

Tonasket City Council Agenda
Tuesday, February 11, 2020
7:00 pm

- 1) Call to Order
- 2) Roll Call
- 3) Approval of Agenda
- 4) Public Comment
- 5) Daniel Klayton and Sara Dunn---Library Report
- 6) Kurt Danison
- 7) Unfinished Business
 - 1) Modify Rule 23 of the City Council Rules of Procedure and Ethics Handbook
 - 2) Mayor Appointments for 2020
- 8) Department Head Reports
- 9) Mayor/Council/Committee Reports
- 10) New Business
 - 1) Resolution 2020-04---surplus items
- 11) Miscellaneous and Correspondence
- 12) Approve the Consent Agenda: Minutes of the previous meeting 1-28-2020 and minutes of the special meeting 2-4-2020, the January Payroll and the February Bills.
- 13) Adjournment

The City of Tonasket is an equal opportunity employer and provider that strives to accommodate persons with disabilities. City Hall is ADA accessible. Please contact the City Clerk's office by noon on any meeting date for assistance.

Council Memo
For Tuesday, February 7, 2020

TO: Mayor and City Councilmembers

FROM: City Clerk-Treasurer

Daniel Klayton and Sara Dunn from the Library, asked to be on the agenda to give you a *year in review* regarding the Tonasket Library.

The modified Rule 23 for the Council Handbook is on the agenda ready for adoption. This requires action.

The Mayor appointments is on the agenda also ready for adoption. This requires action.

Resolution 2020-04-delcares certain items surplus to the city's needs. Requires action.

Minutes of the Tuesday, January 28, 2020 Regular City Council Meeting

DRAFT

Present: Mayor Brown and Councilmembers Kriner, McMillan and Weddle.

Staff: Attwood

The meeting was called to order at 7:00 pm and the pledge of allegiance was given by all.

The roll call was taken and the above Councilmembers were present.

Motion to excuse Councilmembers Levine and Ritter from this meeting. M/McMillan, S/Weddle. Carried 3:0.

Motion to approve the agenda. M/Weddle, S/McMillan. Carried 3:0.

Motion to approve the minutes of the previous meeting. M/Kriner, S/Weddle. Carried 3:0.

Public Comment

- Ed Koonce commented there is an individual walking the streets at night and wanted to let the Council know this person is not part of the next door.com program.

This meeting has been advertised as the bid opening for gasoline and diesel for the years 2020 and 2021. The City Clerk stated one bid has been received from Coleman Oil.

Motion to accept the bid from Coleman Oil as follows:

Regular Grade Unleaded Gasoline---2.3191

Mid-/grade Unleaded Gasoline----- 2.4746

Super Unleaded Gasoline-----2.6061

Diesel Fuel-----2.5772

Off -Road Fuel-----2.121

M/McMillan, S/Kriner. Carried 3:0.

Unfinished Business

Councilmember Kriner reported she had reviewed the quotes for the tree work and recommends Iron Roots contracting to do the work.

Motion to approve the Iron Roots as the contractor to perform the tree work in History Park in the amount of \$18,735.90. M/McMillan, S/Weddle. Carried 3:0.

There were 5 quotes received, one of those quotes was turned in late.

Mayor/Council/Committee Reports

Kriner:

- The repair work on the restroom at Chief Tonasket Park will begin soon.
- Briefly discussed the closing of the old police department building.
- Reported Councilmember Ritter would like to purchase a storage container for the Public Works Department and for storing sensitive items from the old Police Department.

There was brief discussion regarding the purchase of the storage container and the City Clerk suggested this wait until there is a full Council.

- Reported that Darren Johnson, City Superintendent, would like to go ahead and order the new pick up for his department.
- The Comprehensive Park Plan will be ready in March.

McMillan:

- Reported he will start assisting with the cleaning of the old police department.
- Did some Budget training.
- Learning

Weddle:

- Stated she has not met with Councilmember Levine yet.
- Asked the Mayor what he expects for Committee reports—he stated whatever the committee is working on.
- Thought it would be great to have a list of meetings that Councilmembers might be interested in attending.
- Maybe would be good to have certain classes such as ethics, sexual harassment.
- Reported there is a tourism summit in Wenatchee coming up.

Mayor:

- Reported he has been attending meetings and finding things in the old police department.

New Business:

Motion to adopt Resolution 2020-03 an Airport Land Lease agreement with Brad Peltola.
M/Weddle, S/McMillan. Carried 3:0.

Mayor's Appointments for 2020 were discussed.

- Councilmember Weddle voiced her concerns regarding the Committee appointments and the process adopted in the Council Rules and Procedures is not being followed.
- Councilmember McMillan stated he is ok with his committee and has time invested in it already and doesn't want to change.
- There was further discussion on the matter.

Motion to have a special meeting to talk about the committee appointments, if they should stay as is or change. M/Kriner, S/McMillan. Carried 3:0.

Motion to have the special meeting on February 4th, 2020 at 6 pm. M/McMillan, S/Weddle.
Carried 3:0.

Motion to hold a Council Retreat on Saturday March 7, 2020 at 9:00 am and to tour the city facilities. M/McMillan, S/Weddle. Carried 3:0.

Miscellaneous and Correspondence--None

There being no further business the meeting was declared adjourned at 8:06 pm...

Alice J. Attwood, Clerk-Treasurer

Minutes of the Special City Council Meeting Tuesday, February 4, 2020

DRAFT

Present: Mayor Brown and Councilmembers Kriner, Levine, McMillan, Ritter and Weddle.

Staff: Howe, Attwood

This meeting has been properly advertised as a special Council meeting.

Discussion on Rule 23 of the City Council Rules of Procedure and Ethics Handbook.

Attorney Howe had been contacted by a Councilmember regarding Rule 23, Council Standing Committees, and the confusion and the disagreement in how the paragraph reads. Attorney Howe distributed a proposed amendment to the rule. There was further discussion. According to the Council Rules and Procedures, Rule 34, amendments to the rules may be amended by a majority vote of the Council at a regularly scheduled meeting. This matter will be on the agenda for the next regular meeting.

Motion to allocate up to \$5700 for a 40 ft. new storage unit, delivered, from Clarks or Taylors. M/McMillan, S/Kriner. Carried 5:0.

An executive session was called to order according to RCW 42.30.110(1)i, at 6:37 pm for 15 minutes. After 15 minutes, 6:52 pm the executive session was extended another 15 minutes. At 7:07 pm the executive session was ended and the regular meeting called to order. There was not any public waiting in the foyer.

Motion to approve paying the insurance deductible amount of \$5000 in the Perez case. M/Ritter, S/Levine. Carried 5:0.

There being no further business the meeting was declared adjourned at approximately 7:15 pm.

Alice J. Attwood, Clerk-Treasurer

Sample Modification to Section 23 of Tonasket Council Rules

Council Standing Committees

The procedures governing the appointment and operation of all committees of the Council shall be as follows:

- (a) It shall be the responsibility of the Mayor to appoint Councilmembers to Council Standing Committees at the second regular meeting of the Council in January, or at a meeting soon thereafter, or otherwise as vacancies occur. Prior to such appointments Councilmembers may state their preference for the committees on which they prefer to serve. Each committee shall consist of two members, and it shall be a priority when possible that at least one member of each committee shall be a reappointment to the committee on which he or she served during the previous year. Every Councilmember shall serve on at least one committee.

(Also consider adding: All such appointments shall require confirmation by the Council.)

- (b) Each committee shall establish its own meeting times.
- (c) Special Ad Hoc Committees for a particular purpose may be established and appointed by the Council or the Mayor, along with a clear task description and duration of project.
- (d) Committees may make recommendations, when appropriate, on proposed ordinances, resolutions and motions within their area of responsibility, before action is taken by the Council.

RESOLUTION NO. 2020-04

**A resolution declaring certain property
to be surplus to the City.**

WHEREAS, the City of Tonasket, a municipal corporation of the State of Washington, is the owner of certain property as described in Exhibit "A" attached hereto and incorporated herein as set forth; and

WHEREAS, the City of Tonasket is desirous of disposing of said property described in Exhibit "A": attached pursuant to statutory authority of the State of Washington; and

WHEREAS, the said property is in excess and surplus to the present or foreseeable needs of the City of Tonasket, or is in such condition as to have no value,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TONASKET, WASHINGTON, that the property described in Exhibit "A", attached hereto and incorporated herein, as fully set forth is not necessary to the needs of the City of Tonasket and is surplus and excess to the foreseeable needs of said City, or is in such condition as to have not value, may be disposed of pursuant to statutory authority. The City may dispose of the surplus property in a method determined to be in the best interest of the City.

PASSED BY THE CITY COUNCIL this _____ day of _____,
2020.

APPROVED:

Dennis Brown, Mayor

ATTEST:

Alice J. Attwood, Clerk-Treasurer

**City of Tonasket
Surplus Items**

Exhibit "A"

The following items have been declared surplus to the needs of the City of Tonasket and will be destroyed, or taken to a recycling center or properly disposed of according to city policy.

- 1—Police chair (broken and taken to city shop)
- 1---Building Office chair (broken and taken to city shop)
- 1---Council chair
- 8 metal index card files
- 1 card board index file
- 10 old computers
 - 8 –dell computers
 - 1 HP Compaq
 - 1 Lenovo think Center
- 1 Dell Sonic wall Tz300
- 1Trendnet
- 6 Tonasket Police Badges
- Various Police Uniforms with patches removed
- 77 various Police Patches
 - Zetron Multi-Format Encoder
 - Zetron Micrconnect-
 - GE CB Radio
 - Astro Powerbox for CB