

RESOLUTION 2020-21

A RESOLUTION OF THE CITY OF TONASKET IMPLEMENTING POLICIES AND PROCEDURES TO ENSURE COMPLIANCE WITH FEDERAL PROCUREMENT REQUIREMENTS

WHEREAS, the federal government updated its regulations for procurement/purchasing process for entities receiving federal funds effective December 26, 2014; and

WHEREAS, the federal government gave entities receiving federal funds a three-year grace period from the effective date to incorporate the new regulations into their financial policies and that three-year grace period ended December 26, 2017; and

WHEREAS, it is important the City is in compliance with the Federal Procurement Requirements; and

WHEREAS, the City is committed to making the changes necessary to its internal control practices.

NOW THEREFORE, BE IT RESOLVED by the City of Tonasket to establish and maintain internal controls that provide reasonable assurance that Federal awards are being managed in compliance with all Federal regulations and with the terms and conditions of federal awards and attached hereto as Exhibit A.

PASSED AND APPROVED by the City Council of the City of Tonasket this _____, day of _____, 2020.

APPROVED:

Marylou Kriner, Mayor

ATTEST:

Alice J. Attwood, Clerk/Treasurer

APPROVED AS TO FORM:

Michael D. Howe, City Attorney

EXHIBIT A – FEDERAL AWARD POLICY

INTERNAL CONTROLS

The City of Tonasket will maintain effective internal control over federal awards providing reasonable assurance that the City is managing the federal award in compliance with federal statutes, regulations, and the terms and conditions of the federal award.

- Take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings.
- Take reasonable measures to safeguard protected personally identifiable information and other information the federal awarding agency or pass-through entity designates as sensitive.

CERTIFICATION

To assure that expenditures are proper and in accordance with the terms and conditions of the federal award and approved project budgets, the annual and final fiscal reports or vouchers requesting payment under the agreements must include a certification, signed by an official who is authorized to legally bind the City of Tonasket, which reads as follows; “By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise.”

ALLOWABLE COSTS

Federal awards will meet the following general criteria to be allowable except where otherwise authorized by statute.

- Be necessary and reasonable for the performance of the federal award.
- Conform to any limitations or exclusions set forth in the federal award as to types or amount of cost items.
- Be determined in accordance with cash basis of accounting principles.
- Be adequately documented.

PROCUREMENT

When procuring property and services under a federal award, the City of Tonasket will follow 2 CFR Section 200.318 General Procurement Standards. The City shall verify

and document that vendors are not suspended or debarred from doing business with the Federal Government.

SINGLE AUDIT ACT

The City of Tonasket, as a recipient of federal funds, shall adhere to the federal regulations outline in 2 CFR Section 200.501 as well as all applicable federal and state statutes.

CLOSURE

A project agreement end date will be established in accordance with 2 CFR Section 200.309. Any costs incurred after the project agreement end date are not eligible for federal reimbursement.

CITY OF TONASKET CODE OF CONDUCT

PURPOSE

The purpose of the Code of Conduct is to ensure the efficient, fair, and professional administration of federal grant funds in compliance with 2 CFR Section 200.112, 2 CFR Section 200.318 and other applicable federal and state standards, regulations, and laws.

APPLICATION

The Code of Conduct applies to all elected officials, employees or agent of the City of Tonasket engaged in the award or administration of contracts supported by federal grant funds.

REQUIREMENTS

No elected official, employee or agent of the City of Tonasket shall participate in the selection, award or administration of a contract supported by federal grant funds if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when any of the following has a financial or other interest in the firm selected for award:

- The city employee, elected official, or agent; or
- Any member of their immediate family; or
- Their partner; or
- An organization which employs or is about to employ any of the above.

The City of Tonasket's elected officials, employees or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or subcontractors.

REMEDIES

To the extent permitted by federal, state or local laws or regulations, violation of these standards may cause penalties, sanctions or other disciplinary actions to be taken against the City of Tonasket's elected officials, employees or agents, or the contractors, potential contractors, subcontractors or their agents. Any potential conflict of interest will be disclosed in writing to the federal awarding agency or pass-through entity in accordance with applicable federal awarding agency policy.

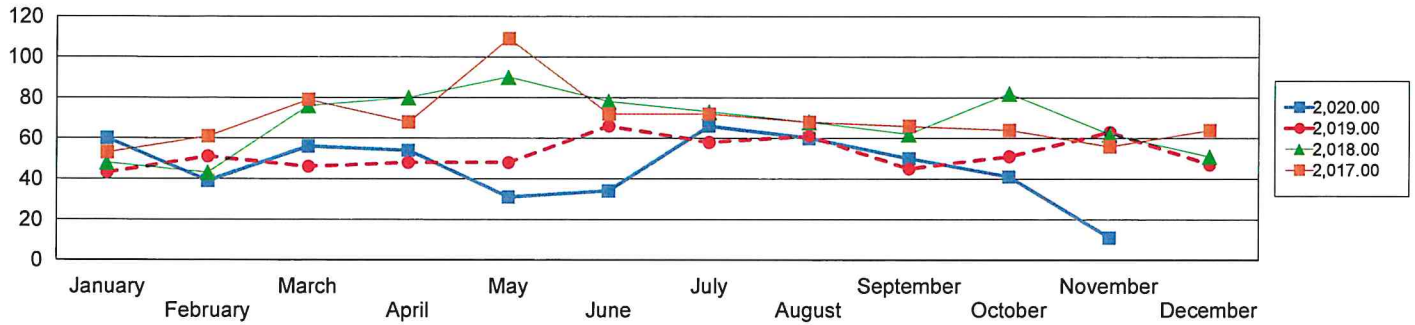
Marylou Kriner, Mayor

DATE: _____



Okanogan County Sheriff's Office

City of Tonasket - Monthly Activity Law Incidents



- Total City Incidents in last 30 days: **30**
- Thefts in last 30 days: **7**
- Burglary / Trespass in last 30 days: **2**
- Assaults / Disputes in last 30 days:
- Traffic incidents in last 30 days: **1**
- Total City Incidents YTD: **525** Traffic Stops: **11**

Law Incidents - Last 30 Days

OCSO			30			
10/16/2020	07:40	ALARM BURGLARY	WESTERN	TONASKET	S20-07411	Telephone
10/17/2020	11:27	THEFT OTHER	TONASKET	TONASKET	S20-07445	911 Line
10/18/2020	12:14	HARASSMENT	WHITCOMB	TONASKET	S20-07471	911 Line
10/19/2020	14:27	TRESPASSING	WHITCOMB	TONASKET	S20-07507	Telephone
10/20/2020	07:49	CIVIL	ANTWINE	TONASKET	S20-07524	Telephone
10/20/2020	10:54	JUVENILE PROB	HIGHWAY 20	TONASKET	S20-07525	Telephone
10/21/2020	13:19	HARASSMENT	ANTWINE	TONASKET	S20-07545	Telephone
10/22/2020	09:01	AGENCY ASSIST	WHITCOMB	TONASKET	S20-07561	Telephone
10/24/2020	01:21	AGENCY ASSIST	4TH	TONASKET	S20-07609	Telephone
10/27/2020	11:04	ANIMAL STRAY	ANTWINE	TONASKET	S20-07671	Telephone
10/27/2020	16:01	LITTERING	4TH	TONASKET	S20-07676	911 Line
10/27/2020	18:53	EXTRA PATROL	WESTERN	TONASKET	S20-07686	Telephone
10/27/2020	20:22	FRAUD	ANTWINE	TONASKET	S20-07688	911 Line
10/28/2020	12:14	THEFT OTHER	STATE	TONASKET	S20-07705	Telephone
10/28/2020	14:26	ANIMAL ABUSE	WHITCOMB	TONASKET	S20-07709	911 Line
10/28/2020	22:22	NOISE COMPLAINT	ANTWINE	TONASKET	S20-07715	911 Line
10/31/2020	16:58	ACCIDENT NONINJ	WHITCOMB	TONASKET	S20-07781	Officer Report
10/31/2020	18:30	WELFARE CHECK	LOCUST	TONASKET	S20-07783	911 Line
10/31/2020	20:02	ABANDONED VEHIC	JONATHAN	TONASKET	S20-07786	911 Line
11/03/2020	10:21	AGENCY ASSIST	ANTWINE	TONASKET	S20-07850	Telephone
11/04/2020	02:03	DRUGS	WESTERN	TONASKET	S20-07864	Telephone
11/05/2020	17:31	VEHICLE PROWL	WHITCOMB	TONASKET	S20-07908	Telephone

11/07/2020	09:00	WEAPON OFFENSE	1ST	TONASKET	S20-07950	911 Line
11/09/2020	14:36	AGENCY ASSIST	WESTERN	TONASKET	S20-07987	Telephone
11/09/2020	20:41	CHILD ABUSE	ANTWINE	TONASKET	S20-07997	911 Line
11/11/2020	11:01	THREATENING	HWY 97 N	TONASKET	S20-08025	911 Line
11/11/2020	18:27	SUSPICIOUS	WESTERN	TONASKET	S20-08040	Telephone
11/14/2020	15:23	AGENCY ASSIST	ANTWINE	TONASKET	S20-08108	Telephone
11/14/2020	15:52	ILLEGAL BURNING	TONASKET	TONASKET	S20-08110	911 Line
11/14/2020	20:28	911 ABUSE	HWY 97 N	TONASKET	S20-08114	911 Line

Fire Calls - Last 30 Days

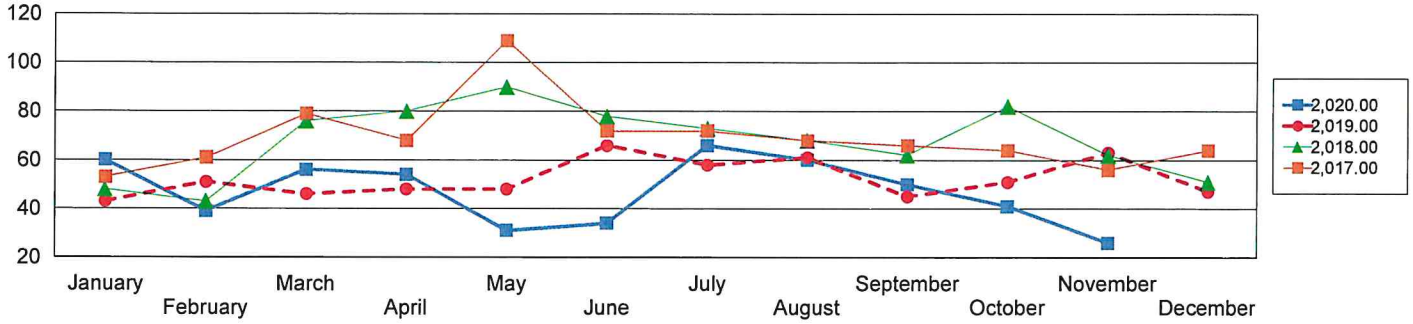
TONASKET FIRE

			4			
11/13/2020	6:34:21PM	FIRE WILDLAND	CONNITE	TONASKET	F20-01928	911 Line
11/12/2020	9:16:29PM	ALARM MEDICAL	DELICIOUS	TONASKET	F20-01921	Telephone
11/6/2020	6:44:00PM	MEDICAL	TONASKET	TONASKET	F20-01894	911 Line
10/27/2020	12:12:52AM	FIRE STRUCTURE	7TH	TONASKET	F20-01845	911 Line



Okanogan County Sheriff's Office

City of Tonasket - Monthly Activity Law Incidents



- Total City Incidents in last 30 days: **37**
- Thefts in last 30 days: **6**
- Burglary / Trespass in last 30 days: **2**
- Assaults / Disputes in last 30 days: **1**
- Traffic incidents in last 30 days: **1**
- Total City Incidents YTD: **540**

Traffic Stops: **10**

Law Incidents - Last 30 Days

OCSO			37			
11/11/2020	11:01	THREATENING	HWY 97 N	TONASKET	S20-08025	911 Line
11/09/2020	20:41	CHILD ABUSE	ANTWINE	TONASKET	S20-07997	911 Line
11/09/2020	14:36	AGENCY ASSIST	WESTERN	TONASKET	S20-07987	Telephone
11/07/2020	09:00	WEAPON OFFENSE	1ST	TONASKET	S20-07950	911 Line
11/05/2020	17:31	VEHICLE PROWL	WHITCOMB	TONASKET	S20-07908	Telephone
11/04/2020	02:03	DRUGS	WESTERN	TONASKET	S20-07864	Telephone
11/03/2020	10:21	AGENCY ASSIST	ANTWINE	TONASKET	S20-07850	Telephone
10/31/2020	20:02	ABANDONED VEHIC	JONATHAN	TONASKET	S20-07786	911 Line
10/31/2020	18:30	WELFARE CHECK	LOCUST	TONASKET	S20-07783	911 Line
10/31/2020	16:58	ACCIDENT NONINJ	WHITCOMB	TONASKET	S20-07781	Officer Report
10/28/2020	22:22	NOISE COMPLAINT	ANTWINE	TONASKET	S20-07715	911 Line
10/28/2020	14:26	ANIMAL ABUSE	WHITCOMB	TONASKET	S20-07709	911 Line
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10/27/2020	16:01	LITTERING	4TH	TONASKET	S20-07676	911 Line
10/27/2020	11:04	ANIMAL STRAY	ANTWINE	TONASKET	S20-07671	Telephone
10/24/2020	01:21	AGENCY ASSIST	4TH	TONASKET	S20-07609	Telephone
11/22/2020	21:05	JUVENILE PROB	HWY 20 E	TONASKET	S20-08277	911 Line
11/22/2020	19:43	JUVENILE PROB	HWY 20 E	TONASKET	S20-08274	911 Line
11/22/2020	09:56	MHP TRANSPORT	WESTERN	TONASKET	S20-08263	Telephone
11/22/2020	09:00	WELFARE CHECK	ANTWINE	TONASKET	S20-08260	Telephone

11/21/2020	18:33	MAL MISCHIEF	5TH	TONASKET	S20-08253	Telephone
11/21/2020	14:05	AGENCY ASSIST	WESTERN	TONASKET	S20-08248	Telephone
11/21/2020	12:24	THREATENING	WHITCOMB	TONASKET	S20-08244	Telephone
11/20/2020	11:33	HAZ MAT	WESTERN	TONASKET	S20-08221	Telephone
11/18/2020	18:21	VIOLATE ORDER	4TH	TONASKET	S20-08196	Telephone
11/18/2020	13:17	ALARM BURGLARY	WHITCOMB	TONASKET	S20-08184	Telephone
11/17/2020	16:21	DOMESTIC DISPUT	ANTWINE	TONASKET	S20-08166	911 Line
11/17/2020	15:32	ALARM BURGLARY	WHITCOMB	TONASKET	S20-08164	Telephone
11/17/2020	13:56	WELFARE CHECK	ANTWINE	TONASKET	S20-08161	Telephone
11/17/2020	12:29	FOUND PROPERTY	WESTERN	TONASKET	S20-08160	Telephone
11/16/2020	19:44	CITIZEN ASSIST	ANTWINE	TONASKET	S20-08146	911 Line
11/14/2020	20:28	911 ABUSE	HWY 97 N	TONASKET	S20-08114	911 Line
11/14/2020	15:52	ILLEGAL BURNING	TONASKET	TONASKET	S20-08110	911 Line
11/14/2020	15:23	AGENCY ASSIST	ANTWINE	TONASKET	S20-08108	Telephone
11/11/2020	18:27	SUSPICIOUS	WESTERN	TONASKET	S20-08040	Telephone

Fire Calls - Last 30 Days

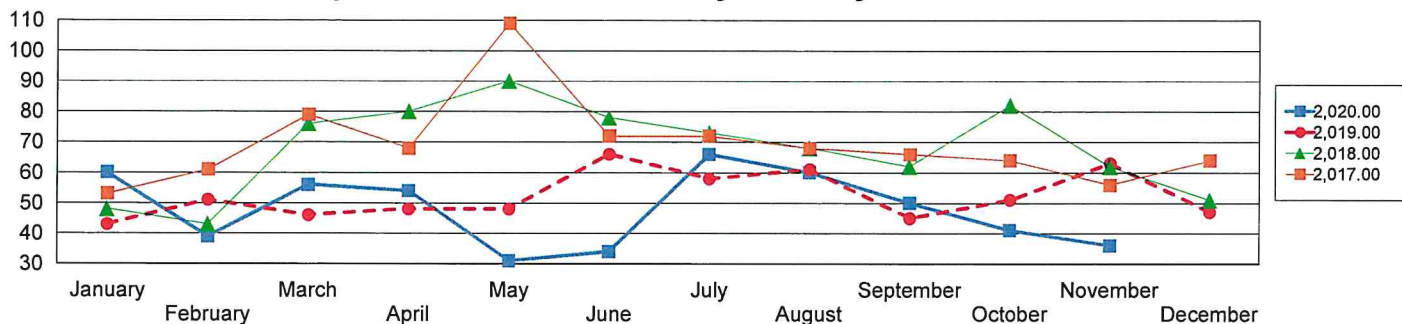
TONASKET FIRE

11/20/2020	10:15:51PM	ALARM MEDICAL	6	TONASKET	TONASKET	F20-01947	Telephone
11/20/2020	11:33:00AM	HAZ MAT	WESTERN	TONASKET	TONASKET	F20-01945	Telephone
11/13/2020	6:34:21PM	FIRE WILDLAND	CONNITE	TONASKET	TONASKET	F20-01928	911 Line
11/12/2020	9:16:29PM	ALARM MEDICAL	DELICIOUS	TONASKET	TONASKET	F20-01921	Telephone
11/6/2020	6:44:00PM	MEDICAL	TONASKET	TONASKET	TONASKET	F20-01894	911 Line
10/27/2020	12:12:52AM	FIRE STRUCTURE	7TH	TONASKET	TONASKET	F20-01845	911 Line



Okanogan County Sheriff's Office

City of Tonasket - Monthly Activity Law Incidents



- Total City Incidents in last 30 days: **39**
- Thefts in last 30 days: **6**
- Burglary / Trespass in last 30 days: **3**
- Assaults / Disputes in last 30 days: **2**
- Traffic incidents in last 30 days: **1**
- Total City Incidents YTD: **550**

Traffic Stops: **10**

Law Incidents - Last 30 Days

OCSO

39

11/17/2020	16:21	DOMESTIC DISPUT	ANTWINE	TONASKET	S20-08166	911 Line
11/17/2020	15:32	ALARM BURGLARY	WHITCOMB	TONASKET	S20-08164	Telephone
11/17/2020	13:56	WELFARE CHECK	ANTWINE	TONASKET	S20-08161	Telephone
11/17/2020	12:29	FOUND PROPERTY	WESTERN	TONASKET	S20-08160	Telephone
11/16/2020	19:44	CITIZEN ASSIST	ANTWINE	TONASKET	S20-08146	911 Line
11/14/2020	20:28	911 ABUSE	HWY 97 N	TONASKET	S20-08114	911 Line
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11/29/2020	21:43	SUSPICIOUS	WHITCOMB	TONASKET	S20-08417	Telephone
11/29/2020	11:59	ASSAULT	TONASKET	TONASKET	S20-08405	Telephone
11/26/2020	14:22	CIVIL	TONASKET	TONASKET	S20-08355	Telephone

11/26/2020	07:32	TRESPASSING	JONATHAN	TONASKET	S20-08345	911 Line
11/25/2020	22:33	DRUGS	WESTERN	TONASKET	S20-08341	Telephone
11/24/2020	17:30	EXTRA PATROL	HWY 97 N	TONASKET	S20-08319	Telephone
11/23/2020	15:51	AGENCY ASSIST	ANTWINE	TONASKET	S20-08297	Telephone
11/23/2020	12:04	EXTRA PATROL	5TH	TONASKET	S20-08290	911 Line
11/23/2020	11:11	SUSPICIOUS	2ND	TONASKET	S20-08287	911 Line
11/23/2020	01:28	SUSPICIOUS	WHITCOMB	TONASKET	S20-08279	Telephone
11/22/2020	21:05	SUICIDE ATTEMPT	HWY 20 E	TONASKET	S20-08277	911 Line
11/22/2020	19:43	JUVENILE PROB	HWY 20 E	TONASKET	S20-08274	911 Line
11/22/2020	09:56	MHP TRANSPORT	WESTERN	TONASKET	S20-08263	Telephone
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Fire Calls - Last 30 Days

TONASKET FIRE

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11/6/2020 6:44:00PM	MEDICAL	TONASKET	TONASKET	TONASKET	F20-01894	911 Line