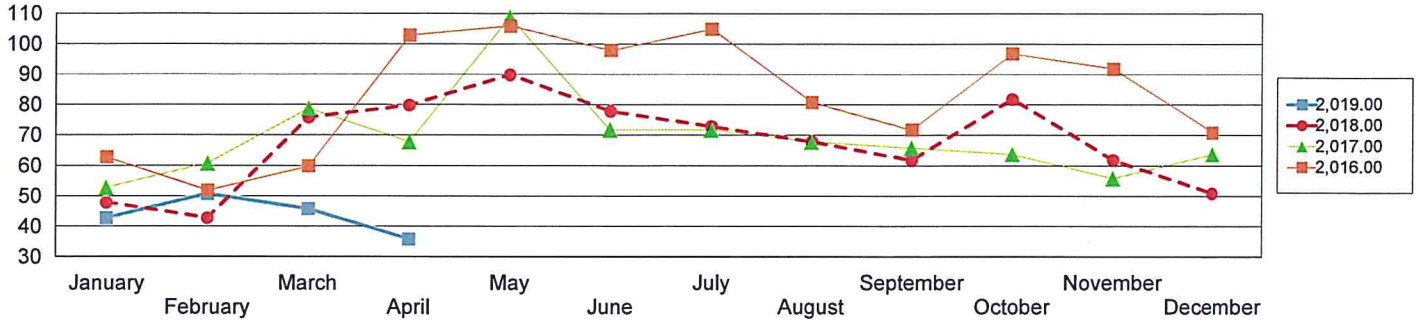
Sincerely,

Paul Parmley  
Business Representative  
Teamsters Local 760



# Okanogan County Sheriff's Office

## City of Tonasket - Monthly Activity Law Incidents



- Total City Incidents in last 30 days: **50**
- Thefts in last 30 days: **14**
- Burglary / Trespass in last 30 days: **2**
- Assaults / Disputes in last 30 days: **3**
- Traffic incidents in last 30 days:
- Total City Incidents YTD: **183**

Traffic Stops: **3**

### Law Incidents - Last 30 Days

OCSO			49		
04/19/2019	16:27	FRAUD	HIGHWAY 20	TONASKET	S19-02042
04/19/2019	10:58	ATTEMPT-LOC NT	WHITCOMB	TONASKET	S19-02034
04/18/2019	15:26	DOMESTIC DISPUT	WHITCOMB	TONASKET	S19-02022
04/17/2019	10:51	SUSPICIOUS	WHITCOMB	TONASKET	S19-01991
04/17/2019	09:04	CIVIL	HIGHWAY 20	TONASKET	S19-01983
04/17/2019	08:27	THEFT OTHER	WHITCOMB	TONASKET	S19-01984
04/16/2019	17:01	TRESPASSING	WHITCOMB	TONASKET	S19-01975
04/16/2019	13:50	HARASSMENT	WHITCOMB	TONASKET	S19-01965
04/14/2019	16:56	FRAUD	5TH	TONASKET	S19-01920
04/14/2019	15:10	PARKING PROBLEM	WHITCOMB	TONASKET	S19-01917
04/14/2019	14:16	911 ABUSE	WHITCOMB	TONASKET	S19-01915
04/12/2019	09:39	CIVIL	WHITCOMB	TONASKET	S19-01877
04/11/2019	14:05	WEAPON OFFENSE	WHITCOMB	TONASKET	S19-01859
04/10/2019	08:32	UNSECURE PREMIS	6TH	TONASKET	S19-01830
04/09/2019	14:06	ABANDONED VEHIC	WESTERN	TONASKET	S19-01817
04/09/2019	07:18	DELIVER MESSAGE	JONATHAN	TONASKET	S19-01809
04/08/2019	21:32	SUSPICIOUS	WHITCOMB	TONASKET	S19-01807
04/08/2019	10:41	MHP TRANSPORT	TONASKET	TONASKET	S19-01795
04/08/2019	10:06	SUSPICIOUS	TONASKET	TONASKET	S19-01794
04/08/2019	09:50	DRUGS	HIGHWAY 20	TONASKET	S19-01793
04/08/2019	08:15	WARRANT ARREST	HENDERSON	TONASKET	S19-01792
04/07/2019	13:52	CUSTODIAL INT.	WESTERN	TONASKET	S19-01778
04/07/2019	13:22	THREATENING	WHITCOMB	TONASKET	S19-01777



04/07/2019	13:16	TRESPASSING	5TH	TONASKET	S19-01776
04/06/2019	14:39	HARASSMENT	4TH	TONASKET	S19-01754
04/06/2019	12:06	DRUGS	5TH	TONASKET	S19-01750
04/06/2019	09:13	MHP TRANSPORT	STATE	TONASKET	S19-01748
04/04/2019	13:28	THREATENING	WHITCOMB	TONASKET	S19-01701
04/03/2019	13:29	THEFT OTHER	WHITCOMB	TONASKET	S19-01683
04/02/2019	19:22	ASSAULT	4TH	TONASKET	S19-01661
04/02/2019	14:07	ASSAULT	MILL	TONASKET	S19-01654
04/02/2019	12:06	DISORDERLY	WINESAP	TONASKET	S19-01650
04/02/2019	08:38	MAL MISCHIEF	5TH	TONASKET	S19-01647
03/22/2019	08:29	WARRANT ARREST	7TH	TONASKET	S19-01403
04/01/2019	13:41	URINATE IN PUB	WHITCOMB	TONASKET	S19-01626
04/01/2019	08:33	HARASSMENT	1ST	TONASKET	S19-01621
03/31/2019	12:32	HARASSMENT	1ST	TONASKET	S19-01610
03/29/2019	11:57	DRUGS	HIGHWAY 20	TONASKET	S19-01576
03/26/2019	20:25	SUSPICIOUS	TONASKET	TONASKET	S19-01515
03/26/2019	20:19	ABANDONED VEHIC	7TH	TONASKET	S19-01514
03/26/2019	15:25	SEX OFFENSE	HIGHWAY 20	TONASKET	S19-01503
03/23/2019	17:47	THEFT OTHER	WESTERN	TONASKET	S19-01444
03/23/2019	15:38	INTOXICATION	WESTERN	TONASKET	S19-01441
03/23/2019	14:28	WARRANT ARREST	WHITCOMB	TONASKET	S19-01439
03/23/2019	10:03	THEFT OTHER	4TH	TONASKET	S19-01432
03/22/2019	12:11	CIVIL	4TH	TONASKET	S19-01409
03/22/2019	12:01	CITIZEN ASSIST	HWY 20 E	TONASKET	S19-01408
03/22/2019	11:12	THEFT OTHER	TONASKET	TONASKET	S19-01406
03/22/2019	11:01	THEFT OTHER	MILL	TONASKET	S19-01405
<b>TOPD</b>			<b>1</b>		
04/01/2019	13:41	URINATE IN PUB	WHITCOMB	TONASKET	T19-0039

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## Fire Calls - Last 30 Days

TONASKET FIRE

4/17/2019 6:51:22AM ALARM MEDICAL

1  
JONATHAN

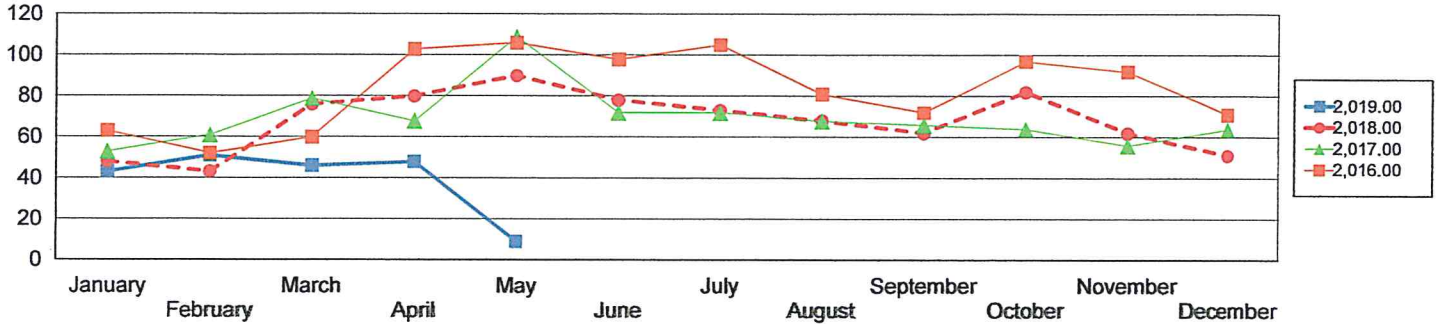
TONASKET

F19-00



# Okanogan County Sheriff's Office

## City of Tonasket - Monthly Activity Law Incidents



- Total City Incidents in last 30 days: **48**
- Thefts in last 30 days: **12**
- Burglary / Trespass in last 30 days: **2**
- Assaults / Disputes in last 30 days: **3**
- Traffic incidents in last 30 days: **1**
- Total City Incidents YTD: **205**

Traffic Stops: **4**

### Law Incidents - Last 30 Days

OCSO			48		
05/05/2019	03:41	WARRANT ARREST	WINESAP	TONASKET	S19-02363
05/04/2019	15:04	THREATENING	WESTERN	TONASKET	S19-02352
05/03/2019	20:25	THREATENING	BONAPARTE	TONASKET	S19-02344
05/03/2019	09:40	SUSPICIOUS	WESTERN	TONASKET	S19-02325
05/03/2019	09:17	FOUND PERSONS	HWY 20 E	TONASKET	S19-02324
05/02/2019	12:45	DWLS	HIGHWAY 97	TONASKET	S19-02306
05/02/2019	01:40	ANIMAL NOISE	1ST	TONASKET	S19-02298
05/01/2019	13:34	DISORDERLY	HWY 97 N	TONASKET	S19-02289
05/01/2019	10:33	WARRANT ARREST	4TH	TONASKET	S19-02285
04/30/2019	13:45	ASSAULT	7TH	TONASKET	S19-02278
04/29/2019	09:43	THREATENING	TONASKET	TONASKET	S19-02249
04/26/2019	19:31	OTHER CALLS	WESTERN	TONASKET	S19-02206
04/26/2019	19:30	FOUND PROPERTY	WHITCOMB	TONASKET	S19-02205
04/26/2019	07:42	OTHER CALLS	WESTERN	TONASKET	S19-02190
04/25/2019	08:46	WARRANT ARREST	WHITCOMB	TONASKET	S19-02167
04/23/2019	11:43	SUSPICIOUS	DELICIOUS	TONASKET	S19-02128
04/23/2019	10:13	EXTRA PATROL		TONASKET	S19-02125
04/23/2019	09:07	DOMESTIC DISPUT	2ND	TONASKET	S19-02123
04/23/2019	07:48	DEATH UNATTEND	1ST	TONASKET	S19-02122
04/22/2019	16:37	DRUGS	WHITCOMB	TONASKET	S19-02114
04/21/2019	17:07	WELFARE CHECK	WHITCOMB	TONASKET	S19-02089
04/19/2019	16:27	FRAUD	HIGHWAY 20	TONASKET	S19-02042
04/19/2019	10:58	ATTEMPT-LOC NT	WHITCOMB	TONASKET	S19-02034

04/18/2019	15:26	DOMESTIC DISPUT	WHITCOMB	TONASKET	S19-02022
04/17/2019	10:51	SUSPICIOUS	WHITCOMB	TONASKET	S19-01991
04/17/2019	09:04	CIVIL	HIGHWAY 20	TONASKET	S19-01983
04/17/2019	08:27	THEFT OTHER	WHITCOMB	TONASKET	S19-01984
04/16/2019	17:01	TRESPASSING	WHITCOMB	TONASKET	S19-01975
04/16/2019	13:50	HARASSMENT	WHITCOMB	TONASKET	S19-01965
04/14/2019	16:56	FRAUD	5TH	TONASKET	S19-01920
04/14/2019	15:10	PARKING PROBLEM	WHITCOMB	TONASKET	S19-01917
04/14/2019	14:16	911 ABUSE	WHITCOMB	TONASKET	S19-01915
04/12/2019	09:39	CIVIL	WHITCOMB	TONASKET	S19-01877
04/11/2019	14:05	WEAPON OFFENSE	WHITCOMB	TONASKET	S19-01859
04/10/2019	08:32	UNSECURE PREMIS	6TH	TONASKET	S19-01830
04/09/2019	14:06	ABANDONED VEHIC	WESTERN	TONASKET	S19-01817
04/09/2019	07:18	DELIVER MESSAGE	JONATHAN	TONASKET	S19-01809
04/08/2019	21:32	SUSPICIOUS	WHITCOMB	TONASKET	S19-01807
04/08/2019	10:41	MHP TRANSPORT	TONASKET	TONASKET	S19-01795
04/08/2019	10:06	SUSPICIOUS	TONASKET	TONASKET	S19-01794
04/08/2019	09:50	DRUGS	HIGHWAY 20	TONASKET	S19-01793
04/08/2019	08:15	WARRANT ARREST	HENDERSON	TONASKET	S19-01792
04/07/2019	13:52	CUSTODIAL INT.	WESTERN	TONASKET	S19-01778
04/07/2019	13:22	THREATENING	WHITCOMB	TONASKET	S19-01777
04/07/2019	13:16	TRESPASSING	5TH	TONASKET	S19-01776
04/06/2019	14:39	HARASSMENT	4TH	TONASKET	S19-01754
04/06/2019	12:06	DRUGS	5TH	TONASKET	S19-01750
04/06/2019	09:13	MHP TRANSPORT	STATE	TONASKET	S19-01748



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## Fire Calls - Last 30 Days

### TONASKET FIRE

4/17/2019 6:51:22AM

ALARM MEDICAL

1

JONATHAN

TONASKET

F19-00

Building & Permits Department Activity Synopsis  
May 14, 2019 Council Meeting

**Status of City Projects:**

**Risk Mapping:** New flood maps prepared for consideration in 2020.

**South R/R Crossing:** No activity

**Parry's Acres:** No activity.

**City Hall Complex:** Spoke with several prospective bidders regarding the scope of work and prevailing wage changes.

**Airport County Zoning Map Amendment:** No activity.

**Public Works Shop:** No activity.

**Highway 20 Retaining Wall:** No activity.

**Permitting Activity:**

313 Whitcomb Ave S. Issued a final on a repair of an awning

305 Whitcomb Ave. S. Issued a permit to remove 5 underground fuel storage tanks.

209 2<sup>nd</sup> St., E. Issued a temporary occupancy on a project to replace playground equipment and related site improvements.

16 Division St., W. Issued a final on a front porch addition.

224 Whitcomb Ave., S. Issued a permit for a deck on the rear of a store.

**Status of Larger Projects/Issues:**

**Pleasant Glades** Work on the buildings is continuing

**Mill Drive Long Plat** Awaiting construction plans.

**Alternative High School** – Under temporary occupancy; until some minor issues are completed.

**Little Learner's Park** – Issued a temporary occupancy; (one fixture needs to be installed and parking area surface needs to be completed.)

**Double S Meats** – Preparing for Planning Commission hearing on May 21<sup>st</sup>.

**Other Activities:**

**Site Analysis:** Provided information boundary line adjustments and property line disputes.

**Code Analysis:** Provided information on accessibility and additional information on converting a single family dwelling into an adult family home.

**General:** Will be attending North Central Washington Building Official meeting.

**Compliance:**

319 Whitcomb Ave., S. Substandard housing. Prompted owner to complete work at or near property lines.

225 ½ 1<sup>st</sup> St., W. Possible substandard housing. Provided owner a report, monitoring progress.

204 3<sup>rd</sup> St., E. Possible dangerous building. Spoke with owner on criteria for removing the foundation and compaction of back fill material.

225 1<sup>st</sup> St., S. Possible substandard housing. Owner has secured permit to make repairs, awaiting action by the owner.

220 Whitcomb Ave., S. Possible substandard housing. Attempting entry with the assistance of City Attorney.

203 5<sup>th</sup> St., E. Work without a permit. Owner has applied for the permit, awaiting plans.

36 Hwy 20, E. Substandard Housing/Garbage. No action.

21 6<sup>th</sup> St. W. Substandard Property. Sent owner a second request for yard maintenance.

7<sup>th</sup> St. & Tonasket Ave. Possible Hazards. Matter resolved.

## Deniece Miller

---

**From:** Jennifer Ward <mckim.jennifer@gmail.com>  
**Sent:** Friday, May 10, 2019 2:02 PM  
**To:** City of Tonasket; Deniece Miller  
**Subject:** City council agenda, minutes and packets

Good afternoon,

Thank you for posting the Council packet for 4/23/19 to the City website. I think this will be really helpful for City residents.

I wanted to check when the City council minutes will be posted for April 23, 2019? It looks like the Council packet for 4/23/19 was already posted, but not the minutes.

Also, will the City and Council be following up with the recommendation from City resident Rose Corso at the last Council meeting, that the City and Council agenda allow for the agenda item to be introduced to the public and allow for public engagement to occur, and then vote on the agenda item at the following Council meeting? I thought this would be a very helpful solution, to allow the City residents to have enough notice of intended City and Council business and allow for City residents to publicly engage on matters that are important to them, and allow residents some meaningful input, prior to those items being voted on.

Thank you.

Sincerely,

Jennifer Ward  
City of Tonasket resident