



Tonasket City Council Agenda Tuesday, November 26, 2019 7:00 PM

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Approval of Agenda---Action Item
- 5) Minutes of the previous meeting--Action Item
- 6) Public Comment (as stated on page 2)
- 7) Unfinished Business
 - a) Release final payment to Mallett Sheet Metal for Roof Project \$2388.71---Action Item
 - b) Memorandum of Understanding for the Storage of Tonasket Weapons---Action Item
 - c) Revised Vouchers from November 12, 2019---Action Item
- 8) Mayor/Council/Committee Reports
- 9) New Business
 - a) North Central Washington Narcotics Task Force Agreement---Action Item
 - b) Quotes Received for Removal of Trees at History Park---Action Item
- 10) Miscellaneous and Correspondence
- 11) Adjournment

PUBLIC COMMENT

All public comments shall be made to the Council as a whole. Any person making personal, impertinent, or slanderous remarks, or who becomes boisterous, threatening or personally abusive while addressing the Council, shall be requested to leave the meeting by the chair. Councilmembers may override the chair's decision by a majority vote.

Any group of three (3) or more persons representing the same position on an issue shall designate a spokesperson who shall limit his/her comments to three (3) minutes.

All comments by the public will be made if possible, at the front of the Council room directly addressing the Council, and any individual making comments shall first give their name and address for the record.

Comments by the public regarding items on the agenda will be made in front of audience area (if possible) directing comments to the Council, and any individual making comments will first give their name and address for the record, and limit their remarks to three (3) minutes. The procedure for Public Comments regarding subjects on the current agenda will be as follows;

The comment period will be closed and additional comment will be accepted only as requested in the form of a question by a member of the Council or Mayor in order to clarify an issue. Rebuttal of additional comments accepted may be allowed to insure all points of view are heard. The Council will further discuss the agenda item, when applicable, frame a motion for debate, and act upon the motion if they so desire.

Minutes of the Regular City Council Meeting Tuesday, November 12, 2019

Present: Mayor Brown and Councilmembers Kriner, Levine, Ritter and Sackman.

Staff: D. Johnson, Miller and Attwood

The meeting was called to order at 7:00 pm and the pledge of allegiance was given by all.

The City Clerk read the Tonasket High School FFA Parli Pro Team Proclamation for the Mayor and he presented it to the students. They placed 4th in the Nation in the 2019 National FFA Parliamentary Procedure Leadership Development Event.

The City Clerk read the American Legion Auxiliary Centennial Day Community Proclamation for the Mayor. Debbie Haven was present to accept the Proclamation.

This meeting has been advertised as the Final Hearing on the 2019 Budget. Mayor Brown opened the Public Hearing portion of the meeting. City Clerk Attwood asked the Council if they had any comments regarding the budget. Councilmember Kriner and Levine had questions on several line items in the draft budget. There being no more discussion the Public Hearing portion of the meeting was closed.

Unfinished Business

Motion to authorize the Mayor and City Clerk to sign all applicable documents for the bank loan, in the amount of \$98,000 for the City Hall roof project. M/Kriner, S/Ritter. Carried 4:0.

<u>Proposal for City Shop Roof.</u> Clerk Attwood informed the Council that she has only received one bid from Bozco Constuction for \$144,000.00. Council feels it would be better to look into having a new building built. The Public Works Committee will meet with Superintendent Johnson to discuss his needs and decide which direction to go in.

Motion to reject the bid from Bozco Construction for the City Shop Roof for \$144,000.00. M/Ritter, S/Levine. Carried 4:0.

Motion to approve the City of Tonasket City Council Rules of Procedure and Ethics Handbook. M/Kriner, S/Sackman. Carried 4:0.

Department Head Reports

Hawley:

- Gave the Council the Sheriff's report for the last 30 days.
- Introduced Deputy Ricardo Covarrubias to everyone. He still has 30 days left of field training and then he will be working in Tonasket.

Johnson:

Has been gearing up for winter.

Attwood:

- Sent out for quotes for the tree work at History Park. They are due by Nov. 14, 2019 at 4:30 pm.
- Has received complaints about the parks being closed already.

Mayor/Council/Committee Reports

Kriner:

- Feels it is time to handle the items left at the police department in the vault and refrigerator. The Finance Committee needs to meet and decide if there are funds to hire someone to take care of the remaining items.
- Asked what the limit is on small works roster and if we could use the roster for getting bids for the shop roof.

Levine:



- Attended the IACC Conference and felt it was very informing.
- The Perfect Passage open house went well and they received good feedback.
- Veteran's Day Parade was great and the American Legion did an excellent job.

Ritter:

 Asked why the City Hall doors haven't been replaced. Clerk Attwood said it was something that the Finance Committee could discuss.

Sackman:

- Attended the Park & Recreation Planning Workshop and there was a small attendance.
- Ask if the dog pound is being used and if not why it is still in the budget. Clerk Attwood stated that it is better to leave it in case we get a Code Enforcement Officer.

Mayor:

- He had a great time at the IACC Conference.
- The Veteran's Day Parade was one of the bigger ones and reminded all that we owe the Veterans a debt of gratitude for their service.

New Business

Motion to approve the Consultant Agreement with Varela and Associates for Engineer Services on the TIB project and authorize the Mayor and City Clerk to sign all applicable documents. M/Ritter, S/Levine. Carried 4:0.

TranGo Request to Place Shelters and Signs on City Right of Way. Brent Timm, Operator's Manager, was present to answer any questions the Mayor and Council might have. Councilmember Levine suggested that the location at 4th and Henderson might not be a good spot because of its proximity to the House of Cannabis due to regulations for marijuana stores. Business owner Dave Kester had many concerns about how the people who use the service are treating the surrounding businesses. Timm commented that it is a law enforcement issue. The Streets Committee will need to meet and discuss better options for placement of bus stops in town.

Miscellaneous and Correspondence

Clerk Attwood read an email from Deputy Wright that she had received from Kristi Krieg, Tonasket School District, thanking them for their support.

Email from Trey Dail, T-O Engineers, regarding the Airport.

Motion to approve the consent agenda, the minutes of the 9/30/19 special meeting, the 10/8/19 regular meeting, the 10/14/19 Budget workshop, the 10/30/19 workshop, the October Payroll (9525-9540 & Direct Deposit run 10/29/2019) \$40,732.16 and the November bills (9541-9600 & 3 EFT Payments 11/12/2019) \$126,838.68. M/Ritter, S/Sackman. Carried 4:0.

Public Comment

None

There being no further business the meeting was declared adjourned at 8:20 pm.

Alice Attwood, Clerk-Treasurer

Council Memo Tuesday, November 26, 2019

TO: Mayor and City Councilmembers

FROM: City Clerk-Treasurer

The final paperwork has been received for Mallett Sheet Metal for the City Hall Roof. I am requesting to make the final payment to them in the amount of \$2388.71. Action Item.

I have included the Memorandum of Understanding for the Storage of Tonasket Weapons with the Okanogan County Sheriff's Department. Sheriff Hawley has already signed the document. There is one change on one of the serial numbers that I have made note on. Action Item

A correction is needed on the Voucher amount from the November 12, 2019 meeting. It is a decrease of \$439.93 on the check written to the City of Oroville for Building Official Services. Action Item.

The North Central Washington Task Force Agreement is on the agenda for approval. This agreement is brought up annually and the City of Tonasket pays \$2300 to be part of the Task Force. Action Item.

We have received two quotes for the removal of specific trees at History Park. One of the quotes needs to be approved or both of them rejected. Action Item.

Memorandum Of Understanding For The Storage of Tonasket Weapons

This Memorandum of Understanding, is entered into between the City of Tonasket, herein referred to as City, and the Okanogan County Sheriff's Department, herein referred to as County, for the purpose of storing weapons belonging to the City of Tonasket.

The COUNTY agrees to store CITY owned firearms. Firearms listed below are owned by the CITY of Tonasket and will be stored as outlined in this agreement.

<u>Item</u>	Brand	Model	Caliber	<u>S/N:</u>
Rifle	Stag Arms	AR	5.56mm	307904
Rifle	Colt	LE Carbine	5.56mm	LE051569
Rifle	Stag Arms	AR	5.56mm	307870
Rifle	Ruger	Mini 14	.223	181-24023
Shotgun	Mossberg	930	12 ga	AF072730
Pistol	Glock	17	9mm	BECY146
Pistol	Glock	17	9mm	BGTY803
Pistol	Glock	17	9mm	BGTY804
Pistol	Glock	17	9mm	BGTY805
Pistol	Glock	17	9mm	BGTY809
Pistol	Springfield	XD-9	9mm	US938785
Pistol	Keltech	P11	9mm	NONE
Pistol Trainer	Glock	17T	Simunition	T35267
Pistol Trainer	Glock	17T	Simunition	T35268
Sight	EOTech	XPS3-0	N/A	A1253325
Sight	Aimpoint	Patrol Rifle Optic	N/A	K4298321

Within 60 days of signing this MOU, all firearms will be inspected by a certified Glock armorer or a certified AR armorer, employed by the COUNTY. Any noted damage or required repairs will be paid for by the CITY based on mutual agreement prior to repairs that are initiated. Any damage or required repairs after the 60 days will be paid for by the COUNTY.

STORAGE

CITY owned firearms will remain secured in the same manner as unassigned COUNTY firearms, using the same physical security location and standard.

MAINTENANCE

Firearms will be inspected and maintained at least once per year by the COUNTY while in storage under this agreement.

ACCOUNTABILITY

The CITY reserves the right to inspect firearms to ensure accountability of listed firearms. The CITY will provide written notice to the COUNTY at least 30 days prior to, or as mutually agreed upon, the requested date for inventory.

USE

Firearms shall not be issued except to Deputies hired to fulfill the law enforcement duties outlined in the Law Enforcement Services Agreement between the County of Okanogan and the City of Tonasket, executed on March 1st, 2019.

When these firearms are to be used by a Deputy the CITY should be notified as soon as possible.

The COUNTY will pay to repair, if possible, or replace equipment if damaged, lost, or destroyed in the line of duty.

Firearms will be returned within 30 days to the CITY upon receipt of written request to the COUNTY or upon termination of the Law Enforcement Services Agreement.

This agreement may be reviewed for suitability annually and can be terminated within 30 days upon receipt of written notice from either party.

City of Tonasket		Okanogan County Sheriff		
		Ver 1/2	- 111419	
Dennis Brown, Mayor	Date	Tony Hawley	Date	



North Central Washington Narcotics Task Force

Post Office Box 1314 Okanogan, WA 98840 Telephone: (509) 422-7227 Fax: (509) 422-7226

November 5, 2019

City of Tonasket PO Box 487 Tonasket, WA 98855

RE: Participation Fee to the North Central Washington Narcotics Task Force

City of Tonasket:

Please consider this letter a statement for the payment of your participation fee to the North Central Washington Narcotics Task Force based on the 2020 Task Force Operational Agreement. Pursuant to that agreement, your city agrees to pay \$2,300.00 to the Task Force. Participation fees are due by January 15, 2020.

Thank you for your continued support.

Respectfully,

Aaron Culp Financial Coordinator

by:

Jodi L. Meyer

Office Administrator

NORTH CENTRAL WASHINGTON NARCOTICS

TASK FORCE CONTINUED

OPERATIONAL AGREEMENT

Agreement to Participate

Support for Continuation of NCWNTF

MAYOR, City of Omak	
MAYOR, City of Brewster	
MAYOR, City of Twisp	
MAYOR, City of Tonasket	Sign Here
	MAYOR, City of Brewster MAYOR, City of Twisp

MAYOR, City of Winthrop

NORTH CENTRAL WASHINGTON

NARCOTICS TASK FORCE

OPERATIONAL AGREEMENT

THIS OPERATIONAL AGREEMENT is entered into pursuant to RCW 10.93 and RCW 39.34 and describes the duties and responsibilities of each jurisdiction and the operation of the North Central Washington Narcotics Task Force (NCWNTF). The participating jurisdictions are listed in Attachment A. This Agreement shall supersede all previous Task force Agreements upon its execution.

I. PROJECT DESCRIPTION

- 1.1 The North Central Washington Narcotics Task Force shall operate within the participating jurisdictions. The Task Force shall continue to be composed of personnel assigned from federal law enforcement agencies, the Washington State Patrol, law enforcement agencies within the counties, tribal law enforcement and the prosecutors' offices.
- 1.2 Each agency will participate for a period effective January 1, 2020 through the end of December 31, 2020.

II. BOARD OF DIRECTORS AND STRUCTURE OR ORGANIZATION

2.1 Overall governance of the NCWNTF's operations, including the setting of investigative priorities and general operating procedures as outlined in the task force grant, will be vested in a Board of Directors consisting of the chief law enforcement officer or agent from each participating jurisdiction including state and federal and the Okanogan and Ferry

County Prosecutors. The participating jurisdictions recognize that two or more jurisdictions may employ the same chief law enforcement officer or agent. In such event, the chief law enforcement officer or agent shall be entitled to cast a vote for each represented jurisdiction.

- 2.2 Each jurisdiction represented on the Board or by members of the Board of Directors shall have an equal vote in the conduct of its business. A quorum at a scheduled board meeting shall constitute seven votes. Each Board member may designate a subordinate to attend any particular Board meeting, which designee shall have full voting authority. When the board votes on any matter, a majority of those voting at a duly called meeting at which a quorum is present shall be required to conduct business. The Board shall have the authority to act and amend the policies and procedures which govern the actions of the Task Force.
- 2.3 The Board of Directors may assign or delegate such duties as it chooses to an Executive Committee selected from its members. The Executive Committee shall consist of three members of the Board who shall be appointed by the Chairperson.
- 2.4 The Board of Directors shall elect a chairperson from among its members to serve for one year. The Board of Directors shall meet at least four times a year. The chairman shall have the authority to call a special meeting of the board upon at least seven days notice to each board member.
- 2.5 The Board of Directors shall designate a Task Force Commander and a Financial Coordinator for the North Central Washington Narcotics Task Operational Agreement

Force. All persons assigned to the NCWNTF shall work under the immediate supervision and direction of the Task Force Commander. In the event that the Task Force Commander or the Financial Coordinator is gone for an extended period of time, the Executive Board will meet to determine a temporary replacement of that position. All persons assigned to the NCWNTF shall adhere to the rules and regulations as set forth in the NCWNTF's Policy and Procedures Manual, as well as their individual departmental rules, policies and procedures.

- 2.6 Personnel assigned to or otherwise participating in activities of the NCWNTF shall be deemed to be continuing under the employment of the jurisdiction assigning said individuals, or otherwise permitting their participation, and said subject employer(s) jurisdiction(s) shall remain liable for all acts or neglect of their said employee(s) and each such employer jurisdiction further agrees to indemnify and hold harmless all of the other jurisdictions/parties to this agreement, including their officers, agents and employees from all damages of every kind and nature whatsoever that may be claimed or accrued by reason of the acts or neglect of their assigned and/or participating employee(s).
- 2.7 Employees hired directly by the NCWNTF shall be special employees of the Okanogan County Sheriff's Office and are exempt from Civil Service hiring. Guild membership is allowed to obtain the sheriff's office medical and dental benefits only as approved by the Guild.
- 2.8 Any duly sworn peace officer, while assigned to duty with the NCWNTF as

 herein provided and working at the direction of the Executive Board, its

 Operational Agreement
 2020

chairperson, and the Task Force Commander, shall have the same powers, duties, privileges and immunities as are conferred upon him/her as a peace officer in the participating jurisdictions that employ him/her.

2.9 Participating agencies may withdraw from the NCWNTF by written statement of termination directed to the chairperson of the Board. Termination of an agency's participation will take place automatically thirty (30) days after receipt of such written notice or immediately upon written notification that said agency is unable to sustain the required funding.

III. CONTEMPLATED NCWNTF TASKS

3.1 The general priority will be to continue investigations centering on narcotics trafficking, attempting to impact the highest-level dealers and wholesalers possible. When a determination of specific priorities must be made, the Board will direct the Task Force Commander. The NCWNTF will be responsible for accomplishing the Board's objectives.

IV. NCWNTF OBJECTIVES

- 4.1 This section identifies specific targeted measures to be attained by the North Central Washington Narcotics Task Force during the program year.
 - A. Continue to disrupt drug organizations within the participating jurisdictions.
 - B. Continue to gather and report intelligence data relating to illegal drug activities within the participating jurisdictions.
 - C. Continue to make arrests that will impact the highest-level dealer and wholesaler as possible.

- D. Continue to effectively prosecute drug traffickers.
- E. Continue to promote law enforcement cooperation through multiagency investigations.
- F. Continue to impact drug trafficking organizations.

V. FINANCIAL COMMITMENT

The agreed contribution fees of each participating jurisdiction are set out 5.1 in the schedule, which is included as Attachment B. Agencies that are unable to pay all of their participation fee will be reviewed for membership on a case by case basis. Contributions will be monetary unless otherwise approved by the board. The board may impose sanctions such as ineligibility to share multi-agency forfeited assets, equipment distribution and abstaining from the voting process.

VI. BUDGET

- 6.1 The Financial Coordinator, under the supervision of the Board Chairperson, shall be responsible for the accounting of NCWNTF expenditures.
- 6.2 Forfeited assets will stay with the NCWNTF. The distribution of multiagency forfeited assets will be decided by the Executive Board. Funds derived from asset forfeitures or court orders shall be held by the Task Force and used to fund its future operations. Equipment purchased with Task Force funds will belong to the NCWNTF. In the event, the NCWNTF is disbanded; such NCWNTF equipment derived from seizures will be distributed in proportion to that agency's contribution, both monetary and

in-kind services. However, if less than all agencies terminate, equipment

- derived from seizures will remain with the NCWNTF. Any equipment loaned to the NCWNTF by an agency will be returned to that agency.
- 6.3 The NCWNTF will maintain a fund to be used for drug buys and for the purchase of information. This fund will continue to serve as the basis for enforcement work and will not be used for normal expense.

VII. CONCLUSION

Law enforcement agencies continue to be faced with the responsibility of increased narcotics investigations with decreasing resources. The North Central Washington Narcotics Task Force has proven its ability to make significant impacts on crime. The NCWNTF is an extremely efficient use of law enforcement expenditures. The cost effectiveness of the NCWNTF for city, county and tribal resources is enhanced by the participation of the Okanogan and Ferry County Prosecutor's Offices, the Washington State Patrol, Colville Tribal Police Department and other federal enforcement authorities. This integrated law enforcement approach to narcotics investigations has been proven as a positive approach to combating the increasing lawlessness that surrounds narcotics within our respective counties.

NORTH CENTRAL WASHINGTON NARCOTICS

TASK FORCE CONTINUED

OPERATIONAL AGREEMENT

Agreement to Participate

Attachment A List of Participating Agencies

City of Okanogan

City of Twisp

City of Brewster

City of Winthrop

City of Coulee Dam

City of Omak

City of Oroville

City of Tonasket

City of Pateros

United States Border Patrol

Washington State Patrol

Colville Tribal Police Department

United States Port of Entry

Okanogan County Sheriff's Office

Okanogan County Prosecuting Attorney's Office

Homeland Security Investigations

Ferry County Prosecuting Attorney's Office

Ferry County Sheriff's Office

NORTH CENTRAL WASHINGTON NARCOTICS

TASK FORCE CONTINUED

OPERATIONAL AGREEMENT

Agreement to Participate

Attachment B - Schedule of Cash Contributions

\$3,300.00

City of Okanogan

City of Brewster

Ferry County Sheriff's Office

\$5,300.00

City of Omak

\$6,300.00

Okanogan County Sheriff's Department

\$2,300.00

City of Oroville

City of Pateros

City of Coulee Dam

City of Winthrop

City of Republic

City of Twisp

City of Tonasket

RECEIVED

Contract Rid Form

NOV 1 3 2019

CITY OF TONASKET

Owner Information		Contractor Informat	ion
Name	City of Tonasket	Company	Iron Roots Contracting LLC
Address	209 S Whitcomb Ave	Name	Ryan Whitmore
City, State ZIP	Tonasket, Washington 98855	Address	16 Bighorn Drive
Phone	(509)-486-2132	City, State ZIP	Loomis, Washington 98827
Email	n/a	Phone	(509)-429-6499
		Email	ryanwhitmore@yahoo.com
Project name	History Park Tonasket Tree removal	Completion date	n/a

Scone of Work

Removal of hazardous trees for the City of Tonasket. Iron Roots Contracting LLC, agrees to remove and dispose of 5 trees from the History Park Tonasket. Iron Roots Contracting LLC will also prune 20 trees (19 Black Locust and 1 Oak tree). All trees and residual debris will be hauled to the Tonasket City dump. Tree stumps will be cut within reasonable distance to ground level. We will provide all necessary machinery and equipment in order to complete the project. City park will be closed and clearly marked around the tree removal area.

Fot Inglacion

We, Iron Roots Contracting LLC, are not responsible for disturbances to city grounds, including sprinkler systems, play ground, and other trees, caused by tree removal. Stump removal is not included in the scope of work.

Gompany Proposal

We, Iron Roots Contracting LLC, propose the above scope of work, to be completed for the amount of \$43,861.50. Upon exceptance of bid, Iron Roots Contracting LLC will provide detailed contract to be signed.

RECEIVED

Contract Bid Form

NOV 1 3 2019

CITY OF TONASKET

Magaga ang	Information	

Contractor Information

Name	City of Tonasket	Company	Granite Mountain Grounds LLC
Address	209 S Whitcomb Ave	Name	Jubal Miller
City, State ZIP	Tonasket, Washington 98855	Address	46b Loup Loup Rd.
Phone	(509)-486-2132	City, State ZIP	Okanogan, Washington 98840
Email	n/a	Phone	(509)-429-6965
		Email	granitemountaings@gmail.com
Project name	History Park Tonasket Tree removal	Completion date	n/a

Gempany Proposal

We, Granite Mountain Grounds LLC, propose the below scope of work, to be completed for the amount of \$46,027.50.

Scope of Work

Detailed Scope of Work will be provided in an Independent Contractor Agreement upon acceptance of bid.

liet Included

Detailed Not Included will be provided in an Independent Contractor Agreement upon acceptance of bid.

Tonasket City Council,

We are writing to you as a group of concerned and irritated business owners and managers. Our business located in and adjacent to Lee Frank's Country Square. We have been experiencing adverse effects while the T bus stop has been in use on 3rd Street (west of Whitcomb Ave). Listed below are some examples.

- Staff has not been able to park in their designated parking due to restricted driveway access
- Buildings and properties are being urinated on
- Trash is left on the ground around the bus stop area
- Riders are using bathrooms and seeking shelter in businesses while not being patrons of the business
- The private parking lot is periodically being utilized as a park and ride facility

As a group we are requesting the bus stop be relocated to a more appropriate public location. We appreciate availability of public transportation for our customers and fellow community members; however we do not condor a transportation for our customers and fellow community members; however we do not condor at the condor and the condor are transported by the condor and the condor are transported by the condor and the condor are transported by the condor are transported by the condor and the condor are transported by the condor a negative effects it has had on our businesses, staff and customers.

Since	erely,		
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	Shalf Fran	Date 11/14/19	
	x		Business

Mayor and City Councilmembers,

Sheriff Hawley would like to share this message with you.

I would like to say that I am so thankful for Officers Holloway and Shrable. Earlier this year we had the scare of a possible threat from a student. That day my heart was pounding, and our district was not letting students out of the buildings. I walked towards the principal's office to see what my role would be. I saw Holloway and Shrable and another officer who I do not know. The officer I do not know was very helpful with cell phones and videos as the student who was threatening was on social media. I knew when I saw Holloway and Shrable that I could depend on them to keep us safe. I know that those two would not let anyone harm us. They would put themselves between us and any danger that would come our way. I cannot tell you how relieved I felt seeing those two.

Holloway was also on our campus a couple weeks ago and was a great help to our Admin in keeping another student from harming his caregiver. He always tries to reason with the students and guide them in the right direction.

I really appreciate their willingness to work with our younger people, to mentor them, but also not to take any crap! They have my full confidence and if I could request them for every call I would.

Thank you!!

Katie Walker, MSW Tonasket High School Counselor 509.486.2161